

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JANUARY 23, 2023**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Council Members Dahl, Earenfight and Farber. Mayor Stay was excused absent. Also present were Clerk/Treasurer Tillmann, Public Works Director Koehler, Streets, Parks and Utility Supervisor Dallager, and Engineer Bittner.

**AGENDA APPROVAL**

**Earenfight/Farber unanimous to approve the agenda with the following change:**

- **December 2022 Law Enforcement Report postponed to February 6, 2023**

**APPROVAL OF MINUTES**

**Earenfight/Farber unanimous to approve the meeting minutes of the January 9, 2023 Regular Council Meeting as presented.**

**CONSENT AGENDA**

**Earenfight/Dahl unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #44883 - #44911) in the amount of \$20,359.70 and electronic payments (e-checks #2611e – #2617e) in the amount of \$49,980.33, as presented.
- b. Authorize payment in the amount of \$6,725.35 (ck #44912) to Dakota Supply Group (DSG) for invoice #102272239 for the purchase of watermain valve supplies per the quote accepted by Council on November 21, 2022, as recommended by the Public Works Director.
- c. Accept Invoice #3553 in the amount of \$9,532.08 (ck #44913) authorizing payment to Metro West Inspection Services, Inc., for professional building inspection services in the City of Zimmerman for the month of December 2022, as recommended by staff.
- d. Approve the semi-annual payment to the Minnesota Public Facilities Authority (ck #44914) in the amount of \$17,1635.12 for scheduled interest repayments on GO Revenue Bonds as follows and as recommended by staff:
  - 4<sup>th</sup> Avenue Water Treatment Plant -- \$6,174.00
  - 2010 SBR Expansion -- \$11,461.12
- e. Approve the interfund loan payment to the Sewer Fund (Fund 602) in the amount of \$9,173.51, for redevelopment purposes, as authorized in City Council Resolution #2014-10-03 and EDA Resolution #2014-10-02.
- f. Approve the appointment of Mike Dahl as a City Council representative to the Zimmerman/Livonia Joint Fire Board for a two-year term, effective January 1, 2023 – December 31, 2024, and appoint Nick Stay as the Fire Board Alternate.
- g. Authorize staff to enter into a Financial Planning Agreement with Northland Securities at a reimbursable cost of approximately \$9,875.00, authorizing the City Administrator to sign said agreement, on file in the City Clerk's Office, as recommended by staff.
- h. Adopt **RESOLUTION #2023-01-04**, approving the Application for Exempt Permit for the Sons of the American Legion Post 560 for a gambling event to be held March 18, 2023, at the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, MN 55398.
- i. Adopt **RESOLUTION #2023-01-05**, approving the request of American Legion Riders Post 560 for an Exempt Permit to conduct lawful gambling at a function to be held at the Station #1 Event Center, 26140 – 136<sup>th</sup> Street NW, on March 25, 2023.

- j. Adopt **RESOLUTION #2023-01-06**, approving the Application for Exempt Permit for the Sons of the American Legion Post 560 for a gambling event to be held May 27, 2023, at the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, MN 55398.

**OPEN FORUM**

There was no one present to address the Council during open forum.

**2022 SHERIFF'S DEPARTMENT ANNUAL REPORT**

**Joel Brott, Sherburne County Sheriff**, presented an annual report of activities and services provided by the Sherburne County Sheriff's Department for 2022. This is an overview of the reports Captain Broich provided monthly to the Council throughout 2022. The Sheriff's Department has provided contracted law enforcement services for the City of Zimmerman for more than 20 years and enjoys a solid partnership with the City. In 2022, Sheriff's Deputies made 6,325 contacts in the City, including traffic complaints, security checks, accidents, medical related incidents, fires, assaults, burglaries, drug related incidents and conducted many types of investigations. This compares to 4,314 contacts in 2021 and 3,894 contacts in 2020. Brott noted that the numbers reflect contacts with people within the City limits, but not necessarily with City residents, with the significant increase due to Deputies conducting regular security checks at businesses within City limits. The reduced number of contacts in 2020 can be directly related to the COVID-19 pandemic.

Brott also provided the following agency updates:

- K9 Deputy Bronco was added to the Department in February 2022 and assigned to Deputy Sorenson
- Sherburne County Jail, in partnership with Amazing Grace Recovery Program received the Dave Grant Program of the Year Award from the MN Jail Programs Board.
- The Sheriff's Department is partnering with Stearns and Wright Counties, and the MN State Patrol to provide increased traffic safety enforcement in the three-County area.
- Department personnel continue to be heavily involved in the annual Special Olympics Torch Run
- In September 2022, the Sheriff's Department began a contract with a new Jail medical provider called WellPath.

Council thanked Sheriff Brott and the Sheriff's Department for their work both within City limits and in the surrounding community.

**PUBLICS WORK REPORT** – presented by **Keith Koehler, Public Works Director**

**Authorization to Bid Water 269<sup>th</sup> Avenue Reconstruction Project**

Kevin Bittner, City Engineer, Bolton & Menk, was present to discuss the timeline for bidding and construction of 269<sup>th</sup> Avenue, should Council decide to move ahead with the reconstruction. Plans and specifications for bidding and construction have been developed for the project, and a public information meeting with affected property owners was held on January 17, 2023, with approximately 40 residents in attendance. Current estimated construction costs for the project are \$2.1 million. Staff is seeking approval to advertise for bids for the project.

**RESOLUTION #23-01-07**      **Earenfight/Dahl unanimous to adopt RESOLUTION #2023-01-07, authorizing Bolton & Menk to advertise for bids for the reconstruction of 269<sup>th</sup> Avenue, setting a virtual bid opening date of Thursday, February 23, 2023 at 11:00 a.m. Motion carried.**

**FINANCE REPORT** – presented by **Kary Tillmann, Clerk/Treasurer**

**Re-investment of City Funds**

The City had an investment with Financial Northeastern (FNE) mature on January 17, 2023 with a value of approximately \$135,000. The funds were deposited into the FNE money market account by the brokerage firm,

which had a balance of approximately \$16,000 prior to investment proceeds being deposited into the account. Staff has been in contact with regular brokers to provide a recommendation for reinvestment, based on current holdings and rates available for consideration.

**Earenfight/Farber unanimous to approve the re-investment of \$150,000 with Financial Northeastern for a period of 2 years at a rate of 4.7% with Workers Federal Credit Union utilizing funds held in the FNE Money Market account to complete the transaction. Motion carried.**

**MAYOR/COUNCIL ITEMS**

Acting Mayor Whiting noted the following upcoming events:

- January 28 – Passing the Bread Food Distribution 9 – 11 a.m. at UMA Precision Machining
- February 20 -- President’s Day Holiday – All City Offices closed
- Winter Parking Regulations in effect until May 1, 2023. No parking allowed on City streets between midnight and 8:00 a.m.

Before adjourning, Acting Mayor Whiting asked for a moment of silence in honor of US military, emergency services and healthcare workers at home and abroad.

**Earenfight/Dahl unanimous to adjourn the meeting at 7:35 p.m. Motion carried.**

Approved this 6th day of February 2023.

s/s Kary Tillmann, Clerk/Treasurer

Approved 02/06/2023