

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, MARCH 18, 2019**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay, Council Members Bondhus, Frederick, Shepard and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Koehler.

**AGENDA APPROVAL**

**Whiting/Bondhus unanimous to approve the agenda as presented.**

**APPROVAL OF MINUTES**

**Frederick/Shepard unanimous to approve the meeting minutes of the March 4, 2019 Regular Meeting as presented.**

**CONSENT AGENDA**

**Shepard/Whiting unanimous to approve the consent agenda as presented as follows:**

- a. Approve the payment of claims (check #40868 - #40895) in the amount of \$13,845.06, and electronic payments (#1775 – #1785) in the amount of \$77,386.35 as presented.
- b. Accept invoice #1892 in the amount of \$6,212.07 (ck#40896), authorizing payment to Metro West Inspection Services, Inc., for professional building inspection services in the City of Zimmerman for the month of January, 2019, as recommended by staff:
- c. Accept the Building Permit Surcharge Summary Report for February 2019 as presented.
- d. Approve the permit application for fireworks sales for Jim Kreml dba Funworks Fireworks, 24690 – 116<sup>th</sup> Street, Zimmerman, MN 55398, at the location of Angeno's Pizza and Pasta/Zimmerman Bar & Grill, 13100 Fremont Avenue, Zimmerman, for the period of May 20 – July 31, 2019, as requested.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**2018 SHERIFF'S ANNUAL REPORT**

**Joel Brott, Sherburne County Sheriff**, presented an annual report of activities and services provided by the Sherburne County Sheriff's Department for 2018. This is an overview of the reports Captain Stangler provided monthly to the Council throughout 2018. The Sheriff's Department has provided contracted law enforcement services for the City of Zimmerman for more than 20 years and enjoys a solid partnership with the City. In 2018, Sheriff's Deputies made 5,380 contacts in the City, including traffic complaints, accidents, medical related incidents, fires, assaults, burglaries, drug related incidents and conducted many types of investigations. Brott noted that the numbers reflect contacts with people within the City limits, but not necessarily with City residents. The call load has increased significantly from 2016 and 2017, however the severity of calls received has not changed much from previous years. Brott believes the reason for the increase is simply that Deputies are making more contacts with people, including increased security checks on homes and businesses. Brott noted that the Sheriff's Department is currently under renovation as part of the Government Center expansion project. In 2018, the Sheriff's Department spearheaded a collaborative with 22 area law enforcement agencies to create a regional criminal intelligence center to track and share investigative information. The Center will open in 2019. The Department also participated in a 3-Echo Hostile event response training with all Sherburne County law enforcement agencies, fire departments, school districts and emergency medical service departments.

Council thanked Sheriff Brott and the Sheriff's Department for their work within City limits.

## **PARK BOARD REPORT**

Member Bondhus provided an update of the March 5, 2019 Park Board Meeting. The Park Board discussed potential layouts for field space on the Marturano property once the house has been removed. The house will be used as a training burn by the Fire Department in April, 2019. Public Works Director Koehler also noted that City skating rinks closed last week due to the warmer weather.

**Whiting/Shepard to unanimous to accept the March 5, 2019 Park Board Report as presented.**

## **PUBLIC WORKS REPORT** – presented by Public Works Director Koehler

### Purchase of Compost Site Grapple

At the January 28<sup>th</sup> meeting, Koehler presented a request to purchase an industrial root grapple bucket for the loader used at the City's compost site. Sherburne County had previously advised that the City could apply for and likely receive a SCORE Grant for the purchase of the equipment. After the City's grant application was received, Koehler was advised that County staff considers the item a capital purchase and therefore would only fund 50% of the cost should the grant application be approved. They suggested Koehler re-submit the application.

Staff proposes to purchase a 102" Notch Manufacturing Industrial Root Grapple Bucket for the loader. This grapple bucket utilizes large tines that allow trees and brush to be moved without picking up dirt, which can cause problems with grinding of compost materials. Staff has found a grapple bucket on the State Bid Contract for \$9,810 plus freight. Trueman Welters, using State Contract 141049, has provided a quote for a grapple at a discounted contract sales price of \$8,251.07 with a loader mount and hydraulic couplers added to the quote. With the addition of freight, the purchase price offered by Trueman Welters totals \$8,946.07, which is \$800 below state contract pricing.

**Bondhus/Whiting unanimous to approve the purchase of and payment for a Notch Manufacturing 102" Root Grapple Bucket from Trueman Welters in the amount of \$8,946.07, with payment from the 2019 General Fund, contingent upon receipt of SCORE Grant funding from Sherburne County towards the full cost of the purchase, as recommended by staff.**

### Fire Hall Generator

Public Works Director Koehler advised Council that the emergency generator at the Fire Hall is not working properly and he will be bringing a request to purchase a new generator for the building to Council in the future. Koehler has acquired two quotes for a generator but is researching warranties and service contracts.

**Whiting/Shepard to approve the purchase of an emergency generator for the Fire Hall at a cost not to exceed \$15,000. Roll call on the motion: Bondhus, aye; Frederick, aye; Shepard, aye; Stay, naye; Whiting, aye. Motion carried.**

## **FINANCE REPORT** – presented by Clerk/Treasurer Tillmann

### Re-Investment of City Funds

One of the City's investments through MBS, valued at approximately \$250,000 matured on March 6, 2019 and the funds have been deposited back into the City's operating account. Staff has been in contact with brokers to provide a recommendation for reinvestment, based on current holdings and rates available for consideration.

**Whiting/Bondhus to approve the re-investment of \$245,000 through UBS Investments for 4.5 years at a rate of 2.75 % (3.04% YTM) with BMO Harris Bank utilizing funds from the matured CD and authorizing a wire transfer from the City's checking account in the amount of \$245,000 to complete the transaction, as recommended by staff.**

**ADMINISTRATOR’S REPORT** – presented by City Administrator Randy Piasecki

**Project Update – Reliant Systems**

Administrator Piasecki advised that the City EDA will hold a public hearing during the April 1, 2019 Council meeting regarding the creation of TIF District #11 and an assistance package for Reliant Systems. **Randy and Heidi Olerich, Owners**, were present to provide information about their business and future plans. Reliant Systems currently operates at 12641 Fremont Avenue and they are working with the EDA to purchase two lots in the Sherburne County Public Safety Addition to relocate and expand their business later this year. No action taken.

**MAYOR/COUNCIL ITEMS**

Mayor Stay noted the following:

- Saturday, March 30 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining
- Monday, April 15 -- Local Board of Appeal and Equalization -- 9:00 a.m., Zimmerman City Hall
- Saturday, May 4 -- Zimmerman/Livonia Clean-Up Day – 8 a.m. – Noon, Livonia Town Hall, 11162 – 265<sup>th</sup> Avenue NW

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel.

**Whiting/Frederick unanimous to adjourn the meeting at 7:52 p.m. Motion carried.**

Approved this 1st day of April 2019.

s/s Kary Tillmann, Clerk/Treasurer

Approved 04/01/2019