

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, APRIL 15, 2024**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

ROLL CALL

Present: Acting Mayor Whiting, Council Members Dahl, Earenfight, and Farber. Mayor Stay was excused absent. Also present were Administrator Piasecki and Clerk/Treasurer Tillmann.

AGENDA APPROVAL

Earenfight/Farber unanimous to approve the agenda as presented.

CONSENT AGENDA

Earenfight/Dahl unanimous to approve the consent agenda as presented as follows:

- a. Approve the minutes of the April 1, 2024 Regular Meeting of the City Council as presented.
- b. Approve the payment of claims (check #46116 - #46143) in the amount of \$25,964.71 and electronic payments (e-check #2858e - #2867e) in the amount of \$13,970.55 as presented.
- c. Authorize payment in the amount of \$5,234.00 (ck #46144) to Abdo as final payment for certified audit services for the year ended December 31, 2023, per the agreement on file in the City Clerk/Treasurer's Office, as recommended by staff.
- d. Authorize payment to Bolton & Menk for the following invoices (ck #46145) for the period of February 1 – March 1, 2024, as presented and as recommended by staff:
 - Invoice #332433 in the amount of \$66,222.00 for the reconstruction of Fremont Lane from Fremont Drive to 120th Street, and
 - Invoice #332436 in the amount of \$18,809.50 for the construction oversight of the 5th Street West Tower and Water Treatment Plant
- e. Accept invoice #4092 in the amount of \$8,493.02 (ck #46146), authorizing payment to Metro West Inspection Services, Inc., for professional building inspections in the City of Zimmerman for the month of March 2024, as recommended by staff.
- f. Accept the February 2024 Budget/Investment/Funds report as presented.
- g. Accept the March 2024 Budget/Investment/Funds report as presented.
- h. Accept the monthly Building Permit Surcharge Report for March 2024 as presented.

OPEN FORUM

There was no one present to address the Council during Open Forum.

FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann

Redemption of Temporary Water Revenue Bonds, Series 2023A

The City worked with Northland Securities to issue the Series 2023A General Obligation Temporary Water Revenue Bond to fund construction of the 5th Street West Tower and Water Treatment Plant until funding became available through the MN Public Facilities Authority (PFA). PFA funding became available in January 2024. The City has worked with the engineering team to make a draw on the PFA loan in amount that will cover the amount of the temporary bonds. Northland Securities, the City's Financial Consultant, and Kennedy and Graven are facilitating the process of redeeming the temporary bonds issued by the Bank of Elk River, which would be effective on May 16, 2024.

RESOLUTION #2024-04-07 Dahl/Farber unanimous to adopt Resolution #2024-04-07, approving the prepayment and redemption of General Obligation Temporary Water Revenue Bond, Series 2023A dated July 6, 2023, in the amount of

\$5,360,000.00, plus accrued interest, effective May 16, 2024, as requested and as recommended by staff. Motion carried.

ADMINISTRATOR'S REPORT – presented by City Administrator Randy Piasecki

ISD 728 Field Construction and Joint Powers Agreement

ISD #728 asked if the City would allow a portion of the City park to be used in a proposed 4-field softball complex immediately south of Zimmerman Elementary School. At Council's direction, staff has been working with the District on the planning and logistics of constructing the complex. A layout of the proposed new facilities in relation to existing properties was included in the Council packet for review and information. The proposed plan includes the construction of an access road to the new softball complex and school, extending north from 6th Avenue, to provide safer vehicle queuing for elementary drop off, taking much of the current morning and afternoon queuing traffic off CH 45. Per District staff, the access road will be constructed in Spring/Summer 2024 construction phase.

Engineer Bittner has provided information to the District regarding necessary modifications to city utilities as part of the grading and construction plans related to existing utilities and city park property. ISD #728 is drafting a Joint Powers Agreement (JPA) between the City and ISD #728, which will outline the terms of construction on city park lands. The District will provide an easement document for the future extension of 6th Avenue South eastward to intersect 2nd Street West, just north of the hockey rink. The JPA will be submitted for city review, with an anticipated Council approval in May. No action taken.

Lake Fremont Carp Management Report

Dan Cibulka, Sr. Water Resource Specialist, Sherburne Soil & Water Conservation District (SWCD), was present at the March 4, 2024 Council meeting to review the 2023 Lake Fremont Carp Management Report conducted in partnership with the SWCD, the City, the Fremont Lake Association and Livonia Township. The purpose of the study was to generate a carp population estimate in the lake to determine if management of the species is necessary. Survey data estimates that Lake Fremont is inhabited by approximately 38,000 carp, which exceeds the management threshold for carp populations by approximately seven (7) times. The report recommended a management strategy which was detailed at the March 4 meeting. In addition, Cibulka cited potential grant funding opportunities available should a course of action to manage the carp population be initiated. Staff is looking for Council direction on whether a course of action is currently desirous.

Member Farber believes it is appropriate to pursue the creation of a Lake Improvement District (LID) in cooperation with the Lake Association, Sherburne County and Livonia Township. Member Whiting added that he believes doing nothing is not an option. Discussion ensued regarding potential options and the following public comments were heard:

Steve Dank, 12400 Isle Road, reiterated his comments from March 4 that Lake Fremont has never been managed properly. He feels that adequate lake management, including the creation of a LID will improve the quality of the lake because it is an asset to the City and the Township. When he was President of the Lake Association, he drafted a Lake Management Plan which should be put into practice.

Carol Fawver, 26437 Terrace Drive, believes that lake residents need to be educated on lake management and a LID and feels that with additional education, more would be supportive of it.

Mike Thieling, 12005 Fremont Lake, and current President of the Fremont Lake Association. The Association held a meeting last week. Association members would like to pursue removal of carp as identified in the SWCD Study. The SWCD believes they could be successful in acquiring 75 – 90% of any project costs through grant funding. The Association has scheduled fundraisers to help raise money to support the project

financially. Thieling will also attend a future Livonia Town Board meeting to gauge the Town Board's interest in supporting the project.

Council agreed by unanimous consensus to create a committee to review and recommend a potential project and/or the creation of a Lake Improvement District, to include representatives from the City, the Fremont Lake Association, Sherburne County, and Livonia Township. Administrator Piasecki will coordinate.

Road Project Updates

Administrator Piasecki provided updates on upcoming road projects, including the CSAH 4/Highway 169 interchange and local access roads, Sherburne County CSAH 4 Reconstruction, and the Lake Fremont Area Road Improvements. No action taken.

Park Board Report

Administrator Piasecki advised that Park Board Chair Travis Wiskur has resigned from the Park Board effective immediately. Staff will contact Park Board members to communicate the status of the Park Board. No action taken.

MAYOR/COUNCIL ITEMS

Acting Mayor Whiting noted the following:

- April 27 – Annual Joint Clean-up Day -- 8 a.m. – 12 Noon; Livonia Town Hall
- April 27 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining

Before adjourning, Acting Mayor Whiting asked for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

Farber/Earenfight unanimous to adjourn the meeting at 7:38 p.m. Motion carried.

Approved this 6th day of May 2024.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 05/06/2024