

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, JULY 18, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Dahl, Earenfight, and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler, and Streets, Parks, and Utilities Supervisor Dallager.

AGENDA APPROVAL

Whiting/Earenfight unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Earenfight/Dahl unanimous to approve the minutes of the July 11, 2022 Regular Meeting as presented.

CONSENT AGENDA

Whiting/Earenfight unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #44318 - #44359) in the amount of \$42,128.30 and electronic payments (e-check #2486e - #2493e) in the amount of \$47,501.43 as presented.
- b. Authorize payment to Bolton & Menk (ck #44360) for the following invoices for the period of April 30 – May 27, 2022, as presented and as recommended by staff:
 - Invoice #291258 in the amount of \$9,225.00 for CSAH 4 Watermain Project
 - Invoice #291242 in the amount of \$12,725.00 for engineering oversight for Tall Pines II
 - Invoice #291269 in the amount of \$25,612.50 for 2022 Water Supply Improvements
- c. Approve the semi-annual payment to the MN Public Facilities Authority (ck #44361) in the amount of \$261,575.96 for scheduled principal and interest payments on GO Revenue Bonds as follows and as recommended by staff:
 - 2007 4th Ave Water – \$7,623.00 interest; \$115,000 principal
 - 2010 SBR -- \$12,952.96 interest; \$126,000 principal
- d. Approve the August 1, 2022 TIF payment to Bell Bank in the amount of \$19,405.40 (ck #44362) for the “Reliant Systems” project, as recommended by staff.
- e. Approve the August 1, 2022 TIF payment to PA Depot Apartments LLC in the amount of \$51,451.24 (ck #44363) for the “Depot On Main” project, as recommended by staff.
- f. Approve the interfund loan payment to the Sewer Fund (Fund 602) in the amount of \$9,173.51 for redevelopment purposes as authorized in Resolution #2014-10-02.
- g. Approve the following transfers for project expenses and to eliminate deficit fund balance as follows and as recommended by staff:
 - \$33,486.00 from Capital Improvements (Fund 400) to the Park Fund (Fund 226) to reimburse for construction expenses for paving of alleys and portions of 2nd St E by New Look Contracting
 - \$528,214.00 from ARPA/COVID funds (Fund 206) to the Park Fund (Fund 226) for parking lot construction expense
- h. Adopt **RESOLUTION #2022-07-05**, approving a temporary liquor license as requested by the Zimmerman/Livonia Fire Relief Association for the Fire Department Annual Fireman’s Benefit Dance to be held at the Station #1, 26140 – 136th Street NW, Zimmerman, MN 55398, on September 10, 2022.

OPEN FORUM

There was no one present to address the Council during Open Forum.

PARK BOARD REPORT

The Park Board is preparing for “Night to Unite” activities at Lion’s Park on Tuesday, August 2nd, 6:00 p.m. – 8:30 p.m.

Council agreed by unanimous consensus to accept the July 2022 Park Board Report as presented.

PUBLIC WORKS REPORT – presented by Public Works Director Keith Koehler

Employment Recognition

On July 26, 2022, Wastewater Treatment Plant Manager Jake Olson will complete 1 year of service to the City of Zimmerman. Mayor Stay presented Olson with a certificate acknowledging his anniversary and thanked him for his service to the City.

Karl Anderson, Maintenance Technician, celebrated 5 years of employment in the Public Works Department. Anderson was also presented with a certificate acknowledging his anniversary and thanked for his service to the City. Public Works Director Koehler added that both Anderson and Olson are excellent employees and assets to the Public Works Department.

ADMINISTRATOR’S REPORT – presented by City Administrator Randy Piasecki

Public Hearing – Vacation of Drainage and Utility Easements

Mayor Stay opened a public hearing at 7:03 p.m. to consider a request from Terry and Linda Martineau, 26680 – 128th Street, Zimmerman, owners of Lots 2 and 3, Block 1 Green Trees, to vacate 2 side yard drainage and utility easements lying between Lots 2 and 3. Each easement is 5-feet wide, for a total 10-foot easement centered on the property line. Martineau’s propose splitting the northern 10 feet of Lot 3 and attaching it to Lot 2, then deeding new drainage and utility easement on either side of the new property line.

There was no one present to address the Council either for or against the request.

Mayor Stay closed the public hearing at 7:04 pm. and reconvened the regular meeting.

Stay/Whiting unanimous to approve the vacation of 2 drainage and utility easements lying between Lots 2 and 3, Block 1, Green Trees, as requested by Terry and Linda Martineau, 26680 – 128th Street NW, Zimmerman, as recommended by staff.

MAYOR/COUNCIL ITEMS

Mayor Stay noted the following upcoming events:

- July 30 – Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining
- August 2 – 16 – Filing period for Municipal Offices
- August 2 -- Night to Unite in the City Park -- 6:00 p.m. – 8:30 p.m.
- August 9 – State Primary Election – Polls open 7 a.m. – 8 p.m.

Before adjourning Mayor Stay called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

Stay/Whiting unanimous to adjourn the meeting at 7:05 p.m. Motion carried.

Approved this 1st day of August 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 08/01/2022