

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, MARCH 1, 2020**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay, Council Members Bondhus, Dahl, Frederick, and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Koehler.

**AGENDA APPROVAL**

Whiting/Stay unanimous to approve the agenda as with the following additions:

- **Development Agreement – Birch Grove Townhomes – Administrator’s Report**

**APPROVAL OF MINUTES**

Stay/Whiting unanimous to approve the minutes of the February 22, 2021 Regular Meeting of the City Council as presented.

**CONSENT AGENDA**

Bondhus/Stay unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #42923 - #42950) in the amount of \$43,457.78 and electronic payments (#2154E - #2179E) in the amount of \$128,515.65 as presented.
- b. Accept Invoice #440022 and authorize payment in the amount of \$16,000.00 (ck# 42951) to Abdo, Eick & Meyers as partial payment for certified audit services for the year ended December 31, 2020, per the agreement on file in the Clerk/Treasurer’s Office, as recommended by staff.

**OPEN FORUM**

Representatives of the Zimmerman High School Dance Team were present to address the Council regarding the upcoming MN State High School Dance Team Tournament. Senior Team members **Lylli Hakola and Jocelyn Sailor** reported that the Zimmerman Thunder Dance Team recently competed in the State AA Dance Team Competition and has advanced to the State Tournament with their High Kick routine. This is the Team’s third time qualifying for the State Competition in four years. Competition is scheduled for March 13<sup>th</sup>, and Council congratulated the team on their success and wished them well in the State Tournament.

**FIRE SERVICES REPORT**

**Fire Chief Ryan Maloney** presented the Fire Department report for the month of February 2021. The Department responded to 12 medical calls, a gas leak, 3 personal injury motor vehicle accidents, assisted in the search for a missing person, 5 fire alarms, a lift assist and carbon monoxide alarm and responded to number of vehicle and structure fires.

Department Staff and the Fire Board completed an interior walk-through of the new Fire Station and Event Center last week. The contractor is currently working on completing the punch list while they wait for the concrete in the apparatus bay to fully dry out.

**Council accepted the Fire Department Report for February 2021 by unanimous consensus as presented.**

## PUBLIC WORKS REPORT

### Safety Management and Training Service Contract

Public Works Director Koehler is interested in switching companies to provide safety management training for Department employees. Changing from MMUA to SafeAssure would save the City approximately \$2,800 annually and provide more extensive training for employees.

**Whiting/Bondhus unanimous to authorize the staff to enter into an agreement with SafeAssure to provide a safety training, compliance and management program for the City of Zimmerman for the period of March 2021 – February 28, 2022, as a cost of \$8,316.00 per year, and authorize the Public Works Director and City Administrator to sign the agreement on behalf of the City. Motion carried.**

### Public Works Vehicles

Over the past 10 years, the City has purchased pickup trucks from MN DOT Fleet Services for use by the Public Works Department. Staff has been working to implement a truck rotation 3 – 4 years, rotating in newer vehicles purchased from MN DOT and selling our older ones at 50 – 75% of the purchase price. Koehler wishes to purchase two (2) extended cab pickup trucks at this time. MNDOT has vehicles available and staff has negotiated a purchase price of \$32,400 for two newer vehicles. Staff budgeted \$30,000 for truck acquisition and replacement in the 2020 budget, but due to COVID, MN DOT did not release any vehicles for sale. There is sufficient monies in the 2021 budget for the purchase of vehicles, plus what was unspent in 2020.

**Stay/Frederick unanimous to approve the purchase of and authorize payment for a 2015 Ford extended cab F-150 4 x 2 pickup truck and a 2016 extended cab F-250 4 x 2 pickup truck from the MN Department of Transportation Fleet Services at a total cost of \$32,400 plus tax, title and license fees and authorize staff to dispose of 2 Ford F-150 4 x 2 extended cab trucks, as recommended by staff. Motion carried.**

Koehler reported that the hockey rink is closed for the season due to recent warm temperatures. No action taken.

## ADMINISTRATOR'S REPORT

### Development Contract – Birch Grove Townhomes

The City Attorney has reviewed the Development Contract as submitted by Birch Grove Estates of Zimmerman LLLP for the Birch Grove Townhomes. Administrator Piasecki reported that the agreement may need to be modified to include a provision for the construction of a turn lane requirement from County Highway 45 as requested by Sherburne County during their review of the plat.

**Stay/Whiting unanimous to approve the Development Contract between the City of Zimmerman and Birch Grove Estates of Zimmerman LLLP for the development of Birch Grove with addition of turn lane language if necessary, and authorize the Mayor and City Administrator to sign said agreement on behalf of the City, as requested by staff. Motion carried.**

## MAYOR/COUNCIL ITEMS

Mayor Stay noted the following upcoming events:

- March 8 – Council agreed by unanimous consensus to cancel the March 8 Committee of the Whole meeting due to a lack of agenda items.
- March 13 – Zimmerman Dance Team at State AA Dance Team Tournament

- March 27 -- Passing the Bread Food Distribution – 9 – 11 a.m., UMA Precision Machining
- April 12 – Annual Local Board of Appeal and Equalization Meeting – 9:00 a.m.

**Frederick/Stay unanimous to adjourn the meeting at 7:20 p.m. Motion carried.**

Approved this 15th day of March 2021.

s/s Kary Tillmann, Clerk/Treasurer

Approved 03/15/2021