

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, APRIL 19, 2021**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay and Council Members Dahl and Whiting. Members Bondhus and Frederick were excused absent. Also present were Clerk/Treasurer Tillmann, Public Works Director Koehler and Patrol Captain Broich.

**AGENDA APPROVAL**

**Whiting/Stay unanimous to approve the agenda with the following changes:**

- Postpone discussion on 269<sup>th</sup> Avenue until the May 3, 2021 meeting
- Remove the Finance Report

**APPROVAL OF MINUTES**

**Whiting/Stay unanimous to approve the meeting minutes of the April 5, 2021 Regular Meeting and the minutes of the April 12, 2021 Local Board of Appeal and Equalization meeting with the following corrections:**

April 5, 2021 Regular Meeting

Bondhus/Frederick unanimous to approve the consent agenda as follows:

- d. Approve payment to the Zimmerman/Livonia Fire District in the amount of \$8,935.224 (ck #43065) as identified on Pledge #1114 for the City's portion of miscellaneous expenses for the Fire Hall and Event Center, to be paid from bond proceeds as recommended by staff.

Riverside Development Company of Princeton – Final Plat – “Huntington Fourth Addition”

**Whiting/Stay Frederick/Bondhus** unanimous to approve the final plat of “Huntington Fourth Addition” as requested by Riverside Development Company and as recommended by the Planning Commission. Motion carried.

April 12, 2021 Local Board of Appeal and Equalization

Roll Call: Present: Mayor **Whiting Stay**, Council Members Bondhus and Frederick. Members Dahl and Whiting were excused absent.

**Motion carried.**

**CONSENT AGENDA**

**Dahl/Whiting unanimous to approve the consent agenda as presented as follows:**

- a. Approve the payment of claims (check #43066 - #43098) in the amount of \$26,567.02 as presented.
- b. Approve premium payment to the League of Minnesota Cities Insurance Trust in the amount of \$73,059.00 (ck #43099) for the 2021 – 2022 Property and Liability Insurance renewal as presented and as recommended by staff.
- c. Approve the League of Minnesota Cities Insurance Trust Worker's Compensation policy renewal as presented and authorize premium payment to in the amount of \$22,457.00 (ck #43099) to LMCIT as presented and as recommended by staff.
- d. Authorize payment in the amount of \$5,110.86 (ck #43100) to Total Control Systems as identified on Invoice #9718 for SCADA improvements at the 4<sup>th</sup> Avenue and 6<sup>th</sup> Avenue Water Plants, the SBR, and the camera

system at the Compost Site, due to a change in internet service providers, as recommended by the Public Works Director.

- e. Authorize payment to the Zimmerman/Livonia Fire District in the amount of \$5,368.82 (ck #43101) as identified on Pledge #1115 for Rochon Pay Request #9 for Construction Management Services on the Fire Hall and Event Center through March 31, 2021, to be paid from bond proceeds, as recommended by staff.

**Motion carried.**

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**LAW ENFORCEMENT REPORT**

**Patrol Captain Ryan Broich, Sherburne County Sheriff's Department**, provided an overview of law enforcement activities for the month of March 2021. The department received 360 calls for service, including 127 traffic stops with 18 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2020, there were 265 calls for service, with 279 calls in 2019. Several thefts were reported during the month and the department responded to 7 vehicle crashes. Captain Broich reviewed other types of calls made during the month, noting 12 domestic incidents were reported with one arrest made.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for March 2021 as presented.**

**PARK BOARD REPORT of April 6, 2021**

Reaffirmation of Member Terms

**Whiting/Dahl unanimous to approve the reappointment of Josh Bondhus, Travis Wiskur and Nicole Janas, each to a 3-year term on the Park Board, expiring January 31, 2024, as recommended by the Park Board. Motion carried.**

Paving of City Park Parking Lot

**Public Works Director Koehler** reported that the Park Board discussed paving the City Park parking lot at the April 6 meeting. The Park Board is in favor of this project and Council directed Koehler to discuss a proposed project with the City Engineer. Engineer Bittner provided several options to staff. Asphalt prices are extremely reasonable this season and depending on the extent of the project, Bittner feels the entire project could be done for less than \$350,000.

**Stay/Whiting unanimous to direct staff and the City Engineer to solicit bids for paving the City Park Parking Lot, to include an option for curb and gutter and center islands. Motion carried.**

**PUBLIC WORKS REPORT** – presented by Public Works Director Keith Koehler

City/Township Clean-Up Day Volunteers

Due to COVID, Sherburne County is not allowing Sentence to Serve members to help with the annual Clean-Up Day. Livonia Township is looking for up to 6 volunteers from the City to help. Member Dahl advised he would be available to help at the event.

**MAYOR/COUNCIL ITEMS**

Community Acknowledgement

Mayor Stay acknowledged the achievement of Joey Kirk, a local student, who recently qualified for the State Speech Tournament.

Upcoming Meetings and Events

Mayor Stay noted the following:

- April 24 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining
- May 1 – Zimmerman/Livonia Clean-Up Day – 8 a.m. – 12 Noon – Livonia Town Hall

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel at home and abroad as well as emergency services providers serving in the community.

**Whiting/Stay unanimous to adjourn the meeting at 7:14 p.m.**

Approved this 3rd day of May 2021.

s/s Kary Tillmann, Clerk/Treasurer

Approved 05/03/2021