

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JANUARY 25, 2021**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Dahl, Frederick, and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and Public Works Director Koehler.

AGENDA APPROVAL

Whiting/Frederick unanimous to approve the agenda with the following changes:

- **Request for Payment (Plow Truck) -- Mid-State Truck Service – Consent Agenda**
- **License Hauler for Garbage and Refuse Hauler – rescheduled to February 1, 2021 Meeting Agenda**
- **Miscellaneous Items – Administrator’s Report**

APPROVAL OF MINUTES

Bondhus/Whiting unanimous to approve the meeting minutes of January 4, 2021 Regular Meeting as presented.

CONSENT AGENDA

Bondhus/Stay unanimous to approve the consent agenda with the addition of item i. Request for Payment – Mid-State Truck Service as follows:

- a. Approve the payment of claims (check #42796 - #42850) in the amount of \$32,096.30 and electronic payments (e-checks #2144 – #2153) in the amount of \$51,455.68, as presented.
- b. Authorize payment in the amount of \$8,000.00 (ck #42851) to Abdo, Eick & Meyers, as partial payment for certified audit services for the year ended December 31, 2020, per the agreement on file in the Clerk/Treasurer’s Office.
- c. Approve the semi-annual payment to Northland Trust Services (ck #42852) in the amount of \$32,598.80 for scheduled interest repayments on GO Bonds as follows and as recommended by staff:
 - Fire Hall (CIP) -- \$23,040.50
 - Event Center (Tax Abatement) -- \$9,558.30
- d. Approve payment to the Zimmerman/Livonia Fire District in the amount of \$362,758.79 (ck #42853) as identified on Pledge #1097 for Rochon Pay Request #6 for Construction Management Services on the Fire Hall and Event Center through December 31, 2020 to be paid from bond proceeds as recommended by staff.
- e. Approve the interfund loan payment to the Sewer Fund (Fund 602) in the amount of \$9,173.51, for redevelopment purposes, as authorized in City Council Resolution #2014-10-03 and EDA Resolution #2014-10-02.
- f. Approve the license application to operate Bingo for the period of January 1 – December 31, 2021, for the Zimmerman/Livonia Fire Relief Association, 13028 Fremont Avenue, Zimmerman, MN 55398 to operate at the following locations:
 - Zimmerman Café, Bar and Bowl, 25920 Gateway Drive, Zimmerman, MN 55398
 - ZBG/Angeno’s Pizza, Pasta and Bar, 13100 Fremont Avenue, Zimmerman, MN 55398
- g. Adopt **RESOLUTION #21-01-03**, approving the Application for Exempt Permit for Post #560 Sons of the American Legion for a gambling event to be held at a banquet at the Kriesel-Jacobsen American Legion Post #560, 12674 Fremont Avenue, Zimmerman, on March 13, 2021.

- h. Approve the license application for a Solicitor for the period of January 28, 2021 – January 27, 2022, for a mobile ice cream truck for Michelle Remick, dba Brain Freeze Ice Cream, 16087 – 225th Avenue NW, Big Lake, MN 55309.
- i. Authorize payment for a 2021 International HV507 Plow Truck from Mid-State Truck Service at a cost of \$176,794.71 (ck #42851) plus tax, title, and license, to be paid from General Fund Reserves.

OPEN FORUM

There was no one present to address the Council during open forum.

2020 COUNTY ATTORNEY'S UPDATE

Kathleen Heaney, Sherburne County Attorney, was present remotely to provide an update of activities and services provided by the Sherburne County Attorney's Office (CAO) through the prosecution contract for the City. In 2020, one-third of the City's fine revenue collected, totaling \$6,424.25, was turned back the County Attorney's Office for prosecution services for petty and gross misdemeanors in the City. County-wide, the County Attorney's Office has seen a 24% decrease in the number of cases they are opening, due largely in part to COVID 19. Law enforcement is working more pro-actively to abate the number of cases that are forwarded to the court system for resolution. Felony cases have increased approximately 14%, while gross misdemeanors, misdemeanors and petty misdemeanors have dropped significantly from last year.

Heaney introduced Dawn Nuhys, Criminal Lead Attorney, who described her newly created position due to a restructuring of staff in the County Attorney's Office. Heaney also said her office enjoys a cooperative relationship with the Sheriff's Department and appreciates the opportunity for her office and staff to work on behalf of the City of Zimmerman.

FINANCE REPORT – presented by Kary Tillmann, Clerk/Treasurer

Local Board of Appeal and Equalization

The County Assessor's Office has notified the City of the scheduled date and time for the 2021 Local Board of Appeal and Equalization meeting. Mayor Stay and Members Bondhus and Whiting have completed the Board of Appeal Certification through the MN Department of Revenue. One certified member must be present at the annual LBAE meeting.

Whiting/Frederick unanimous to schedule the annual Local Board of Appeal and Equalization meeting for Monday, April 12, 2021 at 9:00 a.m., at the Zimmerman City Hall as requested by the Sherburne County Assessor.

ADMINISTRATOR'S REPORT – presented by Randy Piasecki, City Administrator

Snowplowing at new Fire Hall/Event Center

Discussion was held regarding snowplowing at the new Fire Hall and Event Center during the current snow season. Currently, the City Public Works Department plows the Fire Station lot during snow events to keep the driving lanes clean in case of a fire emergency. The Fire District has not yet established a contract for snow removal.

Stay/Whiting unanimous to authorize City Public Works staff to plow the fire truck drive lanes and parking area at the new Fire Station, provided Livonia Township plows the Event Center parking area, for the remainder of the 2020-2021 snow season.

Collaboration with City and Princeton

Mayor Stay and Princeton Mayor Tom Walker have discussed a "rivalry" between the Cities of Zimmerman and Princeton because the two cities are historically connected through an old rail line between Zimmerman and Princeton. Mayor Walker, Princeton High School's football coach and Zimmerman High School's football coach

interested in creating a traveling football trophy with a railroad theme between the schools and cities because the two football teams play against each other annually.

Council agreed by unanimous consensus to continue discussions with the City of Princeton regarding a traveling trophy.

MAYOR/COUNCIL ITEMS

Mayor Stay noted the following upcoming events:

- January 30 – Passing the Bread Food Distribution 9 – 11 a.m. at UMA Precision Machining
- February 15 -- President’s Day Holiday – All City Offices closed

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military, emergency services and healthcare workers at home and abroad.

Frederick/Dahl unanimous to adjourn the meeting at 7:20 p.m. Motion carried.

Approved this 1st day of February 2021.

s/s Kary Tillmann, Clerk/Treasurer

Approved 02/01/2021