

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, AUGUST 1, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Dahl, Earenfight and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler, and Streets, Parks and Utilities Supervisor Dallager.

AGENDA APPROVAL

Earenfight/Stay unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Bondhus/Stay unanimous to approve the minutes of the July 18, 2022 Regular Meeting as presented.

CONSENT AGENDA

Stay/Earenfight unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #44364 - #44392) in the amount of \$44,682.74 and electronic payments (e-check #2494e - #2501e) in the amount of \$49,583.82 as presented.
- b. Authorize payment to Bolton & Menk (ck #44393) for the following invoices for the period of May 28 – June 24, 2022 as recommended by staff:
 - Invoice #293748 in the amount of \$10,550.00 for engineering oversight for Tall Pines II
 - Invoice #293749 in the amount of \$5,873.00 for 2022 CSAH 4 Watermain
 - Invoice #293753 in the amount of \$23,282.00 for Water Supply Improvements
- c. Authorize payment in the amount of \$8,785.14 (ck #44394) to Metro West Inspection Services for professional Building Inspection Services in the City of Zimmerman for the month of May 2022, as identified on Invoice #3287 as recommended by staff.
- d. Authorize the City Administrator to execute the Second Amendment to Lane Lease with SBA Structures LLC, extending the current lease for 5 (five) successive 5-year terms, beginning November 1, 2029, as recommended by staff.
- e. Approve an event permit application for the annual Ribfest at the Zimmerman American Legion Post 560 located at 12674 Fremont Avenue, to be held in the back parking lot and Alley behind the building on August 27, 2022.
- f. Adopt **RESOLUTION #22-08-01**, approving the Application for Exempt Permit for the American Legion Riders Post 560 for a gambling event to be held on October 22, 2022 at the Station #1 Event Center, 26140 – 136th Street NW, Zimmerman, MN 55398.

OPEN FORUM

There was no one present to address the Council during Open Forum.

LAW ENFORCEMENT REPORT

Patrol Captain Ryan Broich, Sherburne County Sheriff's Department, provided an overview of law enforcement activities for the month of July 2022. The department received 326 calls for service, including 107 traffic stops with 16 offenses charged by citation, not including long form complaints or in-custody arrests. Deputies also conducted 277 security checks in July. During the same period in 2021, there were 389 calls for service, with 354 calls in 2020. The department responded to 9 theft complaints, which included 5 gas-drive offs from a local gas station, and 4 vehicle crashes with property damage or injuries. Captain Broich reviewed other types of calls made during the month, stating it was a relatively quiet month overall with no significant trends or incidents reported.

Council agreed by unanimous consensus to accept the Law Enforcement Report for July 2022 as presented.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney, Zimmerman/Livonia Fire District presented the Fire Department report for the month of July 2022. The Department responded to 13 medical calls, 4 injury accidents, 2 carbon monoxide calls and 2 fire alarms, 3 lift assists, three grass fires, a vehicle fire and provided mutual aid to Baldwin Fire. Maloney reported that the civil defense siren on the east side of Lake Fremont is still not working properly. Staff has discussed relocating the siren, however there would be additional costs above the cost to repair associated with moving the siren. Maloney is waiting for quotes from vendors for repair. The annual Fire Department Open House and Firemen's Dance will be held on Saturday, September 10, 2022 at the new Fire Hall, with a Craft Show held in the Event Center.

Council accepted the Fire Department Report for July 2022 by unanimous consensus as presented.

PUBLIC WORKS REPORT – presented by Public Works Director Koehler

Lake Fremont Dock Purchase

The City operates a public boat access to Lake Fremont on city property located at Lake Avenue and Cedar Street. Water levels in recent years have fluctuated so much that it has created maintenance and safety issues, which have resulted in property damage to private property. Installation of a docking system would help alleviate some of the safety issues related to entering and exiting the water at that location. Staff has acquired quotes for docking systems from three vendors and believes the option offered by NEMI is the most cost-effective option.

Whiting/Earenfight unanimous to accept the quote from Northern Engineering & Manufacturing, Inc. (NEMI), for the purchase and payment of an aluminum roll-in dock for installation at the City's boat landing on Lake Fremont located at Lake Avenue and Cedar Street, at a cost not to exceed \$8,000, with funds to be taken from the Park Fund, as recommended by staff. Motion carried.

ADMINISTRATOR'S REPORT – presented by City Administrator Randy Piasecki

Planning Commission Report of July 27, 2022

The Planning Commission met in regular session on Wednesday, July 27, 2022 for the purpose of conducting a Public Hearing for a request for variance from the square footage requirement for a garage for a new dwelling. Craig Sandok owns the property located at 26649 North Drive and acquired the vacant property adjacent to it in 2017. He wishes to construct a new lake home on the vacant property and is requesting exemption from the requirement to construct a garage for the dwelling. He would like to instead include a 1-car vehicle carport and a 2-car driveway, as lot size, structure setbacks and floodplain elevations impede the construction of a usable garage. No public comment for or against the request was received.

The Planning Commission, acting as the Board of Adjustment, approved the variance as presented.

MAYOR/COUNCIL ITEMS

Council agreed by unanimous consensus to cancel the August 8 Committee of the Whole Meeting due to a lack of agenda items.

Mayor Stay noted the following upcoming events

- August 2 – Night to Unite – City Park – 6 – 8:30 p.m.
- August 2 – 16 – Filing period for Municipal Offices
- August 9 – State Primary Election – Polls open 7 a.m. – 8 p.m.

- August 27 -- Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, August 26
- September 10 – Fire Department/Event Center Open House and Craft Show – 11 a.m. – 3 p.m. and Annual Firemen’s Dance – 8 p.m. – 12 midnight – Zimmerman/Livonia Station #1, 26140 – 136th Street NW

Before adjourning Mayor Stay called for a moment of silence in support of United States military and emergency services personnel and healthcare workers.

Stay/Whiting unanimous to adjourn the meeting at 7:17 p.m. Motion carried.

Approved this 22nd day of August 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 08/22/2022