

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, SEPTEMBER 8, 2025**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Dahl, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Dahl, Councilmembers Bondhus, Earenfight, Farber and Wells. Also present were City Administrator Piasecki and Public Works Director Koehler.

**AGENDA APPROVAL**

**Earenfight/Farber unanimous to approve the agenda with the following addition:**

- **Homecoming Parade Permit Application – ZHS Quarterback Club**

**CONSENT AGENDA**

**Wells/Bondhus unanimous to approve the consent agenda as presented as follows:**

- a. Approve the minutes of the August 18, 2025 Regular Meeting of the City Council as presented.
- b. Approve the payment of claims (check #47471 - #47509) in the amount of \$72,452.62 and electronic payments (e-check #3158e - #3176e) in the amount of \$114,630.84 as presented.
- c. Accept Invoice #4727 in the amount of \$9,025.47 (ck #47512) authorizing payment to Metro West Inspection Services, Inc., for professional building inspection services in the City of Zimmerman for the month of August 2025, as recommended by staff.
- d. Accept the Building Permit Summary Report of August 2024 as presented.
- e. Approve the registration application for a Sewer and Water Installer, for the period of September 9 - December 31, 2025, as requested by Emily & Bradley Wulf, dba Wulf Excavating, Inc., 1569 County Road 37 NW, Buffalo, MN 55313.
- f. Adopt **RESOLUTION #2025-09-01**, approving the Lawful Gambling Application for Exempt Permit for the Post 560 American Legion Riders for a gambling event to be held January 24, 2026, at the Station #1 Event Center, 26140 – 136<sup>th</sup> Street NW, Zimmerman, MN 55398.
- g. Adopt **RESOLUTION #2025-09-02**, approving the Lawful Gambling Application for Exempt Permit for the Post 560 American Legion Riders for a gambling event to be held March 21, 2026, at the Station #1 Event Center, 26140 – 136<sup>th</sup> Street NW, Zimmerman, MN 55398.

**OPEN FORUM**

**Brittani & Jereme Amborn, 13045 2<sup>nd</sup> Avenue South, Zimmerman**, were present to request Council designate a section of 8<sup>th</sup> Street West, lying adjacent to Pioneer Ponds Park A, as a “No Parking” zone. Significant on-street parking occurs at this location during school events as spectators use the park trail to access the school fields. When cars are parked on the east side of the street, motorists cannot see pedestrians using the trail to access the park and fields. Koehler added the trail is part of the Safe Routes to School corridor and improvements should be considered in the interest of public safety. Council requested staff prepare a diagram of the area and possible signage solutions to be considered at an upcoming meeting.

**Ruth Lenker, 13931 – 5<sup>th</sup> Avenue North, Zimmerman**, withdrew her request to appear on Open Forum. Councilmember Wells summarized efforts to decrease speeds in the area between 22<sup>nd</sup> Street West and CH 46, including possible designation of a school zone speed area and flashing pedestrian crossing beacons at 22<sup>nd</sup> Street West and CSAH 4. Wells, Koehler and Piasecki have been discussing these options and possibilities with David

Roedel, Assist County Engineer. Roedel is working with MnDOT staff to determine speed zone changes and designations. More information will be provided in the future. No action taken.

### **FIRE PROTECTION REPORT**

**Fire Chief Ryan Maloney** presented the Fire Department report for the month of August 2025. The Department responded to 8 medical calls, 5 injury accidents, 3 persons in distress calls, 1 arcing powerline, 1 commercial fire, and 2 mutual aid calls. The Annual Fire Department Open House and Firemen's Dance was held on Saturday, September 6<sup>th</sup> at Station #1. The Open House was well attended, but attendance was down for the dance due to the weather.

**Cindy Hunnicutt, Event Center Coordinator**, was present to provide an update of activities for Station #1 Event Center for the month of August 2025. Hunnicutt stated use of the facility is down due to construction, with several parties not booking the facility due to current CSAH 4 and future CH 46 roundabout construction. Proposed 2026 rental rate increases will not be recommended due to the inconvenience of construction in the area. Events on September 6<sup>th</sup> were well attended as well.

**Council accepted the Fire Department and Station #1 Event Center Reports for August 2025 by unanimous consensus as presented.**

### **LAW ENFORCMENT REPORT**

**Patrol Captain Ryan Broich, Sherburne County Sheriff's Department**, provided an overview of law enforcement activities for the month of August 2025. The department received 426 calls for service, including 130 traffic stops with 18 offenses charged by citation, not including long-form complaints or in-custody arrests. During the same period in 2025, there were 435 calls for service, with 431 calls in 2023. The department responded to 2 theft complaints, 5 vehicle crashes with damage, 2 crashes with injuries, and 2 DWI arrests, one of which was on an ATV. Captain Broich reviewed other types of calls made during the month, stating it was a quiet month overall with no significant trends or incidents reported in the community.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for August 2025 as presented.**

### **PUBLIC WORKS REPORT**

#### Request for Payment – Maefield Park Play Structure

On July 7, 2025, Council approved the replacement of the crawl tube at Maefield Park due to the equipment being vandalized beyond repair. At that time, Public Works staff had secured the structure to prevent injuries until such time as a replacement piece could be installed. The new crawl tube has been received and installed.

**Earenfight/Wells unanimous to approve payment in the amount of \$5,818.82 (ck #47511) to Game Time for the purchase and installation of a crawl tube and related equipment at Maefield Park as identified on Invoice #PJI-0279019 as recommended by the Public Works Director, to be paid from the Park Fund. Motion carried.**

#### Purchase of John Deere Mower and Dump Bagger

Public Works utilizes commercial grade zero turn lawn mowers to perform most parks, open space, and right of way mowing. Staff wishes to add a new 72" mower unit to upgrade from and replace a smaller 2021 Toro mower, which would be sold with Council's approval. The City is a member of Sourcewell, a purchasing cooperative for government and education. Sourcewell contract pricing for the mower and bagger unit is priced similar to but less than the MN State Bid pricing. Payment for the purchase would be from the 2025 Public Works budget.

**Earenfight/Wells unanimous to approve the purchase of a John Deere Z960M ZTrack 72” mower and 14-bushel dump bagger from Midwest Machinery Co. at a cost of \$18,017.53, using the Sourcewell cooperative purchasing contract pricing, and authorize the sale of a 2021 Toro mower. Motion carried.**

**FINANCE REPORT**

2026 General Fund Budget and Levy

Staff presented a draft of the proposed 2026 General Fund Budget based on Council discussions in July and August and provided updated information relating to the proposed General Fund levy and tax rate. Staff stated that after considering the number of construction projects the City will be involved in, and after discussing the increase in Total Market Valuation of property, \$150,000 addition has been added to the levy. More discussion will occur in a workshop session on September 15<sup>th</sup>. Council was reminded that the final preliminary 2026 budget and levy would be presented at the September 22nd meeting to be certified to Sherburne County Auditor/Treasurer’s Office by the September 30, 2025 deadline. No action taken.

**ADMINISTRATOR’S REPORT**

Homecoming Parade Permit Application – Zimmerman High School Quarterback Club

The Zimmerman High School Quarterback Club has submitted a Parade Permit application for the 2025 High School Homecoming Parade, to be held on Wednesday September 24<sup>th</sup> at 6:00 p.m. The Sheriff’s Office has reviewed the application and is comfortable with the route and time. Staff recommends Council approve the Parade Permit as requested.

**Bondhus/Earenfight unanimous to approve the Parade Permit for the 2025 Zimmerman High School Homecoming Parade on Wednesday, September 24<sup>th</sup> at 6:00 p.m., following the route designated on the application. Motion carried.**

Payment for Contracted Services – Engineering and Project Management – Bolton & Menk

Staff reviewed invoices presented by Bolton & Menk for Engineering Services primarily for the period of June 21 – August 1, 2025.

**Earenfight/Farber unanimous to authorize payment to Bolton & Menk in the amount of \$60,769.50 (ck #47510) as follows and as recommended by staff:**

- **Invoice #370681 in the amount of \$12,771.00 for project management for the installation of watermain as part of the Sherburne County CSAH 4/Fremont Avenue Reconstruction; and**
- **Invoice #370686 in the amount of \$16,592.00 for project management services related to the 8<sup>th</sup> Avenue South Extension; and**
- **Invoice #371996 in the amount of \$31,406.5075.00 for construction management services for the 5<sup>th</sup> Street W Tower/WTP project for the period of April 26 – August 1, 2025.**

**Motion carried.**

Development Contract – The Homes At Fremont

Administrator Piasecki informed Council that staff and the developer are negotiating terms of the Development Contract for The Homes At Fremont, adding that construction is anticipated to start after the developer provides proof of insurance and a letter of credit. Staff will continue to fine tune the Development Contract, including proposed cost sharing for sewer oversizing and park dedication fees. The Developer’s engineer has submitted documentation related to the increase in sewer pipe size and depth, at an estimated cost of \$202,850.90. Council is agreeable to compensate the developer for the additional cost to upsize the sewer. Park dedication was discussed, with the developer’s engineer submitting documentation of required park trail installation costs,

totaling \$80,500. The City typically provides credit for the value of the land dedicated as park, the park trails, and any improvements installed in the development. The Developer has requested permission to construct and equip the park, with amenities acceptable to the City. Costs will exceed the amount of dedication owed in Phase 1 Construction, and the Developer is requesting park credit for the total installation, to be applied against future phase dedication requirements. Council is agreeable to the Developer developing and equipping the park and providing credit toward future phases of development. Staff will include this language in the Development Contract. Council requested staff provide the proposed park design and features for their approval prior to construction. Councilmember Bondhus also requested staff compare the City's park fees to those of other surrounding communities.

### **MAYOR/COUNCIL ITEMS**

Mayor Dahl noted the following upcoming events:

- September 12 – ZHS Football with Fireworks – 6:00 p.m.
- September 13 – Ladies On The Loose – 10:00 a.m. - 2:30 p.m. – City-wide
- September 15 – Committee of the Whole (COW) Meeting – 7:00 p.m. – Council Chambers
- September 22 – City Council Meeting (Labor Day Adjustment) – 7:00 p.m.
- September 28 – Passing the Bread Food Distribution – 9 – 11 a.m. – UMA Precision Machining.

Before adjourning, Mayor Dahl asked for a moment of silence in honor of emergency responders and US military personnel and their families, both at home and abroad and in memory of lives lost on September 11, 2011.

**Farber/Wells unanimous to adjourn the meeting at 743 p.m. Motion carried.**

Approved this 22nd day of September 2025.

s/s Kary Tillmann, Clerk/Treasurer

APPROVED 09/22/2025