

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, MAY 20, 2019**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay, Council Members Bondhus, Frederick, Shepard and Whiting. Also present were Administrator Piasecki, Public Works Director Koehler and Engineer Bittner.

**AGENDA APPROVAL**

**Whiting/Shepard unanimous to approve the agenda with the following changes:**

- **Passing the Bread Update -- Open Forum**
- **Law Enforcement Report postponed to a future meeting**
- **Petition for Annexation – Administrator’s Report**

**APPROVAL OF MINUTES**

**Frederick/Bondhus unanimous to approve the minutes of the May 6, 2019 Regular Meeting as presented.**

**CONSENT AGENDA**

**Whiting/Shepard unanimous to approve the consent agenda as presented as follows:**

- a. Approve the payment of claims (check #41025 - #41060) in the amount of \$29,123.46 and electronic payments (e-check #1803 - #1808) in the amount of \$37,596.07 as presented.
- b. Authorize payment in the amount of \$5,963.61 (ck #41061) to Brenteson Companies, LLC, for a water line repair on Lake Avenue, as identified on Invoice #2536, to be paid from Water and Sewer funds, as indicated by the Public Works Director.
- c. Accept the January 2019 Budget/Investment Report as presented.
- d. Accept the February 2019 Budget/Investment Report as presented.
- e. Adopt **RESOLUTION #19-05-01**, approving a Temporary On-Sale Liquor License for the St. Francis Lions Club during an event to be held July 19 – 21, 2019 at the property located at 25820 7<sup>th</sup> Street West, Zimmerman.
- f. Approve the license application for a Sewer and Water Installer, for the period of May 21 – December 31, 2019, as requested by Matt Neutgens, dba Neutgens Excavating, 16230 – 54<sup>th</sup> Street NE, St. Michael, MN 55376.
- g. Approve liquor license renewals for the following establishments, for the period of July 1, 2019 – June 30, 2020, pending receipt and acceptance of all application materials, as recommended by staff:
  - Bohnhoff Enterprises, Inc., dba Frontier Liquor (Off Sale) – 26207 Fremont Drive
  - Casey’s Retail Company, dba Casey’s General Store #3458 (3.2 Off Sale) – 13140 Fremont Avenue
  - JDJ Inc., dba Uptown Off-Sale (Off Sale) – 25965 Main Street
  - Kriesel-Jacobsen American Legion Post 560 (Club On-Sale) – 12674 Fremont Avenue
  - Northern Tier Retail LLC dba Speedway Super America #4535 (3.2 Off Sale) – 26075 – 3<sup>rd</sup> Street East
  - NVL2 LLC dba P & A Liquor (Off Sale) – 26025 – 3<sup>rd</sup> Street East
  - S & M Zimmerman Enterprises LLC dba Angeno’s Pizza, Pasta and Bar/Zimmerman Bar & Grill (On-Sale) – 13100 Fremont Avenue
  - Stroh, Curtis R., dba Papa's Italian (Wine On-Sale) – 26140 – 3<sup>rd</sup> Street East
  - TJP Bowl, Inc., dba Zimmerman Bowling Alley (On-Sale) – 25920 Gateway Drive

**OPEN FORUM**

Council heard from the following individuals during Open Forum:

**Grace Miller, 13845 – 268<sup>th</sup> Avenue, Zimmerman**, questioned the meaning of “vendor payments” on the consent agenda. Mayor Stay explained it is the list of bills that are approved by Council at each meeting.

**Carol Veurink, Vice President and Pam Kragt, Personal Banker, 1<sup>st</sup> National Bank of Milaca**, introduced themselves and advised Council that 1<sup>st</sup> National Bank of Milaca will be opening the Zimmerman branch in mid-June 2019. Veurink added that she previously worked for Bremer Bank Zimmerman branch and is familiar with the community. The bank will be participating in the Wild West Days Parade and in the Chamber golf tournament in June. 1<sup>st</sup> National Bank of Milaca has branches in Milaca, Gilman and Isle, and specializes in home mortgages. Council welcomed the bank and staff to Zimmerman.

**Dave Earenfight, Zimmerman Passing the Bread** – provided an update on year-to-date 2019 activities for Passing the Bread. Earenfight wished to thank those in the community who donate time and funds towards the monthly food distribution, including Tom McChesney of UMA Precision Machining, which houses the monthly event. As of month-end April 2019, PTB has distributed 21,100 pounds of food and served 810 people. Ninety-four percent of the monetary donations received go toward purchasing food for distribution events. Donations can be sent to Zimmerman Passing the Bread, PO Box 336, Zimmerman.

### **PARK BOARD REPORT**

Park Board Chair Josh Bondhus provided an overview of the May 7, 2019 Park Board Meeting. The most notable item discussed was the Concession Building in Lions Park. The Park Board has been working on improvements to the building, which include new doors installed prior to Wild West Days. Improvements for the new dog park will begin after Wild West Days. The Park Board will start planning for the City’s annual Night to Unite event with the next Park Board meeting.

**Whiting/Bondhus unanimous to accept the May 7, 2019 Park Board Report as presented.**

### **PUBLIC WORKS REPORT**

#### 2019 Pavement Preservation Bid Award

Engineer Bittner reported that bids were opened on May 15<sup>th</sup> for the 2019 Pavement Preservation project. Four bids were received for the work. Asphalt Surface Technologies (ASTECH) was the apparent low bidder, at a cost of \$156,877.50, which is approximately \$28,000 below the Engineer’s estimate. Engineer Bittner reviewed the bids with staff and presented a map of the proposed project areas.

**RESOLUTION #19-05-02**      **Whiting/Shepard unanimous to adopt RESOLUTION #19-05-02, awarding the bid for 2019 Street Preservation Project to Applied Surface Technologies (ASTECH) at a total bid of \$156,877.50, as recommended by staff and the City Engineer.**

#### Project Updates

Public Works Director Koehler provided an update on Water Week activities held in cooperation with the MN Department of Health, Bolton & Menk and Westwood Elementary School on May 7, 2019. Koehler stated the event reached over 200 4<sup>th</sup> Grade students through a series of educational sessions about water use, conservation, treatment and tours of the City’s 4<sup>th</sup> Avenue Water Plant. Engineer Bittner also conducted a session about how water gets into people’s homes. Koehler anticipates this will be an annual event in conjunction with ISD #728.

### **ADMINISTRATOR’S REPORT**

#### CenterPoint Energy Franchise Ordinance

Administrator Piasecki updated Council on CenterPoint Energy’s existing natural gas franchise with the City. The non-exclusive franchise was adopted by ordinance in 2009 for a 10-year term expiring in 2019. Staff and the

City Attorney are working with CenterPoint on a new franchise ordinance, which is expected to be presented for adoption in June.

EDA Update – Reliant Systems, Inc.

Reliant Systems will be holding a ground-breaking ceremony on Tuesday, May 21<sup>st</sup> at 11:30 a.m. Mayor and Council are invited to attend.

Petition for Annexation

The City has received a petition for annexation from Michele Kolb, the owner of property legally described as PID #30-401-1450. Kolb proposes to construct a single-family dwelling on the property, but there is insufficient lot area for the installation of a well and septic system. Piasecki has prepared a Joint Resolution for the annexation of that property to Livonia Township for their consideration. Terms of the annexation mirror the 3 other annexations completed by residents to annex for the purpose of receiving water and sewer services.

**RESOLUTION #19-05-03      Whiting/Shepard unanimous to adopt RESOLUTION #2019-05-03 approving the joint resolution for orderly annexation for the property described as PID #30-401-1450 for annexation from Livonia Township into the City of Zimmerman as requested by the property owner; and reimbursing the Township for lost tax revenue in the amount of \$57.25 as recommended by staff and pending approval by Livonia Township.**

MAYOR/COUNCIL ITEMS

Fire Board Update

Member Whiting provided an overview of the Fire Board Meeting held on May 14, 2019. The DNR has decided not to partner with the District on a new building, but instead will focus on upgrading their existing site across the street from City Hall. The Board approved drafting a Request for Proposals for architectural services for the new Fire Hall. The Board also discussed requests for bulk water for firefighters and accepted a \$4,000 grant from the Eddy Foundation which will be used towards the purchase of turn out gear.

**Frederick/Bondhus unanimous to accept the Fire Board Report as presented.**

Mayor Stay identified the following upcoming events:

- May 23 – 27 Wild West Days activities throughout the City
- June 4 -- Zimmerman Chamber of Commerce Golf Tournament – Fairway Shores Golf Course
- June 22 – Zimmerman/Livonia Fire District Golf Tournament -- Princeton Golf Course
- June 29 – Passing the Bread Food Distribution – UMA Precision Machining, with setup on June 28

Prior to adjourning the meeting, Mayor Stay asked for a moment of silence in honor of US Military and law enforcement personnel and their families at home and abroad.

**Whiting/Bondhus unanimous to adjourn the meeting at 7:28 p.m. Motion carried.**

Approved this 3rd day of June, 2019.

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Kary Tillmann, Clerk/Treasurer