

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 5, 2024**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Dahl, Earenfight, Farber and Whiting. Also present were Administrator Piasecki and Clerk/Treasurer Tillmann.

AGENDA APPROVAL

Whiting/Earenfight unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Whiting/Earenfight unanimous to approve the minutes of the January 23, 2023 Regular Meeting as presented.

CONSENT AGENDA

Whiting/Earenfight unanimous to approve the consent agenda as follows:

- a. Approve the minutes of the January 22, 2024 Regular Meeting of the City Council as presented.
- b. Approve the payment of claims (checks #45884 - #45916) in the amount of \$38,301.29 and electronic payments (e-checks #2822e - #2825e) in the amount of \$51,781.54 as presented.
- c. Approve the semi-annual interest payment to the MN Public Facilities Authority (ck #45920) in the amount of \$9,720.95, for scheduled interest on GO Revenue Bonds for the PFA Loan related to the construction of Wells #4 & #5 at the 5th Street W water tower/WTP location, as recommended by staff.
- d. Accept the January 2024 Building Permit Summary Report as presented.

OPEN FORUM

There was no one present to address the Council during Open Forum.

LAW ENFORCEMENT REPORT

Sheriff's Department Patrol Captain Ryan Broich provided an overview of law enforcement activities for the month of January 2024. The department received 483 calls for service, including 168 traffic stops with 33 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2023, there were 307 calls for service, with 346 calls in 2022. The department responded to 4 theft complaints, 4 motor vehicle accidents with injuries or damage, and a small variety of other calls made during the month. Captain Broich reported that it was a quiet month overall with no significant trends or incidents reported. Discussion was held regarding recent complaints of ice harvesting on Lake Fremont. Broich contacted the MN DNR and was advised that ice harvesting was not a crime.

Council agreed by unanimous consensus to accept the Law Enforcement Report for January 2024 as presented.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney presented the Fire Department Activity Report for the month of January 2024. The Department responded to seven medicals, a gas leak, 2 carbon monoxide calls, 3 fire alarms, and 2 persons in distress. The Department has been awarded a \$7,500 training grant from the State of Minnesota and recently received a \$4,000 grant from the Bob Eddy Foundation.

Council accepted the Fire Department Report for January 2024 by unanimous consensus as presented.

PUBLIC WORKS REPORT – presented by City Administrator Randy Piasecki

Request for Advance of Municipal State Aid Funds

Engineer Bittner has requested Council adopt a resolution requesting MNDOT advance \$1,263,293 in Municipal State Aid System (MSAS) funding for the reconstruction of the streets in the Fremont Lane/Terrace Drive/Oak Street/Fremont Drive Project. The City would be borrowing 4-years allocation in advance for this project.

RESOLUTION #24-02-01 Earenfight/Whiting unanimous to adopt RESOLUTION #24-02-01, requesting an advance of \$1,263,293 in Municipal State Aid (MSAS) funding from the MN Department of Transportation (MNDOT) for the reconstruction of the streets in the Fremont Lane/Terrace Drive/Oak Street/Fremont Drive Project as recommended by staff and the City Engineer.

FINANCE REPORT

The City had an investment mature today and has excess funds in the money market account with The Bank of Elk River that can be invested as well. Funds from the maturing CD were deposited in the ICD Securities money market account until reinvested. This afternoon, staff contacted regular brokers to provide a recommendation for reinvestment.

Stay/Dahl unanimous to approve the following re-investments, as recommended by staff:

- **\$250,000 with ICD Securities for a period of 3 years 6 months at a rate of 5.05% with Flagstar Bank, utilizing proceeds from the maturity to complete the transaction; and**
- **\$250,000 with ICD Securities for a period of 2 years at a rate of 4.90% with Citizens State Bank, utilizing the balance of funds in the ICD Securities Money Market account and excess funds from The Bank of Elk River Money Market account to complete the transaction.**

Tillmann reported that audit staff from Abdo are in the office this week to complete fieldwork for the 2023 annual audit. The audit report will be presented to Council in April or May, 2024.

MAYOR/COUNCIL ITEMS

Council agreed by unanimous consensus to cancel the February 12 Committee of the Whole Meeting due to a lack of agenda items.

Mayor Stay noted the following upcoming events:

- February 8 – Meeting with local Girl Scout Troop
- February 19 – President’s Day Holiday – All City Offices closed
- February 24 -- Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, February 24

Before adjourning Mayor Stay called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

Stay/Whiting unanimous to adjourn the meeting at 7:13 p.m. p.m. Motion carried.

Approved this 26th day of February 2024.

s/s Kary Tillmann, Clerk/Treasurer