

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JUNE 2, 2025**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Dahl, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Dahl, Council Members Bondhus, Earenfight, Farber and Wells. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Koehler.

**AGENDA APPROVAL**

**Earenfight/Farber unanimous to approve the agenda with the following additions:**

- **ZAYBB Event Permit Application added to Consent Agenda**
- **Discussion on County Road 4 Project added to Public Works Report**

**CONSENT AGENDA**

Member Wells requested clarification on Consent Agenda Item c. Request for Payment – Sewer Line Repair – Dusty’s Drain Cleaning. Public Works Director Koehler stated the sewer main under Terrace Drive broke at some point this spring. The sewer mains were not replaced as part of the Lake Fremont Area Reconstruction project; however, they were televised at the start and end of the project, and nothing was broken during construction. The repair has been completed to the satisfaction of staff and appears to be operating as it should.

**Wells/Earenfight unanimous to approve the consent agenda with the addition of Item f. Event Permit – Zimmerman Youth Baseball Association, as follows:**

- a. Approve the minutes of the May 19, 2025 Regular Council Meeting as presented.
- b. Approve the payment of claims dated June 2, 2025 (ck #47256 - #47279) in the amount of \$51,862.77 and electronic payments (e-check #3107e - #3112e) in the amount of \$58,850.81 as presented.
- c. Approve payment to Dusty’s Drain Cleaning for the repair of a 4-inch sewer main under Terrace Drive in the amount of \$9,550.00 (ck #47280) as identified on Invoice #D25-061, as presented and as recommended by staff.
- d. Approve payment to Hawkins, Inc., in the amount of \$11,250.00 (ck #47281) for the purchase of bulk chemicals to be used at the Wastewater Treatment Plant as identified on Invoice #7075209, with funds to be paid from the SBR budget in the Sewer Fund, as indicated by the Public Works Director.
- e. Adopt **RESOLUTION #2025-06-01**, approving the Lawful Gambling Application for Exempt Permit for the Post 560 American Legion Riders for a gambling event to be held November 15, 2025, at the Station #1 Event Center, 26140 – 136<sup>th</sup> Street NW, Zimmerman, MN 55398.
- f. Approve the Event Permit application submitted by the Zimmerman Youth Baseball Association for a baseball tournament on June 13 – 15, 2025, at the Zimmerman City Park located at 25850 Main Street, Zimmerman.

**OPEN FORUM**

**LuAnn Petricka, 26569 Fremont Drive, Zimmerman**, was present to share her disappointment that the City did not apply for grant funding through the MN Environmental and Natural Resources Trust Fund. She said it was recently brought to her attention that the application was not submitted. She believes the City needs to take a more active role in fixing the lake. She believes the City needs to work with a private contractor to fix the weed problem instead of doing a study that will cost the City \$550,000. She is concerned that the City is only focusing on what the Fremont Lake Association wants to do and not considering what is best for the lake. The City needs to work with the County, other state agencies or the University of Minnesota for improvements. No action taken.

## **FIRE DISTRICT REPORT**

### **Fire Protection Report**

**Fire Chief Ryan Maloney** presented the Fire Department Activity Report for the month of May 2025. During the month of May, there was a gas leak, a downed power line, 2 lift assists, 4 motor vehicle accidents, 3 fire alarms, 2 carbon monoxide alarms and 6 medical calls. Maloney also reported that the existing emergency warning siren on Fremont Avenue near Zimmerman Home and Garden should be replaced. The siren was installed in the early 1970's and is showing signs of age, with replacement parts no longer available. Maloney suggests that it be replaced before it stops functioning altogether and cannot be repaired.

Staff will solicit pricing for the replacement, with Council action at the June 16, 2025 Council meeting.

The Zimmerman/Livonia Fire Relief Association (FRA) donated funds to the City to use toward the purchase of a stump grinder by the Public Works Department. The council thanked the FRA for their generosity.

**RESOLUTION #25-06-02 Farber/Wells unanimous to adopt RESOLUTION #2025-06-02 accepting a donation from the Zimmerman/Livonia Fire Relief Association in the amount of \$10,400.00 towards the purchase of a stump grinder for the Public Works Department. Motion carried.**

### **Station #1 Event Center Update**

**Cindy Hunnicutt, Event Center Coordinator**, was present to provide an update of activities for Station #1 Event Center for the month of May, 2025. Hunnicutt has been busy at Station #1 with a number of events in the month of May as well as solid bookings for the month of June.

**Council agreed by unanimous consensus to accept the Fire District Report of May 2025 as presented.**

## **LAW ENFORCEMENT REPORT**

**Patrol Captain Ryan Broich, Sherburne County Sheriff's Department**, provided an overview of law enforcement activities for the month of May 2025. The department received 506 calls for service, including 128 traffic stops with 28 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2024, there were 537 calls for service, with 494 calls in 2023. The department responded to one theft complaint, five vehicle crashes including one with injuries and five parking lot accidents. In addition, there was one damage to property complaint. Captain Broich reviewed other types of calls made during the month, noting there was nothing significant in the calls received outside of the Wild West Days event.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for May 2025 as presented.**

## **PUBLIC WORKS REPORT**

### **Payment for Professional Services – Wastewater Treatment Plant Expansion -- NERO Engineering**

The City entered a contract with NERO Engineering in 2020 for the Facility Plan to expand the City Wastewater Treatment Facility (WWTF). That agreement established a budget of roughly \$60,000 for the plan with an estimated 3 – 5-year timeline for preparation and securing MPCA approval. The plan is complete; however, NERO has spent two years proving discharge limits to the MPCA to avoid additional conditions on the permit for the facility expansion. The additional tasks mandated by the MPCA have increased engineering expenses for the project by nearly \$40,000. NERO has submitted an invoice reflecting their work from June 1, 2023 – April 30, 2025 through the MPCA permitting process.

**Earenfight/Bondhus unanimous to accept Invoice #1413 from NERO Engineering, authorizing payment in the amount of \$39,780.00 (ck #47282) for engineering services related to the Wastewater Treatment Facility Plan expansion and EAW for the period of April 1, 2023 – June 30, 2025, as presented and as recommended by staff. Motion carried.**

County Road 4 Construction Project

Council discussed concerns about signage, speed and communication related to the County Road 4 construction project. Member Wells commented that in his opinion, detour and business access signage is poor and speeds in the construction area and on residential detours routes should be lowered due to the increased amount of traffic, specifically on 3<sup>rd</sup> Avenue North. Members also commented that Hudson Hardware felt it necessary to place self-made signs throughout the neighborhoods to identify the business access route until signage was in place. Additional discussion was held regarding restricting parking on 3<sup>rd</sup> Avenue North to one side of the street and the possibility of reducing the speed limit to 20 mph during construction.

Staff was directed to prepare documentation to adopt parking restrictions on 3<sup>rd</sup> Avenue North and discuss with Sherburne County the possibility of reducing the speed limit.

**ADMINISTRATOR’S REPORT – presented by City Administrator Randy Piasecki**

Fremont Trail Parking Restrictions

Concerns have been raised about congestion on Fremont Trail caused by on-street parking on both the north and south sides of the street. Parking on both sides of the road creates a situation where only one vehicle can pass and makes it extremely difficult for emergency vehicles to get through, especially if there is traffic moving along the roadway. Staff suggests the City Hall back parking lot as an alternate to on-street parking, especially as Fremont Trail has seen increased traffic due to the CSAH 4 road construction.

**RESOLUTION #25-06-03      Wells/Earenfight unanimous to adopt RESOLUTION #2025-06-03, designating segments of Fremont Trail between 10<sup>th</sup> Street West and Fremont Avenue/CSAH 4 as “No Parking” in the interest of public safety. Motion carried.**

Fire District Joint Powers Agreement Term Extension

At the May Committee of the Whole meeting, Council discussed a fourth amendment to the Zimmerman/Livonia Fire District Joint Powers Agreement (JPA) to extend the term to December 31, 2025, to allow the City and Township time to discuss a new JPA. The fourth amendment was drafted by City Attorney Mattick and shared with Livonia Township. The Town Board approved the amendment at their May 19 Board meeting and returned the agreement to the City for approval and signature. Once accepted by Council, City staff will work with the Township to schedule discussions on a new or revised JPA.

**Earenfight/Wells unanimous to approve execution of the Fourth Amendment to the Zimmerman/Livonia Fire District Joint Powers Agreement, authorizing extension of the JPA through December 31, 2025, and directing the Mayor and City Clerk to sign said agreement on behalf of the City, as recommended by staff. Motion carried.**

Elevator at Pine Tree Manor

Administrator Piasecki reported that the City has received communication from the MN Department of Labor and Industry that the elevator at Pine Tree Manor has been repaired and is fully functional. No action taken.

**MAYOR/COUNCIL ITEMS**

Mayor Dahl noted the following:

- June 9 – City Council Committee of the Whole Meeting – 7:00 p.m.; Council Chambers
- June 19 – Juneteenth Holiday Observed – All City Offices Closed
- June 28 – Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining

Before adjourning, Mayor Dahl asked for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

**Farber/Wells unanimous to adjourn the meeting at 7:46 p.m. Motion carried.**

Approved this 16th day of June 2025.

s/s Kary Tillmann, Clerk/Treasurer

Approved 06/16/2025