

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JANUARY 7, 2019**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Mayor-Elect Stay, Council Member Whiting and Council Members-Elect Bondhus, Frederick and Shepard. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler and Engineer Bittner.

OATH OF OFFICE

Oaths of Office were administered by Clerk/Treasurer Tillmann to Mayor-Elect Nickolas Stay, and Council Members-Elect Joshua Bondhus, Linda Frederick, and Sheldon Shepard.

AGENDA APPROVAL

Whiting/Shepard unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Shepard/Bondhus unanimous to approve the minutes of the December 17, 2018 Regular Meeting of the City Council as presented.

CONSENT AGENDA

Frederick/Shepard unanimous to approve the consent agenda as follows:

- a. Ratify approval of the payment of claims for 2018 Year End (checks #40690, #40694 - #40728, and #40731) in the amount of \$55,897.29 and December 2018 electronic payments (e-checks #1740 - #1752) in the amount of \$81,208.66 as presented.
- b. Ratify approval of the December 31, 2018 payment to GovOffice for the 1st installment for website re-design services in the amount of \$5,500 (ck #40729) as indicated on Invoice #44156, per the agreement on file in the City Clerk's Office, as recommended by staff.
- c. Ratify approval of the December 31, 2018 payment to Nelson Electric Motor Repair, Inc., in the amount of \$14,325.00, (ck #40730) for the installation of an S & L Grit Pump at the Wastewater Treatment Plant as indicated on Invoice #8771, with payment from the Sewer Fund, as recommended by staff.
- d. Approve the payment of January 7, 2019 claims (checks #40732 - #40743) in the amount of \$3,224.13 as presented.
- e. Approve the Building Permit Summary Report for December, 2018 as presented.
- f. Approve the license application to operate Billiard Tables for the period of January 1 – December 31, 2019 for the following establishments:
 - Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398
 - ZBG/Angeno's Pizza, Pasta and Bar, 13100 Fremont Avenue, Zimmerman, MN 55398
- g. Approve the license application to operate Bingo for the period of January 1 – December 31, 2019, for the following:
 - Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398
 - Zimmerman/Livonia Fire Relief Association, 13028 Fremont Avenue, Zimmerman, MN 55398 to operate at Zimmerman Café, Bar and Bowl, 25920 Gateway Drive, Zimmerman, MN 55398 and ZBG/Angeno's Pizza, Pasta and Bar, 13100 Fremont Avenue, Zimmerman, MN 55398
- h. Approve the license application to operate a Bowling Alley for the period of January 1 – December 31, 2019, for Daniel Freih, dba Zimmerman Café, Bar and Bowl, 25920 Gateway Drive, Zimmerman, MN 55398.
- i. Approve the license application to operate Electronic Entertainment Devices for the period of January 1 – December 31, 2019 for the following establishments:
 - Kriesel Jacobson American Legion Post #560 – 12674 Fremont Avenue, Zimmerman, MN 55398

- ZBG/Angeno's Pizza, Pasta and Bar, 13100 Fremont Avenue, Zimmerman, MN 55398
- k. Approve license application to operate as a Garbage & Refuse Collector within City limits for the period of January 1 – December 31, 2019:
- Ace Solid Waste, Inc. – 6601 McKinley Street NW, Ramsey, MN 55303
 - Jim's Mille Lacs Disposal, Inc., -- PO Box 275, 205 – 2nd Avenue NE, Milaca, MN 56353
 - Randy's Sanitation, Inc. dba Randy's Environmental Services – PO Box 169, 4351 US Highway 12, Delano, MN 55328
 - Waste Management, 1505 – 11th Avenue NE, Cambridge, MN 55008
- l. Approve license applications for the following gasoline sales vendors for the period of January 1 – December 31, 2019:
- Casey's Retail Company, dba Casey's General Store #3458, 13140 Fremont Avenue, Zimmerman, MN
 - Holiday Station Stores, Inc., dba Holiday Station Store #239 – 26125 Highway 169, Zimmerman, MN
 - Northern Tier Retail, LLC, dba Speedway Store #4535 – 26075 – 3rd Street E, Zimmerman
- m. Approve the license application to operate a pawn shop for the period of January 1 – December 31, 2019, for David Ziemke, dba Zimmerman Trading Post, 25860 Highway 169, Zimmerman, MN 55398.
- n. Approve applications for the following Sewer and Water Installers, for the period of January 1 – December 31, 2019:
- Bradley Bartz, dba Advanced Excavating, Inc., PO Box 277, Zimmerman, MN 55398
 - Curtis Stranlund, dba Classic Construction of Cedar, MN Inc., 18542 Ulysses Street NE, East Bethel, MN 55011
 - Randy Kasper, dba Kasper Excavating, 8322 – 122nd Avenue SE, Becker, MN 55308
 - Ryan Sarkinen, dba RC Grading & Excavating, PO Box 405, Montrose, MN 55363
 - Richard Carty, dba Rick's Plumbing, Inc., Richard Carty – 1701 – 221st Avenue NW, Cedar, MN 55011

OPEN FORUM

There was no one present to address the Council during Open Forum.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of December, 2018. The Department assisted on 7 medical calls, a gas leak, a personal injury accident, 2 carbon monoxide calls, 2 fire alarms, 2 good intent calls, a residential garage fire in Isanti, a residential fire in Zimmerman, and 2 calls for assistance. In December, the Department participated with the dictionary project for 3rd Grade students at Westwood Elementary School. Members are also participating in an EMT bridge class.

Council accepted the Fire Department Report for December, 2018 by unanimous consensus.

PUBLIC WORKS REPORT – presented by Public Works Director Keith Koehler

Employee Recognition

Public Works Director Koehler informed Council that Maintenance Technician Jim Plude has successfully completed 1 year of service to the City of Zimmerman. Plude is currently working on acquiring his CDL and continues to work toward Class D Sewer and Water licensing as a condition of his employment with the City. Mayor Stay presented Plude with a certificate acknowledging his anniversary and thanked him for his service to the City.

Purchase of Concrete Fence Posts

In 2018, the Public Works Department began replacing deteriorating split rail fencing in the City Park with concrete fence posts. Staff has budgeted funds to continue this project in 2019, replacing up to 150 more posts and fencing in the park. Braham Precast has additional posts available at a cost of \$60/post.

Whiting/Bondhus unanimous to approve the purchase of 150 concrete fence posts and authorize payment to Braham Precast in an amount not to exceed \$10,000, with payment from the Park Department budget.

Illegal Dumping

Discussion was held regarding people illegally dumping garbage and other items in the City dumpster at the Maintenance shop. Public Works Director Koehler reported that it has become an issue lately, with the City being charged additional fees for the disposal of tires, rims and other garbage that had been placed in the dumpster after hours. Koehler advised there are signs on the property that say “No Dumping”. Council directed Koehler to solicit quotes for the installation of a camera system on the site and report back at a future meeting. No action taken.

Miscellaneous Items

Discussion was held regarding the cost of memorial park benches. Koehler will solicit pricing and report back to Council at a future meeting. Koehler also reported that the City skating rinks have been open since December 15 and are currently still open despite warmer weather over the past week. Member Whiting reported that the City of Elk River opened their rinks this past weekend. No action taken.

FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann

2019 Board of Appeal and Equalization

The County Assessor’s Office has notified the City of the scheduled date and time for the annual Local Board of Appeal and Equalization meeting.

Whiting/Frederick unanimous to schedule the annual Local Board of Appeal and Equalization meeting for Monday, April 15, 2019 at 9:00 a.m., at the Zimmerman City Hall as requested by the Sherburne County Assessor.

Appointment of Authorized Signatory on City Financial Accounts

Two signatures are required on all City issued checks and three signatures are required on investment or Certificate of Deposit transactions. Former Mayor Earenfight, former Council Member Mathison and Administrator Piasecki are signers on the accounts. Mayor Earenfight and Member Mathison’s terms on the City Council ended on December 31, 2018, therefore new signers must be appointed. In order to maintain proper segregation of duties, staff requests the new signers be seated on the Council and be available during daily business hours on a regular basis.

RESOLUTION #19-01-01 Whiting/Bondhus unanimous to adopt RESOLUTION #19-01-01, authorizing Mayor Nick Stay and Council Member Linda Frederick as signers and removing Dave Earenfight and Ron Mathison as signers on all City financial accounts, effective January 8, 2019.

MAYOR/COUNCIL ITEMS

2019 Appointments

Discussion was held regarding 2019 Annual Appointments. Clerk/Treasurer reviewed appointments regularly approved by the Council, highlighting which of the appointments needed discussion by the Council, including Acting Mayor, Assistant Weed Inspector and Fire Board representatives.

RESOLUTION #19-01-02 Frederick/Whiting unanimous to adopt Resolution #17-01-02, approving the 2019 Annual Appointments and Designations as presented.

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel and emergency service members both at home and abroad.

Whiting/Bondhus unanimous to adjourn the meeting at 7:32 p.m. Motion carried.

Approved this 28th day of January, 2019.

s/s Kary Tillmann, Clerk/Treasurer

Approved 01/28/2019