

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, AUGUST 19, 2019**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Stay, Council Members Bondhus, Frederick, Shepard and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director Koehler.

AGENDA APPROVAL

Whiting/Frederick unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Frederick/Shepard unanimous to approve the meeting minutes of the August 5, 2019 Regular Meeting of the Council as presented.

CONSENT AGENDA

Shepard/Whiting unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #41268 - #41313) in the amount of \$64,717.98 and electronic payments (e-check #1841 - #1849) in the amount of \$37,636.39 as presented.
- b. Authorize payment to Design Electric, Inc., in the amount of \$7,062.18 (ck #41314) as identified on Invoice #10438, for the purchase of a Rectangular Rapid Flashing Beacon (RRFB) Pedestrian Crossing System, as approved by Council on June 17, 2019, as recommended by staff.
- c. Accept the July 2019 Investment/Funds report as presented.
- d. Accept the Building Permit Surcharge report for July 2019 as presented.

OPEN FORUM

There was no one present to address the Council during Open Forum.

PARK BOARD REPORT

Josh Bondhus, Chair, Park Board, provide the August Park Board Report. In lieu of a meeting, the Park Board hosted Night to Unite festivities in the City Park on their regular meeting night. Approximately 325 people attended the event, which included representatives from the Sheriff's Department Patrol Division and the Mounted Patrol, the Zimmerman/Livonia Fire Department, various local service groups, and the City Council. Park Board members and City Staff offered bounce houses, frisbee golf, and games for attendees. Bondhus thanked the evening's sponsors and prize donors for their participation in the event, which the Park Board feels was a success. Bondhus also noted that the Dog Park has been well received by the public and is used regularly by residents with their animals.

Whiting/Shepard to accept the Park Board Report of August 6, 2019 by unanimous consensus as presented.

Accept Donations for City Park Areas

Over the past few weeks, the City has received several donations for various improvements to City park areas.

The Zimmerman Lions and Lioness donated funds for the purchase of two park benches, a trash receptacle and concrete work at Shady Elm Park to honor the Lions and Lioness for all they do to support the Zimmerman community.

RESOLUTION #2019-08-05

Shepard/Frederick unanimous to adopt RESOLUTION #2019-08-05, accepting the donation of \$2,649.15 from the Zimmerman Lions for two park benches, a trash receptacle and concrete work in Shady Elm Park in Zimmerman to honor the Zimmerman Lions and Lioness.

Councilmember and Park Board Chair Josh Bondhus secured a door valued at \$600 for the concession stand, which he purchased at a significant cost savings and donated to the City for installation in the building.

RESOLUTION #2019-08-06 Whiting/Frederick unanimous to adopt RESOLUTION #2019-08-06, accepting the donation from Josh Bondhus for the purchase and installation of a new door in the concession building at Lions Park with an estimated value of \$600.

David Janas donated stainless steel and labor valued at \$3,000 for a countertop enclosure in the concession building at Lions Park.

RESOLUTION #2018-08-07 Whiting/Bondhus unanimous to adopt RESOLUTION #2019-08-07, accepting the donation from David Janas of a stainless-steel countertop enclosure and installation labor at the concession building in Lions Park valued at \$3,000.

LAW ENFORCEMENT REPORT

Captain Bob Stangler, Sherburne County Sheriff's Department, reported that the Sheriff's Department Records Management system is currently unable to produce activity reports. Stangler reminded residents that since school will be starting soon, pedestrian traffic will increase. He encouraged motorists to be aware of their surroundings and make note of pedestrians, especially in school zones and during before and after school hours. Extensive discussion was held regarding recent reports of drywall screws being scattered on roadways in town. At least 60 incidents have been reported since July 31, with many incidents reported along CSAH 45 north of Fremont Avenue in the area of the mobile home park, and on CSAH 4, west of CSAH 45. Stangler asked residents to be diligent about calling in incidents or damage to property as they are discovered. Twenty-two (22) incidents have been reported in Big Lake, as well as others in Orrock, Monticello and Otsego. Stangler also reported that 3 suspects have been taken into custody related to recent burglaries in the area.

Council accepted the Law Enforcement Report of July, 2019 as presented.

FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann

2020 Budget Update

Tillmann reported that a budget workshop has been scheduled for Monday, August 26th at 7 p.m. to review the proposed 2020 budget. Staff has been working on the proposed budget for several weeks. The most significant impacts to the General Fund in 2020 are related to personnel, including scheduled increases to wages and benefits and a proposal to add 1 full-time and 1 permanent part-time position in the Public Works Department. Per a recommendation from the City's insurance agent, health insurance is projected at a 10% increase for 2020. Other items impacting the General Fund budget include a full election calendar in 2020, increases in the law enforcement and fire service contracts and building improvements for City Hall. Preliminary General Fund budget information will be distributed and posted in advance of Monday's workshop. No action taken.

ADMINISTRATOR'S REPORT – presented by City Administrator Randy Piasecki

Planning Commission Report of August 14, 2019

The Planning Commission met on August 14, 2019 for the purpose of conducting two (2) public hearings on proposed Zoning Ordinance amendments which have been discussed by the Planning Commission for the past 6 months. Staff has been working with the City Attorney to craft the language for the proposed amendments.

The first proposed Zoning Ordinance amendment includes the addition of definitions for Brewery, Brew Pub, Micro-Distillery and Indoor Self-Storage, and making those Conditional Uses of properties in the C-1 and C-2

Districts, and the self-storage in the I-1 Limited Industrial District. It also includes the creation of “C-1-D Downton Commercial District”, and a “C-3 East Highway Commercial District” (properties lying west of Highway 169) that would replace the C-2 District. All new Districts would allow uses already in the C-1 and C-2 Districts, except for the C-1-D would not allow auto sales, service or repair type business and mini-storage uses would be added in the C-3. The second Ordinance is the action to designate the land areas for rezoning into the new C-1-D and C-3 Districts.

Whiting/Frederick unanimous to adopt Ordinance No. 332, amending Zoning Ordinance 8.08 as recommended by staff and the Planning Commission.

Whiting/Shepard unanimous to adopt Ordinance No. 333, rezoning properties to the C-1-D and C-3 Zoning Districts as recommended by staff and the Planning Commission.

Shepard/Whiting unanimous to adopt Ordinance No. 334, amending Chapter 7 of the City Code regarding the sale of liquor within City limits, as recommended by staff and the Planning Commission.

Stay/Shepard unanimous to accept the Planning Commission report of August 14, 2019 as presented.

MAYOR/COUNCIL ITEMS

Upcoming Events

Mayor Stay noted the following upcoming events:

- August 26 -- 2020 General Fund Budget Workshop; 7:00 p.m.
- August 31 – Passing the Bread Food Distribution; 9 – 11 a.m. with set up on August 30

Before adjourning, Mayor Stay asked for a moment of silence in honor of US Military personnel and their families, as well as local law enforcement and emergency responders.

Frederick/Bondhus unanimous to adjourn the meeting at 7:37 p.m. Motion carried.

Approved this 9th day of September 2019.

s/s Kary Tillmann, Clerk/Treasurer