

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JUNE 20, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Dahl, Earenfight and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler, and Streets, Parks, and Utilities Supervisor Dallager.

AGENDA APPROVAL

Whiting/Dahl unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Stay/Earenfight unanimous to approve the minutes of the June 6, 2022, Regular Meeting as presented.

CONSENT AGENDA

Stay/Earenfight unanimous to approve the consent agenda as presented as follows:

- a. Approve the payment of claims (check #44235 - #44279) in the amount of \$23,141.63 and electronic payments (e-check #2452 – #2472) in the amount of \$133,739.77 as presented.
- b. Authorize payment to Bolton & Menk (ck #44280) for the following invoices as recommended by staff:
 - Invoice #289751 in the amount of \$21,704.00 for engineering oversight for Tall Pines II for the period of January 22 – April 29, 2022
 - Invoice #289755 in the amount of \$11,364.00 for Water Supply Improvements for the period of April 2 – 29, 2022.
- c. Authorize payment in the amount of \$14,284.89 (ck #44281) to Metro West Inspection Services for professional Building Inspection Services in the City of Zimmerman for the month of May 2022, as identified on Invoice #3287 as recommended by staff.
- d. Approve the semi-annual payment to Northland Trust Services in the amount of \$27,330.35 (ck #44283) for scheduled interest payments on GO Bonds and the annual Paying Agent Fee as follows and as recommended by staff:
 - Fire Hall CIP -- \$19,015.85
 - Event Center Tax Abatement -- \$7,889.40
 - Paying Agent Annual Fee -- \$425.00
- e. Accept the Budget/Investment/Funds Report of April 2022 as presented.

OPEN FORUM

Jeff Smith, 25859 – 2nd Street E, Zimmerman, advised that he is a Permit to Carry instructor and he holds regular classes at his property. He typically conducts the practical exam for his students on DaRan property, a short distance from his facility. During the most recent student practical exam, he was advised by the Sheriff's Department that his students could not shoot live rounds into berms on that property because it is located within City limits and shooting is not allowed in City limits. Smith asked Council if an exception could be made to the ordinance to allow him to continue conducting practical exams at that location. Council referred the issue to staff for follow up.

PARK BOARD REPORT

Member Bondhus provided an overview of the Park Board meeting held on June 7, 2022. The Board is moving forward with plans for the 2022 Night to Unite scheduled for August 2 at the City Park from 6 – 8 p.m. Staff has registered the event with the Sheriff's Department and more information will be provided as it becomes available.

The Board has been approached by an Eagle Scout wanting to make improvements and enhancements to the Frisbee Golf Course. The Park Board is also in need of two members to fill vacant seats.

Whiting/Stay unanimous to accept the Park Board Report of June 2022 as presented.

The Park Board also discussed a name change for Lions Park, as directed by the Council at the June 6, 2022 City Council meeting. Comments were heard from **Randy Johnson, 28008 – 116th Street NW, Zimmerman**, and **Ron Mathison, 13818 – 2nd Avenue North, Zimmerman**, regarding donations of property from the Zimmerman Lions and the Zimmerman Civic Club to create the park, and rules governing the use of the Lions name and logo considering the Zimmerman club disbanded in 2019. Member Bondhus added that no matter what the park is named, the Park Board feels it is appropriate to include a monument or display board within the park acknowledging the contributions of the Zimmerman Lions and the Civic Club to establish the park.

Whiting/Earenfight unanimous to change the name of the City-owned park located at 25850 Main Street to “Zimmerman City Park” effective immediately.

PUBLIC WORKS REPORT

Summer Outdoor Water Usage

Public Works Director Koehler reported that the City has begun experiencing low level warnings in the water towers due to extreme heat and extensive outdoor water usage. Public Works Staff have been educating residents about the City’s odd/even sprinkling rules and not watering during the daytime, between the hours of 8:00 a.m. and 8:00 p.m. No action taken.

Pay Request #3 – Lions Park Parking Lot Project

New Look Contracting was awarded the contract for the improvements at Lions Park in 2021, including reconstruction and paving of the parking lot. The improvements have been completed and the second wear course has been put down. Staff and the City Engineer have reviewed the pay request and recommend approval of Pay Request #3.

RESOLUTION #22-06-01 Stay/Whiting unanimous to adopt RESOLUTION #2022-06-01, approving Pay Request #3 in the amount of \$104,808.75 (ck #44282) for work completed on the Zimmerman City Park Parking Lot Improvement Project through June 13, 2022, as recommended by staff and the City Engineer. Motion carried.

MAYOR/COUNCIL ITEMS

Upcoming Meetings and Events

Mayor Stay noted the following:

- June 25 -- Passing the Bread Food Distribution – 9 – 11 a.m.; UMA Precision Machining
- July 4 – Independence Day Observed – All City Offices closed
- July 11 & 18 – Regular City Council meetings due to Independence Day Holiday
- August 2 – Night to Unite in the City Park – 6 – 8:30 p.m.

Before adjourning, Mayor Stay asked for a moment of silence in honor of US military personnel at home and abroad as well as emergency service personnel serving in the community.

Earenfight/Whiting unanimous to adjourn the meeting at 7:41 p.m. Motion carried.

Approved this 11th day of July 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 07/11/2022