

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JANUARY 22, 2018**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Nathe, Smith, and Whiting. Also present was Clerk/Treasurer Tillmann.

AGENDA APPROVAL

Brisbin/Nathe unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Whiting/Smith unanimous to approve the meeting minutes of January 8, 2018 Regular Meeting as presented.

CONSENT AGENDA

Smith/Brisbin unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #39740 - #39779) in the amount of \$26,902.22 and electronic payments (e-checks #1598 – #1603) in the amount of \$37,108.38, as presented.
- b. Accept Invoice #212093 in the amount of \$20,137.00 (ck#39781) to Bolton & Menk for project management services for the Lift Station #2 Forcemain Replacement Project for the period of November 4 - December 1, 2017, as recommended by staff.
- c. Approve the interfund loan payment to the Sewer Fund (Fund 602) in the amount of \$9,173.51, for redevelopment purposes, as authorized in City Council Resolution #2014-10-03 and EDA Resolution #2014-10-02.
- d. Approve the interfund loan payment to the Water Fund (Fund 601) in the amount of \$8,800.00, for the purchase of a New Holland Tractor, as authorized in City Council Resolution #2014-11-02.
- e. Adopt **RESOLUTION #18-01-06**, approving the Application for Exempt Permit for Zimmerman Ducks Unlimited Wigeons Chapter #309 for a gambling event to be held at a banquet at the Kriesel-Jacobsen American Legion Post #560, 12674 Fremont Avenue, Zimmerman, on April 19, 2018.
- f. Adopt **RESOLUTION #18-01-07**, approving the Application for Exempt Permit for Post #560 Sons of the American Legion for gambling events to be held at the Kriesel-Jacobsen American Legion Post #560, 12674 Fremont Avenue, Zimmerman, as follows:
 - March 17, 2018
 - May 26, 2018
 - November 21, 2018
- g. Approve the license application for a Solicitor for the period of January 23, 2018 – January 22, 2019, for a mobile ice cream truck for Michelle Remick, dba Brain Freeze Ice Cream, 16087 – 225th Avenue NW, Big Lake, MN 55309.

OPEN FORUM

There was no one present to address the Council during open forum.

PRESENTATION OF DONATION

Commander Bob Lundgren, Kriesel-Jacobsen American Legion Post #560, presented the Council with a donation in the amount of \$1,000, to be used towards the purchase of flags or other items of patriotism in the community.

RESOLUTION #18-01-08

Brisbin/Whiting unanimous to adopt RESOLUTION #18-01-08, accepting the donation of \$1,000 from the Kriesel-Jacobsen American Legion Post #560.

INTRODUCTION OF NEW EMPLOYEE

Clerk/Treasurer Tillmann introduced Jim Plude, Maintenance Technician, to the Council. Jim began his employment with the City on January 8th. Council welcomed Plude to City employment and wished him well in his career.

COUNTY ATTORNEY'S UPDATE

Kathleen Heaney, Sherburne County Attorney, was present to provide an update of activities and services provided by the Sherburne County Attorney's Office (CAO) through the prosecution contract with the City. In 2017, one-third of the City's fine revenue collected, totaling \$9,904.82, was turned back the County Attorney's Office for prosecution services for petty and gross misdemeanors in the City. County-wide, the County Attorney's Office has seen an increase in the number of cases they are opening. Heaney stated there are many reasons for the increase, including an uptick in enforcement and saturation projects by the Sherburne County Sheriff's Department. Heaney stated her office enjoys a close, collaborative relationship with the Sheriff's Department.

Earenfight questioned drug-related offenses, and Heaney stated the use of methamphetamine and abuse of prescription medications are most common throughout the County, however, alcohol related cases are also on the rise. Heaney reminded Council that the County works towards removing unwanted or unused prescription drugs by providing drop box collection sites are located throughout the County, including the Sheriff's Office in Elk River. By providing a way to safely dispose of prescription medications, the program lessens or removes opportunities for people to abuse them. Sheriff Brott has been a strong advocate for this program. To address this rising trend, the CAO has established a team of prosecutors that only works with drug-related cases. These Attorneys work closely with the SCSO Drug Task Force.

Council thanked County Attorney Heaney and the County Attorney's Office for their work within the City.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of December 2017. In the month of December, the Sheriff's Department received 389 calls for service, including 104 traffic stops, as opposed to 287 calls for service in the same time period in 2016 and 313 calls in 2015. The Department issued 48 citations, not including long form complaints or in-custody arrests. There were no burglaries reported and 7 thefts reported in the month, with 4 being civil complaints and three unresolved as of yet. Nine property damage vehicle crashes were reported, and the department responded to 1 vehicle crash with injuries. Last month, Deputies also issued 17 citations related to calendar parking violations. No parking is allowed on public streets between Midnight and 8 a.m. Deputies are no longer giving warnings for calendar parking violations. Brief discussion was held regarding school bus stop arm violations.

Council accepted the Law Enforcement Report for December, 2017, by unanimous consensus as presented.

PARK BOARD REPORT

The January 2, 2018 Park Board Report was presented by Park Board Member Whiting. Three Park Board member terms will renew at the end of January. Member Josh Bondhus will be taking over as Chair of the Park Board. The Park Board wished to express its gratitude to Barry Wendorf for serving as Chair of the Park Board for the past few years. The Park Board recommends Public Works remove the volleyball court in the City Park and convert the area into additional public parking when the weather improves.

Nathe/Brisbin unanimous to accept the January 2, 2018 Park Board Report as presented.

PUBLIC WORKS REPORT

Replacement of Boys & Girls Club Door

Tillmann reminded Council that the Boys and Girls Club uses the downstairs portion of City Hall for programming. Recently, staff has been made aware of issues with the main door not closing properly. Upon investigation, staff determined the door needs to be replaced. Staff presented two quotes for the replacement of the door. Public Works staff recommends replacing the existing door with a new aluminum door at a cost of \$5,200.83.

Council felt the quotes received were too expensive and requested staff seek additional quotes for the replacement of the door. Council also requested staff evaluate the condition of the deck behind City Hall and develop a course of action to rehabilitate the deck when the weather improves.

MAYOR/COUNCIL ITEMS

Mayor Earenfight noted the following upcoming events:

- January 27, 2018 -- Passing the Bread Food Distribution – 9 – 11 a.m., UMA Precision Machining
- Winter Parking Regulations in effect until May 1 – No on-street parking allowed between Midnight and 8 a.m. on any public roadways

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of active and retired US military personnel and their families.

Brisbin/Smith unanimous to adjourn the meeting at 7:31 p.m. Motion carried.

Approved this 5th day of February 2018.

s/s Kary Tillmann, Clerk/Treasurer

Approved 02/05/2018