

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, APRIL 17, 2017**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Nathe and Smith. Also present were Clerk/Treasurer Tillmann and Public Works Director Johnson.

**AGENDA APPROVAL**

Whiting/Nathe unanimous to approve the agenda as presented.

**APPROVAL OF MINUTES**

Brisbin/Smith unanimous to approve the minutes of the April 3, 2017 Regular Meeting as presented.

**CONSENT AGENDA**

Smith/Brisbin unanimous to approve the consent agenda as presented as follows:

- a. Approve the payment of claims (check #38946 - #38980) in the amount of \$26,417.87 and electronic payments (e-check #1473 - #1484) in the amount of \$69,534.75 as presented.
- b. Approve payment to Americhem in the amount of \$8,296.50 (ck #38981) for heavy duty traffic paint to be used on roadways throughout the City, as identified on Invoice #7095, with funds to be paid from the Street Department Budget (101-43100-222), as indicated by the Public Works Director.
- c. Approve the 2017 Agreement for Use of Property for a Farmer's Market between the City of Zimmerman and the Princeton/Zimmerman Farmer's Market Association, for the period of May 1 – November 1, 2017, as recommended by staff.
- d. Accept the Building Permit Summary Report for March, 2017, as presented.
- e. Approve the license application for a Solicitor for the period of April 18, 2017 – April 17, 2018, for a mobile ice cream truck for Michelle Remick, dba Brain Freeze Ice Cream, 16087 – 225<sup>th</sup> Avenue NW, Big Lake, MN 55309.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**LAW ENFORCEMENT REPORT**

Patrol Captain Bob Stangler, Sherburne County Sheriff's Department, highlighted an article in the most recent Sheriff's Department newsletter regarding Severe Weather Awareness Week, which is April 17 – 21, 2017. There will be statewide tornado drills on Thursday, April 20 at 1:45 p.m. and 6:45 p.m., and tornado sirens will sound to remind individuals to plan ahead for the upcoming severe weather season. He also acknowledged the service of the County's 911 Dispatchers which serve as the public safety answering point for 7 municipalities in Sherburne County, the Becker, Big Lake, and Elk River Police Departments, as well as Fire Departments in Baldwin, Becker, Big Lake, Clear Lake, Elk River, and Zimmerman. Seventeen Dispatchers in the communications center direct emergency service communication throughout Sherburne County 24-hours a day, 7 days a week.

Stangler continued his monthly report by providing an overview of activities for the month of March, 2017, The department received 451 calls for service, including 201 traffic stops with 51 offenses charged by citation, as opposed 325 calls for service in the same time period in 2016 and 294 calls in 2015. One burglary was reported in the month of March. Seven thefts were reported during the month, with three being resolved and the remaining four still under investigation. There was 1 vehicle crash with injuries and 6 property damage vehicle crashes, two of which were considered hit and run. Four criminal damage to property complaints were received and

investigated by the Sheriff's Department, with one of those complaints stemming from trees being cut down in the City Park.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for April, 2017, as presented.**

### **PARK BOARD REPORT**

**Josh Bondhus and Jay Whiting, Park Board Members**, provided an update of the April 4, 2017 Park Board meeting to the Council. The Park Board is interested in hosting an event to bring awareness to the City's park system in conjunction with Minnesota Night to Unite on Tuesday, August 1, 2017. The Park Board is asking the Council to support the event with their attendance that evening and financial support if needed. They plan on inviting the Fire Department, Sheriff's Department and North Ambulance to attend, and are considering a disc-golf tournament, bean bag toss, kickball, or other park activities. The Park Board will continue working out details once they know if they have support of the Council for such an event and will also solicit donations for any costs from local service agencies.

**Council agreed by unanimous consensus to support a Night To Unite event hosted by the Zimmerman Park Board at the City Park on Tuesday, August 1, 2017.**

**Nathe/Whiting unanimous to accept the April 4, 2017 Park Board Report as presented.**

### **LMCIT INSURANCE RENEWAL**

**Randy Hadaway, Associated Benefits and Risk Consulting**, was present to provide renewal information regarding the City's property and liability insurance policies. Coverage has been bound since March 7, 2017. There were some changes to the City's property values and some rate changes, reflecting a 4% decrease in the total package premium. The Council will see the Worker's Compensation renewal in the near future. Hadaway explained that the City's experience rating for Worker's Compensation has dropped considerably compared to last year and should reflect a 35% drop in the 2017-18 Work Comp premium with the renewal. In 2016, the City received a dividend from LMCIT in excess of \$28,000, which is an \$8,000 increase from the previous year, due to the overall low claim volume amongst LMCIT members.

**Council agreed by unanimous consensus to not waive the statutory liability limits of municipal tort liability, as recommended by staff and the Insurance Agent.**

**Nathe/Brisbin unanimous to accept the 2017-18 property and liability insurance policy renewal and authorize payment in the amount of \$70,090.00 (ck #38982) to the League of Minnesota Cities Insurance Trust for the 2017-18 plan year, as recommended by staff.**

### **PUBLIC WORKS REPORT**

#### **Pay Request #4 – Lift Station #1 Rehabilitation Project**

Northern Plains Contracting, Inc. was contracted to perform the Lift Station #1 Rehabilitation. The contractor has submitted Pay Request #4 for project expenses completed as of March 31, 2017. A majority of the work is done, including installation of the pumps and control panel. The station is functioning at present time. Remaining retainage on the project totals \$28,241.50. Engineer Bittner has reviewed the pay request in the amount of \$20,104.85 and recommends approval.

**RESOLUTION #17-04-05     Smith/Whiting unanimous to adopt RESOLUTION #17-04-05, approving Pay Request #4 as submitted by Northern Plains Contracting, Inc., in the amount of \$20,104.85 (ck #38983), for expenses related to the Lift Station #1 Rehabilitation Project, as recommended by staff and the City Engineer.**

Public Works Equipment

Public Works Director Johnson explained that in 2014, the City purchased a New Holland Tv6070 tractor under the State Contract for \$109,000 including the trade-in of a John Deere tractor which was purchased new in 1991. The New Holland, while a good unit, has proven cumbersome to operate, is too large for many uses, and duplicates the capabilities of the City's CAT loader. The City uses its existing ditch mower with this tractor; however that mower has been rebuilt by staff many times and is in need of replacement. In 2000, Council authorized the purchase of a John Deere 1445 commercial mower/blower/broom unit, which currently has 2,500 hours of use. Public Works believes this piece of equipment should also be replaced due to age and condition. The estimated cost to replace the 1445 with a similar unit exceeds \$40,000.

Staff has discussed the possibility of trading in the New Holland tractor and the John Deere 1445 in order to acquire a more usable tractor, a new ditch mower, and a new commercial lawn mower and mower deck. After talking with a local vendor, it may be possible to trade the existing equipment and acquire a new 2015 John Deere 5115M Tractor, John Deere 1585 Commercial Mower, John Deere 72" Mower Deck, and John Deere R280 Disc (Ditch) Mower. The proposed trade would include the 2012 New Holland TV6070 Tractor and 2000 John Deere 1445 Mower and mower deck. The new pieces are comparable to the City's existing equipment and would be more useful than what is currently owned. Cost to the City after trade-in would be approximately \$13,000, if Council authorizes staff to pursue a trade.

**Council agreed by unanimous consensus allow to Public works Director to pursue the trade of equipment as identified.**

MAYOR/COUNCIL ITEMS

Mayor Earenfight identified the following upcoming event:

- April 29 – Passing the Bread Food Distribution – 9 – 11 a.m., UMA Building , 26833 – 5<sup>th</sup> Street West

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US Military personnel and their families.

**Brisbin/Whiting unanimous to adjourn the meeting at 7:44 p.m. Motion carried.**

Approved this 1st day of May, 2017.

s/s Kary Tillmann, Clerk/Treasurer