

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, OCTOBER 3, 2022**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Stay, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Stay, Councilmembers Bondhus, Dahl, Earenfight, and Whiting. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Fire Chief Maloney, and Patrol Captain Broich.

**AGENDA APPROVAL**

**Whiting/Bondhus unanimous to approve the agenda as presented.**

**APPROVAL OF MINUTES**

**Earenfight/Whiting unanimous to approve the minutes of the September 26, 2022 Regular Meeting as presented.**

**CONSENT AGENDA**

**Bondhus/Stay unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #44560 - #44584) in the amount of \$18,429.81, and electronic checks (#2523e - #2536e) in the amount of \$52,586.01 as presented.
- b. Approve payment to Bolton & Menk (ck #44585) for the following invoices for the period of July 23 – September 2, 2022, as follows and as recommended by staff:
  - Invoice #297626 in the amount of \$13,165.00 for August 2022 General Engineering Services
  - Invoice #297627 in the amount of \$23,100.50 for 269<sup>th</sup> Avenue Improvements
  - Invoice #297625 in the amount of \$17,217.00 for CSAH 4 Watermain Improvements
  - Invoice #297630 in the amount of \$48,205.87 for Water Supply Improvements
- c. Authorize payment to Midway Ford Commercial in the amount of \$17,396.94 (ck#44587) to complete the purchase of a 2022 Ford F-250 4x4 Super Cab pick-up truck for the Public Works Department, with funds to be taken from General Fund Capital Improvements as presented and recommended by staff.
- d. Approve the release of remaining cash escrow in the amount of \$1,602.50 (ck #44586) deposited by JP Brooks to cover expenses related to the Tax Increment Financing (TIF) application for Southside Creek Townhomes, as requested and recommended by staff.
- e. Accept the August 2022 Budget/Investment/Funds Report as presented.
- f. Approve the annual payout of longevity to employees who have at least 10 years of continuous full-time City employment in 2022, paid with the first payroll in December 2022, according to the schedule established and approved by Council (Resolution #2000-12-11), on file in the City Clerk's Office.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**FIRE DEPARTMENT REPORT**

**Fire Chief Ryan Maloney** presented the Fire Department Activity Report for the months of August and September 2022. In August, the Department responded to 21 medicals, 6 personal injury motor vehicle accidents, 6 fire alarms, and 2 residential house fires. September's activity included 9 medicals, a gas leak, 4 personal injury motor vehicle accidents, a fire alarm and 2 residential house fires, one in Livonia Township and one in Blue Hill Township. Maloney stated that October 9 – 15, 2022 is "Fire Prevention Week" with Department visits occurring to day cares and schools, putting the Department in contact with approximately 1,200 students. The Department's ladder truck passed the annual inspection, and this week's training will include participation from North Air Care at the Fire Station.

**Council agreed by unanimous consensus to accept the Fire Department Report for August and September 2022 as presented.**

Discussion was held regarding the replacement of the Emergency Warning Siren on the east side of Lake Fremont. The current siren is inoperable and no longer able to be repaired. Staff and the Fire Chief have discussed relocating a new siren to a different location near the lake, but the cost is prohibitive and replacing the siren in the current location is a better option.

Nelcomm Corporation has provided a quote to dismount and dispose of the existing siren and mount a new siren head, radio controls and decoder in the existing location at a cost of \$23,531.60, which includes equipment, materials, and labor.

**Whiting/Earenfight unanimous to approve the purchase and installation of an emergency warning siren on the east side of Lake Fremont, including dismantling of the existing inoperable siren, at a cost of \$23,531.60, as recommended by staff. Motion carried.**

### **LAW ENFORCEMENT REPORT**

**Captain Ryan Broich, Sherburne County Sheriff's Department**, provided an overview of law enforcement activities for the month of September 2022. The department received 352 calls for service, including 114 traffic stops with 22 offenses charged by citation, not including long form complaints or in-custody arrests. In addition, Deputies conducted 198 security checks in September. During the same period in 2021, there were 366 calls for service, with 378 calls in 2020. The department responded to 3 theft complaints, 3 criminal damage to property complaints and 4 vehicle crashes with property damage or injuries. Captain Broich reviewed other types of calls made during the month, stating it was a quiet month overall with no significant trends or incidents reported.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for September 2022 as presented.**

### **ADMINISTRATOR'S REPORT** – presented by City Administrator Randy Piasecki

#### **Planning Commission Report of September 28, 2022**

The Planning Commission met in regular session on Wednesday, September 28, 2022 for the purpose of conducting a Public Hearing for a Conditional Use Permit for an oversized garage in the R-1a District and a request for variance for exterior finish of said oversized garage. John Patnode owns the property located at 13375 Oakridge Road. He wishes to construct an oversized garage not to exceed 2,000 square feet on his property. The property is in the R-1a District, which includes lots greater than 1-acre in size. Code allows oversized garages as a conditional use in this development. The applicant also requested a variance to the siding materials, to allow steel panel siding instead of lap siding on the structure. One letter of support was received for the application with no comments against.

The Planning Commission recommends approval of the Conditional Use Permit as requested. The Planning Commission acting as the Board of Adjustment, approved the variance as presented.

**Stay/Earenfight unanimous to approve a Conditional Use Permit as requested by John and Emily Patnode for an oversized garage not to exceed 2,000 square feet in the R-1a District for the property located at 13375 Oakridge Road, legally described as Lot 35, Block 3, Pleasant Hills, as recommended by the Planning Commission. Motion carried.**

**Stay/Bondhus unanimous to accept the Planning Commission report of September 28, 2022 as presented.**

**MAYOR/COUNCIL ITEMS**

Mayor Stay noted the following upcoming events:

- October 5 – ZHS Homecoming Parade with football game on Friday, October 7
- October 9 – 15 – Fire Prevention Week
- October 10 -- Committee of the Whole meeting cancelled due to a lack of agenda items
- October 29 – Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, October 28

Before adjourning Mayor Stay called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

**Whiting/Earenfight unanimous to adjourn the meeting at 7:13 p.m. Motion carried.**

Approved this 17th day of October 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 10/17/2022