

**MINUTES OF THE ZIMMERMAN CITY COUNCIL
COMMITTEE OF THE WHOLE MEETING
MONDAY, FEBRUARY 10, 2025**

CALL TO ORDER

The Zimmerman City Council met as the Committee of the Whole at City Hall on Monday, February 10, 2025. Mayor Dahl called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Dahl, Council Members Bondhus, Farber and Wells. Member Earenfight was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann and Public Works Director Koehler.

ORDER OF DISCUSSION

- 2025 Wild West Days – Representatives of the Zimmerman Community Club, including Kim Stasica, Brian Heins, Rosie McAlister and Lynda Stasica, were present to discuss the 2025 event. Extensive discussion was held regarding additional road closures on Sunday to accommodate the Car Show, which has grown over the last few years to approximately 350 cars. Council would not agree to allow Main Street to be closed the entire length to CSAH 4 but would consider up to the alley north of the laundromat to allow traffic access between Main Street and 2nd Street West. In addition, 3rd Avenue South, and 2nd Street West between 2nd Avenue and 3rd Avenue South could be used for the additional display of cars since there would be no access to Main Street for vehicle traffic. Discussion was also held regarding a City food license requirement to deter food truck and other food sales in the area that aren't a part of the event during the weekend.

The Community Club will revise the application materials with revised street closings for consideration at the February 24, 2025 City Council meeting.

- Fund 411 – Fire Hall/Event Center Project Fund – As part of the 2024 Audit process, a question relating to the status of Fund 411 – Fire Hall/Event Center Project Fund came up. Audit staff questioned the intended use of the remaining funds since the project is complete and closed. It is the Council's desire to keep the fund active to be used for the City's financial share of any potential improvements to the facility or the property.
- Requirements for Solicitor License Applicants – When reviewing a Solicitor License Application on the January 27 Council Agenda, Member Wells questioned why a Certificate of Insurance was not included as required documentation for Solicitor applicants. In this instance, the applicant would be conducting business in a vehicle (ice cream truck) and should be required to prove they carry insurance. Member Wells presented a "Food Sales and Service" Ordinance from another City, which could be incorporated in Zimmerman's Code to address the licensing of food trucks and other food sales, including licensing requirements such as insurance. Staff will discuss with the City Attorney.
- Reorganization of City Park Board – Discussion was held regarding the re-establishment of the City Park Board, including number of members and Board responsibilities. Council agreed to reduce the number of members to five (5), with a representative of the Public Works Department to serve as an Ex-Officio member. Council intends a staff liaison as well, possibly the City Planner. The Board would be advisory in nature, meeting only in Spring, Summer, and Fall. Staff will advertise for Park Board and Planning Commission vacancies in the March newsletter, with appointments by the Council sometime in April, 2025.

- Cannabis Regulations – Council discussed whether the city should delegate registration and licensing to Sherburne County or take on oversight of registration and licensing of retail cannabis businesses. Within Sherburne County, the Cities of Becker and Elk River have decided to maintain oversight while the City of Big Lake has opted to defer to Sherburne County. Staff was directed to draft an ordinance to defer registration and licensing to Sherburne County for review at the next Council meeting.
- Lake Fremont – The Sherburne Soil & Water Conservation District is hosting the Labs to Lakes Kick-Off meeting on Thursday, February 13 from 5 – 7:30 p.m. at the Station #1 Event Center. Council also discussed the placement of a navigation channel in the lake if 2025 is a weedy year.

Council requested future discussion on the following topics:

- Installation of card readers for access to City Hall and potentially additional City buildings. Staff will secure cost estimates for consideration at a future meeting.
- Organized garbage collection
- Establishment of a Planning Committee for a new City Hall building
- Detailed review of the City Council (Dept 41110) Budget

Mayor Dahl adjourned the workshop at 8:48 p.m.

Approved this 24th day of February, 2025.

s/s Kary Tillmann, City Clerk/Treasurer

Approved 02/24/2025