

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JANUARY 3, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Dahl, Frederick and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Koehler.

AGENDA APPROVAL

Whiting/Dahl unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Whiting/Stay unanimous to approve the minutes of the December 20, 2021 Regular Meeting of the City Council with a correction to a date on page 2 under 2022 General Fund Budget and Levy discussion.

CONSENT AGENDA

Whiting/Stay unanimous to approve the consent agenda as follows:

- a. Ratify approval of the payment of claims for 2021 Year End (checks #43815 - #43851) in the amount of \$43,467.00 and electronic payments (e-checks #2348e - #2375e) in the amount of \$189,200.09 as presented.
- b. Approve the release of a cash escrow in the amount of \$59,636.10 (check #43852) deposited by LGI Homes – Minnesota, as security for the Maefield Townhomes development project.
- c. Approve the payment of January 3, 2022 claims (checks #43853 - #43861) in the amount of \$12,694.57 as presented.
- d. Approve the donation of \$500 to the Zimmerman High School Booster Club for the 2022 All-Night Graduation party, from account #101-41110-490.
- e. Authorize the February 1, 2022 TIF Payment to Depot on Main LLC for the “Depot on Main” project, in the amount of \$23,866.06 (ck #43863) as recommended by the staff.
- f. Authorize the February 1, 2022 TIF Payment to Bell Bank for the “Reliant Systems” project, in the amount of \$19,316.68 (ck #43862) as recommended by the staff.
- g. Approve the semi-annual payment to Northland Trust Services in the amount of \$150,809.40 (ck #43864) for scheduled principal and interest repayments on GO Bonds as follows and as recommended by staff:
Fire Hall (CIP): Principal -- \$87,000; Interest -- \$19,655.40
Event Center (Tax Abatement): Principal -- \$36,000; Interest -- \$8,154.00
- h. Approve the license application to operate a Billiard Table for the period of January 1 – December 31, 2022 for ZBG/Angeno’s Pizza, Pasta and Bar, 13100 Fremont Avenue, Zimmerman, MN 55398.
- i. Approve the license application to operate Bingo for the period of January 1 – December 31, 2022, for Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398.
- j. Approve the license application to operate a Bowling Alley for the period of January 1 – December 31, 2022, for TJP Inc., dba Zimmerman Café, Bar and Bowl, 25920 Gateway Drive, Zimmerman, MN 55398.
- k. Approve the license application to operate Electronic Entertainment Devices for the period of January 1 – December 31, 2022 for the following establishments:
 - Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398
 - ZBG/Angeno’s Pizza, Pasta and Bar, 13100 Fremont Avenue, Zimmerman, MN 55398
- k. Approve license application to operate as a Garbage & Refuse Collector within City limits for the period of January 1 – December 31, 2022:
 - Ace Solid Waste, Inc. – 6601 McKinley Street NW, Ramsey, MN 55303
 - Curbside Waste, Inc. – 4025 – 85th Avenue N, Brooklyn Park, MN 55443
 - Jim’s Mille Lacs Disposal, Inc., -- PO Box 275, 205 – 2nd Avenue NE, Milaca, MN 56353

- LePage and Sons, Inc. -- 23602 University Avenue NW, Bethel, MN 55005
 - VanderPoel Disposal – PO Box 212, Milaca, MN 56353
- l. Approve license applications for the following gasoline sales vendors for the period of January 1 – December 31, 2022:
- Casey’s Retail Company, dba Casey’s General Store #3458, 13140 Fremont Avenue, Zimmerman, MN
 - Holiday Station Stores, Inc., dba Holiday Station Store #239 – 26125 Highway 169, Zimmerman, MN
- m. Approve the license application to operate a pawn shop for the period of January 1 – December 31, 2022, for David Ziemke, dba Zimmerman Trading Post, 25860 Highway 169, Zimmerman, MN 55398

OPEN FORUM

There was no one present to address the Council during Open Forum.

PUBLIC SAFETY REPORTS

Fire Chief Ryan Maloney presented the Fire Department report for the month of December 2021. The Department assisted with 11 medical calls, 4 injury accidents, a carbon monoxide alarm, 5 fire alarms, 2 person in distress calls, a grass fire, residential house fire in Livonia Township and provided mutual aid to the Elk River Fire Department for a commercial structure fire. In 2021, the Department responded to 282 calls for service, up from 253 calls in 2020. Chief Maloney noted that Firefighter Dan Plude retired effective December 31, 2021 after 31 years of service to the Department. Plude has held a number of roles within the department and has been a tremendous asset to the community. His service is greatly appreciated and he will be missed.

Council accepted the Fire Department Report for December 2021 by unanimous consensus as presented.

Sheriff’s Department Patrol Captain Ryan Broich provided an overview of law enforcement activities for the month of December 2021. The Department received 304 calls for service, including 58 traffic stops with 19 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2020, there were 294 calls for service, with 330 in 2019. Several thefts were reported. The Department also responded to a significant number of property damage crashes, 13 suspicious activities calls, 27 medicals, 10 mental health/welfare checks and issued 37 warnings for calendar parking violations.

Council accepted the Law Enforcement Report for December 2021 by unanimous consensus as presented.

FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann

2022 Board of Appeal and Equalization

The County Assessor’s Office has notified the City of the scheduled date and time for the annual Local Board of Appeal and Equalization meeting.

Stay/Whiting unanimous to schedule the annual Local Board of Appeal and Equalization meeting for Monday, April 11, 2022 at 9:00 a.m., at the Zimmerman City Hall as requested by the Sherburne County Assessor. Motion carried.

ADMINISTRATOR’S REPORT

City-Owned Fire Hall Property

The MN DNR Forestry Division had considered reconstruction of their facility at the current site north of City Hall. However, since the Zimmerman/Livonia Fire Department has vacated the City-owned Fire Station, the DNR has expressed interest in acquiring and renovating that building for their use. The DNR has completed an appraisal of the Fire Station property and would like to continue working toward the purchase of the property from the City.

Whiting/Stay unanimous to direct staff to proceed with discussions with the MN DNR Forestry Division regarding the sale of the City-owned Fire Hall property. Motion carried.

MAYOR/COUNCIL ITEMS

2022 Appointments

Discussion was held regarding the proposed annual Council appointments.

RESOLUTION #22-01-01 Stay/Frederick unanimous to adopt RESOLUTION #2022-01-01, approving the 2022 Annual Appointments and Designations as amended.

Upcoming events

Mayor Stay noted the following upcoming events:

- January 17 – Martin Luther King Jr. Holiday – All City Offices Closed
- January 29 – Passing the Bread Food Distribution; 9 – 11 a.m. at UMA Precision Machining
- Winter Parking Regulations are currently in effect until May 1, 2022. No parking allowed on City streets between midnight and 8:00 a.m.

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel.

Stay/Whiting unanimous to adjourn the meeting at 7:12 p.m. Motion carried.

Approved this 24th day of January 2022.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 01/24/2022