

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, JULY 2, 2018**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Mathison, and Whiting. Member Brisbin was absent. Also present were Clerk/Treasurer Tillmann and Public Works Operations Coordinator Koehler.

**AGENDA APPROVAL**

**Mathison/Whiting unanimous to approve the agenda as presented.**

**APPROVAL OF MINUTES**

**Whiting/Mathison unanimous to approve the minutes of the June 18, 2018 Regular Meeting of the City Council as presented.**

**CONSENT AGENDA**

**Mathison/Whiting unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #40158 - #40179) in the amount of \$33,508.21 as presented.
- b. Accept Invoice #1559 in the amount of \$6,821.75 (ck #40182), authorizing payment to Metro West Inspection Services, Inc., for professional Building Inspection Services in the City of Zimmerman for the month of May, 2018, as recommended by staff.
- c. Accept invoice #2429 in the amount of \$11,374.09 (ck #40181), authorizing payment to Brenteson, Inc., for a water main repair as requested and as recommended by staff.
- d. Accept invoice #218665, authorizing payment to Bolton & Menk (ck #40180) in the amount of \$9,197.50 for Project Management Services related to the 2017 3<sup>rd</sup> Avenue South Improvement Project, for the period of December 30, 2017 – June 1, 2018, as recommended by staff.
- e. Approve the event permit application for the Zimmerman/Livonia Fire Department Open House, to be held September 9, 2017, from 11:00 a.m. – 3:00 p.m., at 13028 Fremont Avenue, Zimmerman, MN, and support the request to Sherburne County to close a portion of County Road 4 between Fremont Trail and 9<sup>th</sup> Street West between the hours of 11:00 a.m. – 3:00, to accommodate the afternoon open house.
- f. Approve the permit application for an outdoor dance for the Zimmerman/Livonia Fire Department, to be held September 8, 2018, from 8:00 p.m. – 12:00 midnight, at 13028 Fremont Avenue, Zimmerman, MN, and support the request to Sherburne County to close a portion of County Road 4 between Fremont Trail and 9<sup>th</sup> Street West between the hours of 8 p.m. – 12 midnight, to accommodate the evening public dance.
- g. Approve the Event Permit for the 2019 Wild West Days and authorize the closure of Main Street between 2<sup>nd</sup> Street East and 3<sup>rd</sup> Avenue South from 2:00 p.m. on Friday, May 24, 2019 until 6:00 p.m. on Sunday, May 26, 2019, as requested by the Zimmerman Civic Club.
- h. Approve the permit application for a public parade to be held on Saturday, May 25, 2019, as requested by the Zimmerman Civic Club, staging and ending at the Zimmerman High School/Middle School approving the closing of certain roads, identified on the map provided for the duration of the parade, to be held beginning at 12:00 Noon.
- i. Adopt **RESOLUTION #18-07-01**, approving a temporary liquor license for the Zimmerman/Livonia Volunteer Fire Department Annual Fireman's Benefit Dance to be held at the Zimmerman Fire Hall, 13028 Fremont Avenue, Zimmerman, MN 55398, on September 9, 2017. Approve the Event Permit application.
- j. Approve the Sewer and Water Installer registration for Jim Senkyr, dba J & S Excavating, 22871 County Road 7, St. Augusta, MN 56301, for the period of July 2 – December 31, 2018.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

### **FIRE PROTECTION REPORT**

Fire Chief Ryan Maloney presented the Fire Department report for the months of June, 2018. The Department provided assistance on 3 medical calls and 2 personal injury motor vehicle accidents, responded to a carbon monoxide report, 3 fire alarms, 1 grass fire, and provided mutual aid for a residential fire call in Baldwin Township. Maloney summarized training monies being pursued through State grants. Three firefighters are starting FAO class (fire apparatus operator). Discussions will occur with MNDOT regarding the CSAH 4/TH 169 signal light malfunction on Memorial Day weekend, and flashing yellow lights. Two accidents occurred on yellow flashing lights within an hour. A State Trooper was at both accidents and called MNDOT to reprogram the light and to verify it had been done. The Department may consider hiring 2 – 4 new fire fighters this fall.

**Council accepted the Fire Protection Report for June, 2018 by unanimous consensus as presented.**

### **PUBLIC WORKS REPORT** – presented by Public Works Operations Coordinator Keith Koehler

Operations Coordinator Koehler informed Council he has requested bids for a new paint sprayer/stripping machine for painting streets, curbs, and ball field markings, and expects to have them for an upcoming meeting. Koehler also stated the flow meters at the water plant have been calibrated and the discharge meter is significantly off. That issue is being researched and Council will be updated in the future. Koehler is also looking to hire a seasonal person for mowing.

### **FINANCE REPORT**

Clerk/Treasurer Tillmann requested Council authorization to re-invest \$100,000 from an investment that matured July 7, 2018 with ICD Securities, plus an additional \$15,000 held in an ICD money market account. Tillmann requests the \$115,000 be re-invested with ICD Securities at a rate of 3.15% for 4 years Discover Bank.

**Whiting/Mathison unanimous to approve as presented.**

### **ADMINISTRATOR'S REPORT**

#### **Planning Commission Report**

Alan Roessler, Paxmar LLC, summarized their proposed twin home project on Outlot B, Maefield Estates. "Maefield Estates Townhomes" is proposed as 24 twin homes, and is revision to the approved preliminary plat of "Maefield Townhomes", a 16-unit twin home project proposed in 2007 by Woodland Development Company LLC. Paxmar has developed in many metro locations, with "Miske Meadows" in Elk River being the closest development to Zimmerman.

**Mathison/Whiting unanimous to approve the sketch plan of "Maefield Estates Townhomes" on Outlot B, Maefield Estates.**

**Whiting/Mathison unanimous to accept the June 2018 Planning Commission report as submitted.**

### **MAYOR/COUNCIL ITEMS**

Mayor Earenfight noted the following upcoming events:

- Vietnam veterans moving wall, Princeton fair grounds July 4 – 6
- Movies in the City Park – July 12, July 26, August 7 -- 8:30 p.m.
- August 7 – MN Night to Unite – City Park – 6 – 8:30 p.m.

Before adjourning, Mayor Earenfight asked for a moment of silence in honor of US military personnel and their families.

**Whiting/Mathison unanimous to adjourn the meeting at 7:16 p.m. Motion carried.**

Approved this 16th day of July, 2018.

s/s Kary Tillmann, Clerk/Treasurer

Approved 07/16/2018