

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, MAY 18, 2020**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

ROLL CALL

Present: Acting Mayor Whiting and Council Member Shepherd were present in the Council Chambers. Mayor Stay and Council Member Bondhus were present remotely pursuant to MN Stat. 13D.021, subd 1. Also present were Administrator Piasecki (remote), Clerk/Treasurer Tillmann (remote), and Public Works Director Koehler (remote). Council Member Frederick was absent due to technical difficulties.

AGENDA APPROVAL

Whiting/Bondhus unanimous to approve the agenda with the addition of an event permit application for Ruby's Pantry to the Consent Agenda.

Roll call on the motion: Bondhus, aye; Shepard, aye; Stay, aye; Whiting, aye. Motion carried.

APPROVAL OF MINUTES

Bondhus/Shepard unanimous to approve the meeting minutes of the May 4, 2020 Regular Meeting as presented. Roll call on the motion: Bondhus, aye; Shepard aye; Stay, aye; Whiting, aye. Motion carried.

CONSENT AGENDA

Shepard/Bondhus unanimous to approve the consent agenda with the addition of item h. Event Permit Application as follows:

- a. Approve the payment of claims (check #42028 - #42064) in the amount of \$17,597.65 as presented.
- b. Approve partial payment to Kodiak Power Systems for the purchase of a Cummins 30kw natural gas generator with extended warranty for Lift #7 as approved by Council on May 4, 2020, and as identified on Invoice #KPS0528 in the amount of \$8,000.00 (ck #42065) to be paid from the Sewer Fund as recommended by staff.
- c. Accept Invoice #20-0083 authorizing payment to OTI Inc., in the amount of \$29,250.00 (ck #42066) for grinding services at the City Compost Site, as recommended by staff.
- d. Approve payment in the amount of \$7,300.00 (ck #42067) to West Branch Construction Co., for site work development related to the installation of a BioBag sludge storage system at the Wastewater Treatment Plant as identified on Invoice #4894, with funds to be paid from SBR budget in the Sewer Fund, as indicated by the Public Works Director.
- e. Approve liquor license renewals for the following establishments, for the period of July 1, 2020 – June 30, 2021, pending receipt and acceptance of all application materials, as recommended by staff:
 - Bohnhoff Enterprises, Inc., dba Frontier Liquor (Off Sale) – 26207 Fremont Drive
 - Casey's Retail Company, dba Casey's General Store #3458 (3.2 Off Sale) – 13140 Fremont Avenue
 - JDJ Inc., dba Uptown Off-Sale (Off Sale) – 25965 Main Street
 - Kriesel-Jacobsen American Legion Post 560 (Club On-Sale) – 12674 Fremont Avenue
 - Northern Tier Retail LLC dba Speedway Super America #4535 (3.2 Off Sale) – 26075 – 3rd Street East
 - NVL2 LLC dba P & A Liquor (Off Sale) – 26025 – 3rd Street East
 - S & M Zimmerman Enterprises LLC dba Angeno's Pizza, Pasta and Bar/Zimmerman Bar & Grill (On-Sale) – 13100 Fremont Avenue
 - Stroh, Curtis R., dba Papa's Italian (Wine On-Sale) – 26140 – 3rd Street East
 - TJP Bowl, Inc., dba Zimmerman Bowling Alley (On-Sale) – 25920 Gateway Drive
 - Vita Bella LLC, dba Vita Bella Italian Restaurant (On-Sale) -- 12530 Fremont Avenue

- f. Approve the license application for a Sewer and Water Installer, for the period of May 19 – December 31, 2020, as requested by John Schmitz, dba JP Schmitz Construction Co., LLC, 16450 – 117th Avenue N, Maple Grove, MN 55369.
- g. Accept the Building Permit Summary Report for April 2020 as presented.
- h. Approve an event permit application for an outdoor food distribution event at the Zimmerman City Park (including staging and storage in the Civic Building) located at 25850 Main Street, as requested by Restoring Lives Community Church/Pastor Lorraine Daley, 12515 Fremont Avenue on behalf of Ruby’s Pantry, to be held on June 23, 2020.

Roll call on the motion: Bondhus, aye; Frederick, aye; Shepard aye; Stay, aye; Whiting, aye. Motion carried.

OPEN FORUM

David Brace, 25952 – 10th Street West, Zimmerman, was present remotely to address the Council requesting a resolution of support to reopen commerce in light of the current COVID-19 pandemic and MN Shelter At Home order. Brace submitted a draft resolution which was provided in the Council packet. The submitted resolution does not force any business to re-open, but encourages the City to support those businesses that choose to re-open ahead of the expiration of the Shelter At Home order.

Member Frederick was present remotely at 7:09 p.m.

Mayor Stay stated that the City cannot legally defy the State’s Shelter At Home order and authorize businesses to open. Council concurred that they wished to take a more cautious approach to reopening the economy, especially in light of the new Safer At Home order recently announced. Council supports businesses reopening provided it is done safely and considerately with proper precautions to protect employees and customers in place.

No action taken.

PUBLIC WORKS REPORT

Radar Speed Sign

Public Works Director Koehler reported that the radar speed sign has been ordered and should be delivered in the near future. No action taken.

ADMINISTRATOR’S REPORT

Future Wastewater Treatment Plant Expansion

Administrator Piasecki reported that staff has been closely monitoring the number of available housing units within City limits. Currently we are operating at approximately 80% capacity at the Wastewater Treatment Plant. Once we reach 85% capacity, the MN Pollution Control Agency (MPCA) will require the City to begin designing an expansion to the plant. Staff has met with the consultant who designed the plant and previous plant expansions and will be presenting a proposal in the near future to begin the process again. No action taken.

MAYOR/COUNCIL ITEMS

Discussion was held regarding the City’s current Community Health Declaration considering the COVID-19 pandemic. Council agreed by unanimous consensus to continue to mirror the State of Minnesota’s Shelter at Home order for the conduct of City business and extended current city hall operating procedures and facility rentals until June 1, 2020.

Upcoming Meetings and Events

Acting Mayor Whiting noted the following:

- June 27 – Passing the Bread Food Distribution – UMA Precision Machining

Before adjourning, Acting Mayor Whiting asked for a moment of silence in honor of US military personnel at home and abroad as well as law enforcement personnel serving in the community.

Frederick/Stay unanimous to adjourn the meeting at 7:49 p.m. Motion carried.

Approved this 1st day of June 2020.

s/s Kary Tillmann, Clerk/Treasurer

Approved 06/01/2020