

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JUNE 3, 2019**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay, Council Members Bondhus, Frederick, Shepard and Whiting. Also present was Administrator Piasecki.

**AGENDA APPROVAL**

**Whiting/Bondhus unanimous to approve the agenda with the following addition:**

- Retirement Flag Boxes – Mayor/Council

**APPROVAL OF MINUTES**

**Shepard/Frederick unanimous to approve the minutes of the May 20, 2019 Regular Meeting as presented.**

**CONSENT AGENDA**

**Whiting/Shepard unanimous to approve the consent agenda as presented as follows:**

- a. Approve the payment of claims (check #41062 - #41091) in the amount of \$57,897.16 and electronic payments (e-check #1809 - #1811) in the amount of \$34,289.71 as presented.
- b. Approve payment to the Sherburne County Auditor/Treasurer's Office in the amount of \$14,360.00 (ck #41097) as identified on invoice #9161 for 2019 appraisals of real and personal property an mobile homes by the Sherburne County Assessor's Office, as recommended by staff.
- c. Accept Invoice #233099 in the amount of \$11,965.00 (ck #41095) authorizing payment to Bolton & Menk for project management services related to the 2020 Morrison Addition South Reconstruction Project for the period of April 2019, as recommended by staff.
- d. Approve paymen to the MN Housing Finance Authority (MHFA) in the amount of \$2,750.00 (ck # 41096) for repayment of the outstanding balance on the original \$27,500 NSP Grant to recipient Geissler for property located at 13013 – 10<sup>th</sup> Avenue South.
- e. Approve the tobacco license renewals for the following establishments, for the period of July 1, 2019 – June 30, 2020, pending receipt and acceptance of all application materials as recommended by staff:
  - Casey's General Store #3458 – 13140 Fremont Avenue
  - Dollar General Store #19543 – 12855 Fremont Avenue
  - Frontier Liquor – 26207 Fremont Drive
  - Holiday Stationstore #239 – 26125 Highway 169
  - Jim's Market – 26233 – 2<sup>nd</sup> Street East
  - P & A Liquor – 26025 – 3<sup>rd</sup> Street East
  - Speedway #4535 – 26075 – 3<sup>rd</sup> Street East
  - Uptown Off-Sale – 25965 Main Street
- f. Adopt **RESOLUTION #19-06-01**, ordering a feasibility study for the proposed reconstruction of te alley and utilities lyng ½ block south of Fremont Avneue between 2<sup>nd</sup> Street West and Main Street, as recommended and requested by the staff and the City Engineer.
- g. Approve the license application for a Sewer and Water Installer, for the period of June 4 – December 31, 2019, as requested by John Schmitz, dba JP Schmitz Construction Company LLC, 16450 – 117<sup>th</sup> Avenue North, Maple Grove, MN 55369.
- h. Approve the license application for a Sewer and Water Installer, for the period of June 4 – December 31, 2019, as requested by Steven Strandlund, dba Dirtworks, Inc., PO Box 169, Cedar, MN 55011.

## OPEN FORUM

There was no one present to address the Council during Open Forum.

## FIRE PROTECTION REPORT – presented by Ryan Maloney, Fire Chief

**Fire Chief Ryan Maloney** presented the Fire Department activity report for the month of May 2019. The Department responded to 2 medical calls, 1 gas leak, 6 personal injury motor vehicle accidents, 3 fire alarms, 3 grass fires, 1 vehicle fire, and 2 residential house fires in Orrock, Zimmerman and provided mutual aid to Baldwin Fire and Rescue in Blue Hill Township, which was a total loss. The Department conducted a successful mock car crash at the Zimmerman High School, with many residents believing it was an actual accident. The Department and city staff will continue to publicize future mock events to avoid public confusion.

Maloney attended a Hazard Mitigation meeting in May regarding preparation of the City's Hazard Mitigation Plan. Public Works Director Koehler assisted Maloney in the preparation of the Plan, which enables the City to be eligible for FEMA assistance in the event of a hazardous situation or disaster. During the meeting, it was determined there are vulnerable citizens in the area that may not have access to storm shelters. It may be possible to apply for FEMA grant assistance to include an emergency shelter area in the proposed fire hall when constructed. Fixes to vulnerable situations in the city are already being addressed by the addition of generators and fencing.

Frederick questioned if the Department offered scholarships to graduating High School Seniors. It may be possible to obtain grants through the Fire Relief Association. Whiting thanked the Department for the donation of bike helmets to area schools. Whiting and Stay updated Council on the Fire Board's request to have the City Attorney prepare an RFP for architectural services for the design of the proposed fire hall, including an 8,000 s.f. banquet facility. Attorney Schutt is drafting the RFP for Fire Board review in July.

**Whiting/Bondhus unanimous to accept the Fire Department Report for May 2019.**

## MAYOR/COUNCIL ITEMS

Mayor Stay canceled the COW meeting scheduled for June 10, 2019, due to a lack of agenda items.

### Flag Retirement Box

Mayor Stay advised a "flag retirement box" is available to the public at the Princeton branch of Bremer Bank, which was acquired and placed by a Princeton High School student as part of her Girl Scout Gold Project. Flags are collected from the public and then properly disposed. Mayor Stay proposed purchasing boxes to be placed at the Zimmerman American Legion and City Hall, as the Legion provides the City with all its flags. Commander Lundgren of the Zimmerman Legion would be willing to assist with the installation of the boxes at outdoor locations. Information from the vendor, American Security Cabinets, was provided showing decal and donation box options, including a \$1,345 purchase price, plus an additional \$50 charge for a self-contained donation box. Council consensus was to purchase 1 unit for placement at the American Legion. A second box would be considered in the future depending upon need, with installation likely at the future fire station.

**Whiting/Shepard unanimous to authorize the purchase of a flag retirement box with optional donation box, extra keys, and with the bald eagle decals from American Security Cabinets.**

Mayor Stay identified the following upcoming events:

- June 4 -- Zimmerman Chamber of Commerce Golf Tournament – Fairway Shores Golf Course
- June 22 – Zimmerman/Livonia Fire District Golf Tournament -- Princeton Golf Course
- June 29 – Passing the Bread Food Distribution – UMA Precision Machining, with setup on June 28

Prior to adjourning the meeting, Mayor Stay asked for a moment of silence in honor of US Military and law enforcement personnel and their families at home and abroad.

**Whiting/Bondhus unanimous to adjourn the meeting at 7:21 p.m. Motion carried.**

Approved this 17<sup>th</sup> day of June, 2019.

*Kary Tillmann*  
Kary Tillmann, Clerk/Treasurer

Approved 06/17/2019