

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, MARCH 20, 2023**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:01 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Earenfight, Farber, and Whiting. Member Dahl was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler, and Streets, Parks, and Utilities Supervisor Dallager.

AGENDA APPROVAL

Earenfight/Whiting unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Whiting/Stay unanimous to approve the meeting minutes of the March 6, 2023 Regular Meeting as presented.

CONSENT AGENDA

Whiting/Earenfight unanimous to approve the consent agenda as presented as follows:

- a. Approve the payment of claims (check #45029 - #45059) in the amount of \$24,504.54, and electronic payments (e-check #2638e - #2649e) in the amount of \$58,769.42 as presented.
- b. Authorize payment in the amount of \$20,000.00 (ck #45060) as partial payment for certified audit services for the year ended December 31, 2022, per the agreement on file in the Clerk's Office.
- c. Accept Invoice #9508 in the amount of \$15,302.00 (ck #45061) authorizing payment to the Sherburne County Auditor/Treasurer's Office for 2023 Appraisals of Real Estate and Personal Property and Mobile Homes by the Sherburne County Assessor's Office as recommended by staff.
- d. Authorize payment to the Sherburne County Public Works Department in the amount of \$7,524.50 (check #45062) for bulk fuel used in City vehicles in the month of January 2023, as identified in Invoice #4118, as recommended by staff.
- e. Approve payment to the Zimmerman/Livonia Fire Relief Association in the amount of \$96,318.52 (ck #45063) for annual State Fire Aid, as identified by the MN Department of Revenue.
- f. Adopt **RESOLUTION #2023-03-03** authorizing the write-off of overpaid non-refundable water and sewer utility accounts totaling (\$0.23) as requested by staff.

OPEN FORUM

Comments were heard from **Steve Dank, 12400 Isle Road, Zimmerman**, who thanked the Public Works Department for their hard work clearing City Streets after the significant snow events this season. Dank also asked for an update on the status of repairs at the Boat Launch. No action taken.

PUBLIC WORKS REPORT

Consideration of Bid Award – 269th Avenue Reconstruction

Kevin Bittner, City Engineer, Bolton & Menk, was present to discuss bid results for the proposed 269th Avenue Reconstruction project. Thirteen (13) bids were received, with the apparent low bidder being Douglas-Kerr Underground at \$1,944,637.04. The engineer's estimate for the project was \$2,100,000.00. Bolton & Menk has worked with Douglas-Kerr Underground on previous projects and feels they are competent and fully capable of completing the project to the City's standards.

RESOLUTION# 23-03-04 **Whiting/Farber to adopt RESOLUTION #2023-03-04 awarding the bid for the 269th Avenue Reconstruction project to Douglas -Kerr Underground at a total bid price of \$1,944.637.04, as recommended by staff and the City Engineer. Roll call: Earenfight, naye; Farber, aye; Stay, aye; Whiting, aye. Motion carried.**

Facility Plan Update -- Wastewater Treatment Plant

Eric Meester, President, NERO Engineering, was present to provide an update on the progress of the WWTP Facility Plan. MPCA and EPA guidelines show that expanding the plant as an SBR is not a viable option. NERO will review other treatment options with the Council at an in-depth workshop at the April Committee of the Whole meeting. No action taken.

ADMINISTRATOR’S REPORT – presented by City Administrator Randy Piasecki

City Hall Office and Meeting Space Future Needs

Current Administrative operations are outgrowing the main level office space at City Hall. At the April Committee of the Whole meeting, staff would like to discuss building upgrades and space needs, specifically, the use of the basement area in City Hall as potential office or meeting space. No action taken.

MAYOR/COUNCIL ITEMS

Upcoming Meetings and Events

Mayor Stay noted the following:

- March 25 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining
- April 17 -- Local Board of Appeal and Equalization – 9:00 a.m., Zimmerman City Hall

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel and their families at home and abroad and emergency services personnel.

Whiting/Farber unanimous to adjourn the meeting at 7:50 p.m. Motion carried.

Approved this 3rd day of April 2023.

s/s Kary Tillmann, Clerk/Treasurer