

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, AUGUST 2, 2021**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Dahl, and Frederick. Member Whiting was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler, Patrol Captain Broich and Fire Chief Maloney.

AGENDA APPROVAL

Bondhus/Frederick unanimous to approve the agenda with the addition of the July 2021 Law Enforcement Report by Captain Broich.

APPROVAL OF MINUTES

Stay/Bondhus unanimous to approve the minutes of the July 19, 2021 Regular Meeting as presented.

CONSENT AGENDA

Frederick/Dahl unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #43356 - #43391) in the amount of \$52,675.76 as presented.
- b. Approve the semi-annual payment to the MN Public Facilities Authority (ck #43357) in the amount of \$258,443.68 for scheduled principal and interest payments on GO Revenue Bonds as follows and as recommended by staff:
 - 2007 4th Ave Water – \$9,034.20 interest; \$112,000 principal
 - 2010 SBR -- \$14,409.28 interest; \$123,000 principal
- c. Approve an event permit application for the annual Ribfest and Beanbag Tournament at the Zimmerman American Legion Post 560 located at 12674 Fremont Avenue, to be held in the back parking lot and Alley behind the building on August 28, 2021.
- d. Approve the license application for a Solicitor for the period of August 3, 2021 to August 2, 2022 19, 2021, for two (2) mobile ice cream trucks for Fasil Agegnehu, 13328 – 89th Avenue N, Maple Grove, MN 55369, pending receipt of all required documentation and necessary fees.
- e. Approve the license registration for a Sewer and Water Installer, for the period of August 3 – December 31, 2021, as requested by Cherrish and Darrin Emslander, dba Siteworx Excavating, LLC, 2025 Gateway Circle, #2, Centerville, MN 55038.

OPEN FORUM

There was no one present to address the Council during Open Forum.

LAW ENFORCEMENT REPORT

Patrol Captain Ryan Broich, Sherburne County Sheriff's Department, provided an overview of law enforcement activities for the month of July 2021. The department received 389 calls for service, including 138 traffic stops with 17 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2020, there were 354 calls for service, with 430 calls in 2019. The department responded to 5 theft complaints and 4 vehicle crashes with property damage or injuries. Captain Broich reviewed other types of calls made during the month, stating it was a relatively quiet month overall with no significant trends or incidents reported.

Council agreed by unanimous consensus to accept the Law Enforcement Report for July 2021 as presented.

FIRE PROTECTION REPORT

Fire Chief Ryan Maloney, Zimmerman/Livonia Fire District presented the Fire Department report for the month of July 2021. The Department responded to 17 medical calls, which is one of the highest number of medicals they have responded to in a month. They also reported to a gas leak, 2 injury accidents, 2 fire alarms, four grass fires and a vehicle fire. The annual Fire Department Open House and Firemen's Dance will be held on Saturday, September 11, 2021 at the new Fire Hall and Event Center.

Council accepted the Fire Department Report for July 2021 by unanimous consensus as presented.

FINANCE REPORT –presented by Clerk/Treasurer Tillmann

Application for Display of Fireworks

The City has received two applications to display fireworks during the fall sports season at Zimmerman High School. The Quarterback Club and Soccer Club are requesting fireworks during scheduled home games throughout the season, which would result in fireworks being displayed more frequently than in previous years. Due to the increased number of dates requested and the number of complaints received from residents about fireworks during games, staff felt it was appropriate to discuss the request instead of placing the applications on the consent agenda for approval.

Council discussed the pros and cons of fireworks displays at high school home games and all feel it is a great way to show pride and appreciation in the efforts of our sports teams. Council requested that City staff, as well as the Quarterback and Soccer Clubs, be pro-active in notifying the public of game days where fireworks will be displayed.

Stay/Frederick unanimous to approve the fireworks display permit for fireworks/pyrotechnic special effects displays by Curt Serbus as requested by the Zimmerman Quarterback Club on August 23, September 10 & 24, October 1 & 15, 2021; and as requested by the Zimmerman Soccer Club on September 14 & 21, October 4 and 7, 2021, and any playoffs games as determined at the end of the 2021 season, to be located at the Zimmerman High School/Middle School, 25900 – 4th Street West, Zimmerman.

Reinvestment of City Funds

Tillmann reported that the City has recently had two CD's mature valued at approximately \$500,000. After researching rates with available brokers, the City would receive a greater return on investment in the short-term with the funds deposited in the City's local saving account, instead of re-investing long-term with a broker.

Council agreed by unanimous consensus to request the matured funds be returned to the City.

2021 Budget Process

Tillmann reported that staff has been working on the City's 2021 General Fund budget and will present the first draft at the August 16, 2021 Council meeting. Council will have ample time to review and provide input on the budget, which must be certified to Sherburne County by September 30, 2021. Staff was recently notified of the City's 2022 Local Government Aid amount which was certified at \$670,478, an increase of approximately \$18,000 over the current year. Staff will also be proposing the addition of two staff persons at City Hall. No action taken.

PUBLIC WORKS REPORT – presented by Public Works Director Koehler

Purchase of Public Works Vehicle

The Public Works Department has a 2013 Chevy 2500 4 x 4 pickup that is used for snowplowing and towing in addition to daily use by staff. Staff proposes to trade it in, as it is approaching 70,000 miles and is almost 9 years old. Utilizing the state bid, staff has found a 2022 ¾-ton truck from Midway Ford Commercial that will meet

the needs of the department. Midway has the vehicle priced at \$34,437 through the state bid, less the trade-in value of the current vehicle. The plowing and tow package would cost additional funds and the vehicle has a 30-week build time.

Stay/Bondhus unanimous to approve the purchase of a 2022 F-250 4x4 Super Cab pickup truck for the Public Works Department at a state bid price of \$34,436.94 from Midway Ford Commercial, less the trade-in of the 2013 Chevrolet 2500 4 x 4 pickup truck and plow as recommended by staff. Motion carried.

Water Tower Cleaning

The most recent interior and exterior cleaning and interior inspection of the City's water towers was conducted in 2016. Previously, this City has alternated between two vendors for this work – KLM Engineering and Water Tower Clean and Coat. Staff has contacted both vendors for quotes to conduct both interior and exterior cleanings and the interior inspections. While both vendors can complete the work, KLM would require the city to drain water from both towers to complete the interior cleanings and inspections. Given the current demand on the water system, staff feels the towers cannot be taken out of service for cleaning and inspection.

Stay/Dahl unanimous to accept the quote from Water Tower Clean and Coat, Inc. in the amount of \$14,600, to conduct an interior cleaning and inspection, and exterior cleaning of Water Towers #2 and #3, to be paid from the Water Fund (Fund 601). Motion carried.

Appointment of Public Works Streets & Utilities Supervisor

Council approved an internal posting for the vacant Street, Parks & Utilities Supervisor position at the July 19th meeting. The position announcement was posted in the maintenance shop, with applications accepted until July 26. Chris Dallager, Maintenance Technician II, was the sole applicant. Dallager has been employed by the city for 4 years and 3 months, after serving a brief internship and volunteering in the Public Works Department. As an internal candidate and after working closely with both former PW Director Johnson and now Koehler, staff has firsthand knowledge of Dallager's personality, experience, and licensure.

Staff recommends Council appoint Dallager to the position of Streets, Parks & Utilities Supervisor, with placement at Level 10, Step 1 of the 2021 wage scale. Dallager's Maintenance Technician II position will remain unfilled at this time.

Bondhus/Stay unanimous to approve the appointment of Chris Dallager to the position of Streets, Parks & Utilities Supervisor at Level 10 Step 1 of the 2021 wage scale, effective August 1, 2021, as recommended by the Public Works Director and City Administrator. Motion carried.

MAYOR/COUNCIL ITEMS

Council agreed by unanimous consensus to cancel the August 9 Committee of the Whole Meeting due to a lack of agenda items.

Mayor Stay noted the following upcoming events

- August 3 – Night to Unite – City Park – 6 – 8:30 p.m.
- August 10 – Red Cross Blood Drive – Station #1 Event Center, 26140 – 136th Street NW
- August 28 -- Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, August 27
- September 11 – Fire Department/Event Center Open House – 11 a.m. – 3 p.m. and Annual Firemen's Dance – 8 p.m. – 12 midnight – Zimmerman/Livonia Station #1, 26140 – 136th Street NW

Before adjourning Mayor Stay called for a moment of silence in support of United States military and emergency services personnel and healthcare workers.

Frederick/Stay unanimous to adjourn the meeting at 7:28 p.m. Motion carried.

Approved this 16th day of August 2021.

s/s Kary Tillmann, Clerk/Treasurer

Approved 08/16/2021