

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, FEBRUARY 28, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

ROLL CALL

Present: Acting Mayor Whiting; Council Members Bondhus, Dahl, and Frederick. Mayor Stay was excused absent. Also present was Administrator Piasecki.

AGENDA APPROVAL

Bondhus/Frederick unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Frederick/Dahl unanimous to approve the meeting minutes of the January 31, 2022 Council Workshop and February 7, 2022 Regular Meeting as presented.

CONSENT AGENDA

Dahl/Bondhus unanimous to approve the consent agenda as presented as follows:

- a. Approve the payment of claims (checks #43951 - #43987) in the amount of \$31,157.24 and electronic payments (e-check #2382e - #2401e) in the amount of 96,483.99 as presented.
- b. Authorize payment to Abdo in the amount of \$24,930.00 (ck #43988), as partial payment for certified audit services for the year ended December 31, 2021, per the agreement on file in the Clerk's Office, as recommended by staff.
- c. Accept and approve the SafeAssure Service Agreement for 2022 safety training and consulting services, approving payment in the amount of \$8,482.32 (ck #43989), as requested and recommended by staff. December 2021 Budget/Investment/Funds Report as presented.
- d. Support the application of Clerk/Treasurer Tillmann for the Vice President position for the Minnesota Clerks and Finance Officers Association (MCFOA) and authorize the Mayor or City Administrator to sign a letter of support as requested.
- e. Adopt **RESOLUTION #2022-02-02**, re-establishing voting precinct boundaries and designating the Sherburne County Sheriff's Department Public Safety Building as the polling place for Precinct 1 (north of CSAH 4) and Refuge, An Evangelical Free Church, as the polling place for Precinct 2 (south of CSAH 4) for the 2022 Primary and General Elections, as required by MN Statute 204B.16.
- f. Authorize the City Administrator to enter into a contract with JOB Pro Cleaning on behalf of the City for the provision of bi-weekly cleaning services at City Hall, as recommended by staff.
- g. Adopt **RESOLUTION #22-02-03**, approving the request of the Zimmerman Community Club for an Exempt Permit to conduct lawful gambling at the annual Wild West Days Celebration at the City Park located at 25850 Main Street, on Saturday, May 28, and Sunday, May 29, 2022.
- h. Approve an event permit application for a 5K Fun Run and Kid's ½ mile Fun Run to be held on Saturday, May 28, 2022, as requested by Kari Swanson/ZHS Cross-Country & Track Booster Club, with staging at Sherburne County's Grams Park, and approve the closing of certain City streets if needed, identified on the map provided, for the duration of the event.
- i. Approve the registration application to operate as a Sewer and Water Installer for the period of January 25 – December 31, 2022 as requested by the following:
 - Matt Brenteson, dba Brenteson Companies Inc., PO Box 335, Big Lake, MN 55309
 - Travis Johnson, dba Julian M. Johnson Construction., 6191 – 140th Avenue NW, Ramsey, MN 55303
 - Randy Kasper, dba Kasper Excavating, 8322 – 122nd Avenue SE, Becker, MN 55308
 - Eric E. Erickson, dba Triple E Water and Sewer LLC, 5232 Hanson Court N, Crystal, MN 55429

- j. Approve the license application to operate as a Garbage & Refuse Collector within City limits for the period of March 1 – December 31, 2022, as submitted by Randy’s Sanitation, A Republic Services Company – 4351 US Highway 12 SE, PO Box 169, Delano, MN 55328.

OPEN FORUM

There was no one present to address the Council during Open Forum.

2021 SHERIFF’S ANNUAL REPORT

Joel Brott, Sherburne County Sheriff, presented an annual report of activities and services provided by the Sherburne County Sheriff’s Department for 2021. This is an overview of the reports Captain Broich provided monthly to the Council throughout 2021. The Sheriff’s Department has provided contracted law enforcement services for the City of Zimmerman for more than 20 years and enjoys a solid partnership with the City. In 2021, Sheriff’s Deputies made 4,314 contacts in the City, including traffic complaints, accidents, medical related incidents, fires, assaults, burglaries, drug related incidents and conducted many types of investigations. This compares to 4,989 contacts in 2019 and 3,894 contacts in 2020. Brott noted that the numbers reflect contacts with people within the City limits, but not necessarily with City residents, and 2020 contacts were reduced to COVID.

The Sheriff’s Department has also received partial grant funding to add a mental health provider through their “Crisis Intervention Co-Response Initiative” between the County and the police departments in Elk River, Big Lake and Becker. This provider travels with or meets law enforcement at scenes where behavioral health, crisis intervention or treatment planning is required.

Brott noted two accreditations the Sheriff’s Department received in 2021. These include dispatch receiving accreditation from the Commission on Accreditation for Law Enforcement Agencies Accreditation (CALEA). The jail was accredited in 2017 by the American Correctional Association (ACA) and Re-Accredited in 2021. Brott added the Department health services have also received accreditation, so the County has achieved “the Accreditation Triple Crown”, an accreditation that only 50 sheriff’s departments nationwide have obtained.

Council thanked Sheriff Brott and the Sheriff’s Department for their work within City limits.

ADMINISTRATOR’S REPORT – presented by City Administrator Randy Piasecki

Administrator Piasecki provided summary update on the hiring process for the vacant Maintenance Tech I position, TH 169/CSAH 4 design kickoff meeting, and progress on the well project. Applications are open thru March 3rd for the vacancy. A zoom meeting to start the interchange design project on TH 169 was held Thursday, February 24th with the County, City and Bolton & Menk staff participating. There will be monthly meetings as we move forward on the design with public meetings and Council update late summer or fall. Bolton & Menk will host a project website with interchange information. Drilling is complete on the new municipal well project, with testing to follow to indicate quantity and quality of water available. Staff will meet with Bolton & Menk engineers to determine the best course of action moving forward.

Acting Mayor Whiting recessed the Council at 7:24 p.m. for the EDA meeting, and called the council meeting back to order at 7:36 p.m.

MAYOR/COUNCIL ITEMS

Before adjourning, Acting Mayor Whiting called for a moment of silence in support of United States military, emergency services personnel, health care workers and their families both at home and abroad, as well as the people of Ukraine.

Frederick/Dahl unanimous to adjourn the meeting at 7:38 p.m. Motion carried.

Approved this 7th day of March 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 03/07/2022