

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JUNE 16, 2025**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Dahl, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Dahl, Council Members Bondhus, Earenfight, Farber and Wells. Also present Administrator Piasecki, Clerk/Treasurer Tillmann, and Engineer Cook.

**AGENDA APPROVAL**

**Earenfight/Wells unanimous to approve the agenda as presented.**

**CONSENT AGENDA**

**Earenfight/Wells unanimous to approve the consent agenda as presented as follows:**

- a. Approve the minutes of the June 2, 2025 Regular Meeting of the City Council as presented.
- b. Approve the minutes of the June 9, 2025 Committee of the Whole Meeting as presented.
- c. Approve the payment of claims (check #47283 - #47327) in the amount of \$29,139.82 and electronic payments (e-check #3113e – #3123e) in the amount of \$62,211.79 as presented.
- d. Authorize payment to Hawkins, Inc., in the amount of \$11,058.16 (ck #47328) for bulk chemicals to be used at the Wastewater Treatment Plant as identified on Invoice #7084668, to be paid from the SBR Budget in the Sewer Fund (Fund 602) as presented and as recommended by the Public Works Director.
- e. Authorize payment in the amount of \$8,931.22 (ck #47329) to Metro West Inspection Services, Inc., for professional Building Inspection Services for the month of May 2025 as identified on Invoice #4614, as recommended by staff.
- f. Accept the Building Permit Surcharge Report for May 2025 as presented.
- g. Approve tobacco license renewals for the following establishments, for the period of July 1, 2025 – June 30, 2026, pending receipt and acceptance of all application materials:
  - Bohnhoff Enterprises, Inc., dba Frontier Liquor – 26207 Fremont Drive
  - DG Retail LLC, dba Dollar General Store #19543 – 12855 Fremont Avenue
  - JR Tobacco LLC, dba ZJR Tobacco, 12626 Fremont Avenue

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**PUBLIC WORKS REPORT**

**Bid Award – Lift Station #3 Rehabilitation**

Jason Cook, City Engineer, was present to provide an update on the bid opening for the Lift Station #3 Rehabilitation Project. Sealed bids for the project were publicly opened on June 10, 2025, with five (5) qualified bids received. Cook identified the Engineer's estimate of \$250,000 for the project, with Magney Construction being the lowest responsible bidder at \$243,000. Cook recommends awarding the bid to Magney, adding that he has worked with them on other projects in different cities and they are also the contractor building the City's water treatment plant on 5<sup>th</sup> Street West.

**RESOLUTION #25-06-04**

**Wells/Earenfight unanimous to adopt RESOLUTION #2025-06-04, awarding the bid for the improvement of Lift Station #3 to Magney Construction, Inc., at a total bid cost of \$243,000, with expenses to be paid from the Sewer Fund (Fund 602), as recommended by staff and the City Engineer. Motion carried.**

Emergency Warning Siren Replacement

As discussed with Fire Chief Maloney at the June 2, 2025 Council meeting and at the June 9, 2025 Committee of the Whole (COW) meeting, the existing siren located adjacent to 13425 Fremont Avenue is in disrepair and replacement parts are no longer available due to the age of the siren. Frontline Warning Systems provided a quote for the replacement of the siren through the Minnesota Sourcewell pricing structure. Frontline Warning Systems also replaced the emergency warning siren on 6<sup>th</sup> Avenue in 2025. The vendor can have the new siren and related equipment installed by the end of June. Staff has confirmed with Sherburne County Emergency Management that the siren offered by Frontline Warning Systems is compatible with the County’s warning system.

**Farber/Earenfight unanimous to accept the quote provided by Frontline Warning Systems, approving the purchase and installation of a Vortex/R4 Electric Outdoor Warning Siren in accordance with the Whelen Minnesota Sourcewell pricing structure 090122-WHL, at a cost of \$33,860.00, to replace the emergency warning siren located adjacent to 13425 Fremont Avenue, as requested and recommended by staff. Motion carried.**

**ADMINISTRATOR’S REPORT**

Regulation and Management of City Septic Systems

The City has been notified by the MPCA that it must update its SSTS ordinance by August 6, 2025 to be compliant with MN Rule 7082.0050, Sub. 1B. Sherburne County adopted updates to their SSTS ordinance 2024, and for the City to be compliant, our rules must be at least as restrictive as the County’s ordinance. Because the number of private septic systems within City limits is small, City staff met with County Planning and Zoning staff to discuss delegating regulation and management of systems within the City to Sherburne County. County Zoning staff are working with the County Attorney to draft a Joint Powers Agreement for review and consideration by the City Council in July. No action taken.

Code Enforcement Service Agreement – Berglund, Baumgartner, & Glaser LLC

The City was advised earlier this year that the Sherburne County Attorney’s Office will no longer prosecute City code violations. Staff has been researching various avenues for prosecution of these infractions. The City Attorney suggested the law firm of Baumgartner, Berglund & Glaser in Anoka, as they provide similar services to the Cities of Big Lake and Andover. Attorney Scott Baumgartner, Berglund, Baumgartner & Glaser, LLC, was present at the June 9 COW meeting to provide an overview of contractual services related to prosecution of code violations, should Council approve a contract with his firm. Services would be charged on an hourly basis, with an emphasis on regaining compliance with current codes.

**Wells/Farber unanimous to approve the Code Enforcement Services Agreement between the City of Zimmerman and Berglund, Baumgartner & Glaser, LLC for the prosecution of city code violations, and authorize the Mayor to sign said agreement on behalf of the City, on file in the City Clerk’s Office, as recommended by staff. Motion carried.**

No Parking Designation – 3<sup>rd</sup> Avenue North

At the June 2, 2025 Council meeting, Council discussed signage, speed and communication related to the County Road 4 construction project. At that meeting, Council expressed concerns over detour and business access signage, and speeds in the construction area and on residential detour routes, specifically on 3<sup>rd</sup> Avenue North. Staff was directed to review the possibility of restricting parking on 3<sup>rd</sup> Avenue North to one side of the street. Since most mailboxes are located on the south side of 3<sup>rd</sup> Avenue North, staff suggests designating the south side as “No Parking” for the duration of the CH 4 construction. Staff will also discuss a reduced speed limit at the weekly construction meeting.

**RESOLUTION #25-06-05 Earenfight/Wells unanimous to adopt RESOLUTION #2025-06-05, designating a segment of 3<sup>rd</sup> Avenue North between CH 45 and 8<sup>th</sup> Street West as “No Parking” through November 30, 2025, in the interest of public safety. Motion carried.**

Proposal for Lake Fremont Navigation Channel

In August 2024, staff received an estimate from Lake Weed Removal, Inc., to cut navigation channels through the weeds in DNR specified areas in Lake Fremont. At the June 9 COW meeting, Council discussed a proposed project in 2025, due to excessive weed growth in the lake, which impacts the ability for residents and others to use the lake for recreational purposes. Lake Weed Removal has updated their proposal for a 2025 project, with no increase in pricing from 2024. The estimate is for up to 5 days of work at a cost of \$2,500 per day, for a total cost of \$12,500 and would involve cutting a navigation channel on the south end of the lake, from the public access to the east side of the island. The City would be responsible for acquiring a permit from the DNR for the project and disposing of the weeds after removal from the Lake. Staff noted that residents could also hire the contractor to cut channels to individual properties.

Council discussed the possibility of financial contributions from the Fremont Lake Association or Livonia Township. Member Earenfight feels it’s appropriate to request funding from both the Lake Association and Livonia Township because these entities also have a vested interest in the health of Lake Fremont. Due to the lateness of the summer season, other members of the Council felt that seeking contributions for work in 2025 would delay a proposed project this year. Staff will contact the Lake Association and Livonia Township if future action is considered.

**Farber/Bondhus to approve the agreement with Lake Weed Removal, Inc., for the creation of a navigation channel to remove weeds on Lake Fremont in the amount of \$2,500 per day for up to five (5) days, not to exceed \$12,500.00, and authorize the City Administrator to sign said agreement on behalf of the City, on file in the City Clerk’s office, as recommended by staff. Roll call on the motion: Bondhus, aye; Dahl, aye; Earenfight, naye; Farber, aye; Wells, aye. Motion carried.**

MAYOR/COUNCIL ITEMS

Council reviewed an updated construction detour and signage graphic provided by Sherburne County, directing access to TH 169 from the west. Discussion was held regarding the use of 253<sup>rd</sup> Avenue as a detour route for the CR 4 construction project. Council expressed concern over the condition of 253<sup>rd</sup> Avenue, knowing that traffic will increase due to the detour. Staff will contact Livonia Township and their contracted engineer to discuss the road condition. No action taken.

Upcoming Meetings and Events

The following upcoming events were noted:

- June 19 – Juneteenth Holiday – All City Offices Closed
- June 28 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining
- July 4 – Independence Day Observed – All City Offices closed

Before adjourning, Mayor Dahl asked for a moment of silence in honor of US military personnel at home and abroad as well as emergency service personnel serving in the community.

**Earenfight/Bondhus unanimous to adjourn the meeting at 7:33 p.m. Motion carried.**

Approved this 7th day of July 2025.

s/s Kary Tillmann, Clerk/Treasurer

Approved 07/07/2025