

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JUNE 6, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay and Members Bondhus, Dahl, Earenfight, and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Streets, Parks and Utilities Supervisor Dallager and City Engineer Bittner (Bolton & Menk).

AGENDA APPROVAL

Bondhus/Whiting unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Earenfight/Whiting unanimous to approve the minutes of the May 16, 2022 Regular Meeting of the City Council as presented.

CONSENT AGENDA

Bondhus/Whiting unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #44201 - #44233) in the amount of \$62,674.40 and electronic checks (e-check #2444e – #2451e) in the amount of \$42,416.45 as presented.
- b. Approve the lease agreement for the lease of a copier from Coordinated Business Systems for use at City Hall for 60 months, with funds to be taken from the City Clerk Budget (101-41400-413 – Office Equipment Rental).
- c. Approve tobacco license renewals for the following establishments, for the period of July 1, 2022 – June 30, 2023, pending receipt and acceptance of all application materials, as recommended by staff:
 - Bohnhoff Enterprises, Inc., dba Frontier Liquor – 26207 Fremont Drive
 - Casey’s Retail Company, dba Casey’s General Store #3458 – 13140 Fremont Avenue
 - DG Retail LLC dba Dollar General Store #19543 – 12855 Fremont Avenue
 - Holiday StationStore LLC dba Holiday Stationstore #239 – 26125 Highway 169
 - JDJ Inc., dba Uptown Off-Sale – 25965 Main Street
 - Northern Tier Retail LLC dba Speedway Super America #4535 – 26075 – 3rd Street East
 - NVL2 LLC dba P & A Liquor – 26025 – 3rd Street East
 - Zimmerman Market, Inc., dba Z-Market, 26233 – 2nd Street East
- d. Approve the license application for a Solicitor for the period of May 18, 2022– May 17, 2022, for door-to-door solicitation by Sela Gutter Connection, 231 Elk Hills Drive, Elk River, MN 55330, pending receipt of all required documentation and necessary fees.
- e. Approve the registration application to operate as a Sewer & Water Installer in the City of Zimmerman for the period of June 7 – December 31, 2022, as requested by Dusty’s Drain Cleaning, 22590 Rum River Blvd NW, St. Francis, MN 55070.
- f. Accept the Building Permit Surcharge Report for May 2021 as presented.

OPEN FORUM

There was no one present to address the Council during Open Forum.

LAW ENFORCEMENT REPORT

Patrol Captain Ryan Broich, Sherburne County Sheriff’s Department, provided an overview of law enforcement activities for the month of May 2022. The department received 632 calls for service, including 134 traffic stops with 23 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2021, there were 363 calls for service, with 321 calls in 2020. Overall, it was a quiet month, with very few incidents reported, but an increased number of preventative checks on residences and businesses requested. Two (2) arrests were made in relation to a burglary at Fremont Village early in the month.

Captain Broich reviewed other types of calls made during the month, noting there was nothing significant in the calls received. He added that Wild West Days weekend was generally quiet with very few calls. Captain Broich also noted that Commander Bob Stangler retired last week after 29 years of service to the Sheriff's Department.

Council agreed by unanimous consensus to accept the Law Enforcement Report for May 2022 as presented.

FIRE DEPARTMENT REPORT

Fire Chief Ryan Maloney presented the Fire Department report for the month of May 2022. The Department assisted on 7 medical calls, 4 gas leak reports, 3 motor vehicle personal injury accidents, a carbon monoxide report, a downed power line, 2 grass fires and a vehicle fire, and responded to 2 person in distress calls. Chief Maloney also stated the emergency sirens are tested monthly and sounding as necessary, however, minor repairs are scheduled in the near future to a couple of the City's sirens.

Council accepted the Fire Department Report for May 2022 by unanimous consensus as presented.

PUBLIC WORKS REPORT

269th Avenue Improvements

Kevin Bittner, City Engineer, was present to update Council on options available for improvements to 269th Avenue, as directed at the May 16 Council meeting. Bittner reviewed four options prepared by engineering staff, ranging in cost from \$497,000 for a paved rural road section with no utilities to \$2.172 million, which includes extension of utilities into an urban section with curb, gutter and storm sewer on a majority of the roadway. Comments were heard from Kevin Hiller, Livonia Township Supervisor, regarding the options presented.

Motion by Earenfight to authorize the design of improvements to 269th Avenue to include the extension of sanitary sewer and water main coming north out of Huntington 4th Addition and extended in only the east ½-mile of 269th Avenue, reconstructed to a 9-ton bituminous paved rural section road with a 24' wide driving surface and 6' aggregate shoulders. Motion died for lack of a second.

Whiting/Dahl to authorize the design of improvements to 269th Avenue to include the extension of sanitary sewer and water main coming north out of Huntington 4th Addition and extending the full length east and west on 269th Avenue, reconstructed to a 9-ton bituminous paved rural section road with a 24' wide driving surface and 6' aggregate shoulders. Roll call: Bondhus, aye; Dahl, aye; Earenfight, naye; Stay, aye; Whiting, aye. Motion carried.

ADMINISTRATOR'S REPORT – presented by City Administrator Randy Piasecki

Great Northern Trail Public Engagement Meeting

Piasecki reported that Sherburne County would be hosting a public open house regarding the Great Northern Trail connection between Zimmerman and Milaca. The open house is scheduled for Wednesday, June 8, 2022 from 4 – 7 p.m. at Station #1 Event Center in Zimmerman. No action taken.

MAYOR/COUNCIL ITEMS

Mayor Stay reported that a new Lions group is forming in Zimmerman and community members have expressed concern regarding the name of Lions Park, since the original Zimmerman Lions have disbanded. Council directed the Park Board to discuss options and provide a recommendation to re-name the park.

Upcoming Meetings and Events

Mayor Stay noted the following:

- June 8 – Great Northern Trail Public Engagement Meeting – 4 – 7 p.m. – Station #1 Event Center
- June 13 -- Committee of the Whole meeting – Council agreed by unanimous consensus to cancel the June 13, 2022 Committee of the Whole meeting due to a lack of agenda items.
- June 14 – Hwy 169 Interchange Open House – 4:30 – 7:00 p.m. – Zimmerman Elementary School
- June 25 – Passing the Bread Food Distribution – UMA Precision Machining

Before adjourning, Mayor Stay asked for a moment of silence in honor of First Responders and Medical personnel serving our community.

Earenfight/Stay unanimous to adjourn the meeting at 7:47 p.m. Motion carried.

Approved this 20th day of June 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 06/20/2022