

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, APRIL 18, 2022**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay, Council Members Bondhus, Dahl, and Whiting. Member Frederick was excused absent. Also present were Clerk/Treasurer Tillmann and Public Works Director Koehler.

**AGENDA APPROVAL**

**Whiting/Dahl unanimous to approve the agenda with the following addition:**

- **Temporary Fire Board Alternate Appointment**

**APPROVAL OF MINUTES**

**Stay/Whiting unanimous to approve the following meeting minutes as presented:**

- **April 4, 2022 Regular Meeting of the City Council**
- **April 11, 2022 Local Board of Appeal and Equalization**
- **April 11, 2022 Committee of the Whole Meeting**

**CONSENT AGENDA**

**Bondhus/Dahl unanimous to approve the consent agenda as presented as follows:**

- a. Approve the payment of claims (check #44093 - #44123) in the amount of \$18,779.32 and electronic payments (e-check #2423e - #2437e) in the amount of \$53,309.89 as presented.
- b. Authorize payment in the amount of \$17,257.50 (ck #44125) to Bolton & Menk for Invoice #286302 for Water Supply Improvements for the period of January 22 – February 18, 2022 as recommended by staff.
- c. Approve the League of Minnesota Cities Insurance Trust Property/Liability Policy renewal as presented and authorize premium payment in the amount of \$64,310.00 (ck #44126) to the League of Minnesota Cities Insurance Trust as presented and as recommended by staff.
- d. Accept Invoice #3240 in the amount of \$16,186.06 (ck #44127) authorizing payment to Metro West Inspection Services Inc., for professional Building Inspection Services in the City of Zimmerman for the month of March 2022, as recommended by staff.
- e. Accept the monthly Building Permit Surcharge Report for March 2022 as presented.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**PARK BOARD REPORT of April 5, 2022**

Reaffirmation of Member Terms will be placed on the next Council agenda for approval. Currently there are two (2) Eagle Scouts looking for projects to complete for the City in the Fall of 2022. PW Director Koehler was present at the meeting to provide input on potential projects.

**Whiting/Stay unanimous to accept the Park Board Report of April 5, 2022 as presented. Motion carried.**

**PUBLIC WORKS REPORT** – presented by Public Works Director Keith Koehler

**Purchase of Ferris Mower**

Public Works utilizes two (2) commercial grade zero-turn lawn mowers to perform the majority of park, open space, and right-of-way mowing. PW Staff would like to replace the 2017 Toro mower with a newer model that will better suit the City's needs. The Toro mower was purchased 5 years ago for \$11,000. Staff has found a new

Ferris 72" zero-turn mower from a local vendor offering state bid pricing plus a trade-in allowance of \$8,750 on the Toro mower and accessories and would like to move forward with the purchase.

**Stay/Bondhus unanimous to approve the purchase of and authorize payment for a Ferris ISX3300 38HP 72" mower from Marv's True Value at a cost of \$6,449.00 after \$1,000 state bid assistance and a trade-in allowance of \$8,750 for the current 2017 Toro 75936 Z mower and accessories, with funds to be taken from the 2022 Public Works Budget, as requested, and recommended by staff. Motion carried.**

#### Watermain Expansion Project

As discussed at the March 7 and April 11 meetings, Engineer Bittner is recommending the City consider constructing a watermain connection between existing mains at Westwood Elementary School and 13<sup>th</sup> Street West. The connection is proposed at 12" in diameter and would increase flow and balance pressures between the 4<sup>th</sup> Avenue and 6<sup>th</sup> Avenue water towers. Council agreed by consensus at the April 11 COW meeting that Bittner should move forward with drafting design and bid documents for the project.

**Whiting/Stay unanimous to authorize Bolton & Menk to design the watermain extension from Westwood Elementary School to 13<sup>th</sup> Street West and advertise the project for bids, as recommended by staff and the City Engineer. Motion carried.**

#### FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann

##### ARPA Resolution for Standard Allowance for Revenue Loss

The City was allotted \$655,147 through the American Rescue Plan Act (ARPA), which allows for the purchase of PPE used to prevent or mitigate COVID-19 under the provision of responding to the public health emergency. The Final Rule issued in January 2022 allows cities to report a standard allowance for revenue loss of up to \$10 million instead of itemizing expenditures paid from ARPA funds. Recipients that select the standard allowance may use the full award for government services, with streamlined reporting requirements. Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Staff recommends Council adopt a resolution authorizing selection of the standard allowance

**RESOLUTION #2022-04-04 Whiting/Stay unanimous to adopt RESOLUTION #2022-04-04, electing the standard allowance for revenue loss available under the revenue loss provision of the American Rescue Plan Act (ARPA) in the amount of \$655,147.01 to be used for the general provision of government services by the City of Zimmerman.**

#### MAYOR/COUNCIL ITEMS

Mayor Stay noted the following:

- April 20 – Great Northern Trail Public Open House – 4 – 7 p.m.; Princeton Depot
- April 30 – Joint Clean-up Day -- 8 a.m. – 12 Noon; Livonia Town Hall
- April 30 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining

Considering Member Frederick's extended absence, Council wished to appoint a temporary alternate to the Fire Board to act in her place as needed, until such time as she can rejoin Council activities.

**Stay/Whiting to appoint Member Dahl as the City's alternate on the Fire Board in place of Linda Frederick until such time as Member Frederick can resume Council activities.**

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel at home and abroad as well as those in conflict in Ukraine.

**Stay/Dahl unanimous to adjourn the meeting at 7:11 p.m. Motion carried.**

Approved this 2nd day of May 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 05/02/2022