

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 3, 2020**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Frederick, Shepard and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and Public Works Director Koehler.

AGENDA APPROVAL

Bondhus/Whiting unanimous to approve the agenda with the following additions:

- **Public Works Report**
- **Professional Services Agreement with Sherburne Soil and Water Conservation District – Administrator’s Report**
- **Future Council Meeting at Westwood Elementary School**

APPROVAL OF MINUTES

Whiting/Frederick unanimous to approve the minutes of the January 27, 2020 Regular Meeting as presented.

CONSENT AGENDA

Shepard/Whiting unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #41732 - #41754) in the amount of \$35,178.37 as presented.
- b. Approve the semi-annual payment to the MN Public Facilities Authority (ck #41755) in the amount of \$28,922.68, for scheduled interest payments on GO Revenue Bonds as follows and as recommended by staff:
 - 2000 SBR – \$2,672.40
 - 2007 4th Ave Water – \$10,420.20
 - 2010 SBR -- \$15,830.08
- c. Adopt **RESOLUTION #20-02-01**, approving a Temporary On-Sale Liquor License for the Zimmerman Civic Club in conjunction with the annual Wild West Days celebration, to be held May 23 – 26, 2019, and used in designated areas at the City of Zimmerman Municipal Park located at 25850 Main Street, Zimmerman.

OPEN FORUM

Representatives of the Zimmerman High School Dance Team were present to address the Council regarding the upcoming MN State High School Dance Team Tournament. Team members **Rachel Bickman, Addie Tiggelaar, Lylli Hakola, Jocelyn Sailor, and Ella Dipprey** reported that the Zimmerman Thunder Dance Team recently competed in the State AA Dance Team Competition and scored well enough to advance to the State Tournament with their High Kick routine. The State Competition is scheduled for February 14 – 15, 2020 at the Target Center in Minneapolis. The team will be escorted out of town on February 14 by the Sheriff’s Department and the Fire Department. Council congratulated the team on their success and wished them well in the State Tournament, encouraging local businesses and residents to show their support for the team by posting signs wishing them well at the State Tournament.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of January 2020. The Department responded to 8 medical assists, 3 gas leaks, 3 injury accidents, 3 fire alarms, 2 person in distress calls, and a residential house fire. Maloney is working with Public Works Director Koehler to update the District’s ISO Rating, and the Fire Board is interviewing Construction Managers on February 4th for the Fire Hall project.

Council accepted the Fire Department Report for January 2020 by unanimous consensus as presented.

PUBLIC WORKS REPORT – presented by Public Works Director Koehler

Koehler reported that new replacement doors have been installed at the concession stand after last summer's vandalism. He also reported that he and Administrator Piasecki will be conducting interviews on Wednesday and Thursday for the 2 new Maintenance Tech I positions. If candidates are favorable, staff may consider hiring three from the applicant pool to also fill the vacancy created by the resignation of Brett Johnson. No action taken.

ADMINISTRATOR'S REPORT –presented by Administrator Piasecki

Professional Services Agreement with Sherburne Soil & Water Conservation District

In November 2019, Engineer Bittner reported to Council that staff had met with representatives from the Sherburne Soil & Water Conservation District (SWCD) and the Minnesota Pollution Control Agency (MPCA) to discuss low-interest loan and grant funding for the Lake Fremont Improvements. At that time, Bittner recommended Council begin planning for improvements around the lake with survey work and working with the SWCD on a sub-watershed assessment to determine pollutant loading and best management practices (BMPs). Staff has received the proposal from SWCD to complete the watershed assessment at a cost \$1750, which would include approximately \$850 of in-kind contributions through mapping and staff time. Council requested the agreement be amended to include a clause relating to the release of data upon request.

Shepard/Whiting unanimous to approve the 2020 Professional Services Agreement between the Sherburne Soil and Water Conservation District and the City of Zimmerman for the Lake Fremont Sub Watershed Assessment, including a request to add a clause pertaining to the release of data, at a cost of \$875 plus in-kind contributions equal to at least \$875, and authorize the City Administrator to sign said agreement on file in the City Clerk's Office, as requested and recommended by staff.

Centerpoint Energy Franchise Agreement

Administrator Piasecki reported that Council will see the proposed franchise agreement and franchise fee ordinance at the February 24, 2020 meeting for consideration and approval. The documents have been reviewed by the City Attorney and both the Attorney and Centerpoint Staff are comfortable with the franchise agreement and fee ordinance as they will be presented. No action taken.

MAYOR/COUNCIL ITEMS

Mayor Stay reported that on Thursday, January 30, he and other representatives from the City, Livonia Township and the Fire Department participated in a mock Council meeting at Westwood Elementary School as part of the 3rd Grade Government Unit. Westwood School Administration has invited the City Council to conduct a live Council meeting with their Student Council at some point in the future. Councilmembers responded that they would be open to a live meeting at Westwood. Mayor Stay will continue to discuss with Westwood Principal Tim Stowe. No action taken.

Council agreed by unanimous consensus to cancel the February 10 Committee of the Whole Meeting due to a lack of agenda items.

Member Bondhus reported that two aerators have been placed in Lake Fremont and are currently operational, causing open water in some areas. The area has been signed appropriately as required by the permit, and inspected by the MN Department of Natural Resources.

Mayor Stay noted the following upcoming events:

- February 17 – President’s Day Holiday – All City Offices closed
- February 22 -- Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, February 21

Before adjourning Mayor Stay called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

Stay/Frederick unanimous to adjourn the meeting at 7:34 p.m. Motion carried.

Approved this 24th day of February 2020.

s/s Kary Tillmann, Clerk/Treasurer

Approved 02/24/2020