

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, MARCH 6, 2017**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Earenfight, Council Members Brisbin, Nathe and Whiting. Member Smith was excused absent. Also present was Clerk/Treasurer Tillmann.

AGENDA APPROVAL

Brisbin/Whiting unanimous to approve the agenda with the following changes:

- **Addition of Law Enforcement Report**
- **Deletion of Fire Protection Report**

APPROVAL OF MINUTES

Nathe/Brisbin unanimous to approve the meeting minutes of February 27, 2017 Regular Meeting as presented.

LAW ENFORCEMENT REPORT

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, provided an overview of activities for the month of February, 2017, highlighting a Permit to Carry Handgun class offered by the Sheriff's Department on Saturday, March 18th. Pre-registration is required through the Sheriff's Department. In the month of February, the Sheriff's Department received 371 calls for service, including 162 traffic stops, as opposed to 297 calls for service in the same time period in 2016 and 260 calls in 2015. There were 55 citations issued, not including long form complaints or in-custody arrests. Five thefts calls were reported in month, seven vehicle crashes and 3 property damage complaints were received, including damage at a City owned property at CSAH 4 and 22nd Street West.

Stangler reported that the crosswalk lights for the area between Zimmerman Elementary School and Zimmerman High School have been ordered through Connexus Energy for installation sometime this spring. Discussion was held regarding the stop sign located at Main Street and CSAH 4. City staff will discuss enhancements to the stop sign with the County Engineer.

Council accepted the Law Enforcement Report for February, 2017, by unanimous consensus as presented.

CONSENT AGENDA

Whiting/Nathe unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #38850 - #38871) in the amount of \$30,545.69, as presented.
- b. Approve the liquor license application for NVL2 LLC dba P & A Liquor (Off Sale) – 26025 – 3rd Street East, until June 30, 2017, pending receipt and acceptance of all application materials, as recommended by staff:

OPEN FORUM

There was no one present to address the Council during open forum.

PUBLIC WORKS REPORT

2017 Pavement Preservation Program

Included in the addendum materials was a memo from Engineer Bittner detailing the 2017 phase of the City's Pavement Preservation Program. Areas proposed for improvement in 2017 include the Pleasant Hills, Huntington and Marturano Meadows developments. If Council approves the proposal, Engineer Bittner will prepare bid documents and scheduled a bid opening for the project.

Nathe/Brisbin unanimous to approve the 2017 Pavement Preservation project area and authorize the advertisement for bids, as requested and as recommended by staff and the City Engineer.

FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann

2016 Audit

Tillmann informed Council that audit staff from Abdo, Eick & Meyers were on-site to conduct the 2016 Audit during the week of February 13 - 16. Staff believes the process went extremely well and is awaiting a draft audit document for review. Tillmann anticipates a Final audit presentation before Council at either the April 3rd or 17th meeting.

Livonia Township Clean-Up Day

Livonia Township conducts an annual clean-up day event each Spring. In the past, the Township has allowed City Residents to drop off items if they show up at the event, even though the Township incurs expenses by allowing City residents to participate. The Town Board asked if the City would consider supporting the event financially in 2017. In year's past, the cost to the Township after grant monies and revenues collected from participants were factored out equaled approximately \$2,200. Livonia Township would be looking to split expenses in half with the City.

Staff has contacted the Sherburne County Zoning Office to inquire about SCORE Grant Funding to assist with expenses. Unfortunately, the grant application period is closed and the City is no longer eligible for 2017 grant funding. Tillmann added that increased participation from City residents would also increase the proportionate share of costs to the City and the 2017 budget does not contain funds for a clean-up event.

Whiting/Nathe unanimous to provide financial support to Livonia Township for the Township Clean-Up Day on April 29th, in the amount of 50% of event costs after grant monies and participant revenues are factored out of expenses.

MAYOR/COUNCIL ITEMS

Council agreed by unanimous consensus to cancel the March 13, 2017 Committee of the Whole Meeting due to a lack of agenda items.

Mayor Earenfight also noted the following upcoming events:

- March 25, 2017 -- Passing the Bread Food Distribution; 9 – 11 a.m.; Sheriff's Department Public Safety Building
- March 25, 2017 -- Chamber of Commerce Business and Community Expo; 9 a.m. – 2 p.m., Zimmerman High School/Middle School
- April 17, 2017 -- Local Board of Appeal and Equalization; 9:00 a.m., Zimmerman City Hall

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel.

Brisbin/Whiting unanimous to adjourn the meeting at 7:22 p.m. Motion carried.

Approved this 20th day of March, 2017.

s/s Kary Tillmann, City Clerk/Treasurer