

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, OCTOBER 4, 2021**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Acting Mayor Whiting, Councilmembers Dahl, and Frederick. Mayor Stay was present remotely pursuant to MN Stat. 13D.021, subd 1. Member Bondhus was excused absent. Also present were Administrator Piasecki, Fire Chief Maloney, and Patrol Captain Broich.

**AGENDA APPROVAL**

**Stay/Frederick unanimous to approve the agenda with the addition of the September 2021 Law Enforcement Report by Patrol Captain Broich**

**APPROVAL OF MINUTES**

**Stay/Dahl unanimous to approve the minutes of the September 20, 2021 Regular Meeting as presented.**

**CONSENT AGENDA**

**Whiting/Dahl unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #43549 - #43583) and electronic checks (#2306E - #2312E) in the amount of \$90,760.32 as presented.
- b. Approve payment to Rum River Contracting in the amount of \$7,800.00 (ck #43586) for pavement patching on 2<sup>nd</sup> Avenue North, east of 2<sup>nd</sup> Street East, and patching the City parking lot at 12673 Fremont Avenue, as recommended by the Public Works Director and City Administrator.
- c. Approve the August 1, 2021 TIF payment to Bell Bank for the Reliant Systems project in the amount of \$19,316.68 (ck#43584) as presented and recommended by staff.
- d. Approve the August 1, 2021 TIF payment to Bremer Bank for the Depot on Main project in the amount of \$23,866.06 (ck#43585) as presented and recommended by staff.
- e. Accept the August 2021 Budget/Investment/Funds Report as presented.
- f. Accept the September 2021 Building Permit Summery Report as presented.
- g. Approve the annual payout of longevity to employees who have at least 10 years of continuous full-time City employment in 2021, paid with the first payroll in December 2021, according to the schedule established and approved by Council (Resolution #2000-12-11), on file in the City Clerk's Office.
- h. Adopt **RESOLUTION #2021-10-01**, approving the Application for Exempt Permit for the American Legion Auxiliary Unit for a gambling event to be held November 24, 2021, at the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, MN 55398.
- i. Adopt **RESOLUTION #2021-10-02**, approving the Application for Exempt Permit for the Sons of the American Post 560 for a gambling event to be held November 24, 2021, at the Zimmerman American Legion Post 560, 12674 Fremont Avenue, Zimmerman, MN 55398.
- j. Approve the license registration for a Sewer and Water Installer, for the period of October 4 – December 31, 2021, as requested by Eric E. Erickson, dba Triple E Water and Sewer, 5232 Hanson Court North, Crystal, MN 55429.

**OPEN FORUM**

**Randy Hanson, 13520 Oakwood Road**, questioned Council's discussion regarding park budgets and comparisons to Elk River at the September 20<sup>th</sup> meeting. Hanson stated he has lived in Zimmerman 67 years, and Zimmerman should not be compared to Elk River since it is almost 7 times larger. Better comparisons would be to similar sized cities such as Becker, Big Lake and Princeton, since Elk River has larger tax base to support their parks. Stay stated the city collects dedication fees on new development for park funding, and recently adopted a natural gas franchise fee which raises approximately \$100,000 per year for the Park Fund. Whiting

clarified he would like to see improvements to upgrade our parks, as growth and younger families are requiring more park opportunities.

### **FIRE DEPARTMENT REPORT**

**Fire Chief Ryan Maloney** presented the Fire Department Activity Report for the month of September 2021. The Department responded to 10 medicals, 3 gas leaks, 4 personal injury motor vehicle accidents, 4 fire alarms, 1 grass fire, 2 vehicle fires, and 2 residential house fires, on in Livonia Township and one mutual aid to Elk River. Maloney stated this is “Fire Prevention Week” with visits occurring to day cares and schools, putting the Department in contact with approximately 1,200 students. The Department will also be hosting a propane emergency demonstration at the Fire Hall on October 5<sup>th</sup> if Council is interested.

**Council agreed by unanimous consensus to accept the Fire Department Report for September 2021 as presented.**

### **LAW ENFORCEMENT REPORT**

**Captain Ryan Broich, Sherburne County Sheriff’s Department,** provided an overview of law enforcement activities for the month of September 2021. The Department received 366 calls for service, including 86 traffic stops with 14 offenses charged by citation, not including long form complaints or in-custody arrests. During the same period in 2020, there were 378 calls for service, and 422 calls in 2019. No burglaries were reported, and 6 theft reports were made with 2 citations issued. The Department also responded to 2 accidents with injury, 3 property damage accidents, 4 criminal damage to property complaints. Broich reviewed other calls made during the month, noting no significant trends or incidents.

**Council agreed by unanimous consensus to accept the Law Enforcement Report for September 2021 as presented.**

### **PUBLIC WORKS REPORT** – presented by City Administrator Randy Piasecki

#### Pay Request #1 – Well #4 Project

The City has contracted with E.H. Renner & Sons, Inc. to construct a test well for the proposed Well #4 project. Renner has completed the test well and submitted Pay Request #1 in the amount of \$38,663.81, leaving a 5% retainage totaling \$2,034.94. Bolton & Menk and city staff recommend payment as requested.

**RESOLUTION #2021-10-03 Whiting/Stay unanimous to adopt RESOLUTION #2021-10-03, approving Pay Request #1 in the amount of \$38,663.81 (ck #43587) as submitted by E.H. Renner & Sons, Inc. for the Municipal Well #4 test well project.**

#### Replacement of Lift Station #13 Pumps

Lift Station #13 is located at 25600 24th Street West and was constructed in 2005 as part of the Marturano Woods 2nd Addition. The 2 pumps within Lift #13 are failing on a regular basis due to damage and wear, requiring daytime or on-call staff to respond to ensure the station is back on line and not backing up sewage. Considering the pump age, efficiency and recent failures, staff believes the pumps in Lift #13 should be replaced. Staff has received a quote from Nelson Electric Motor Repair to replace the 2 existing pumps with new Hydromatic 7.5 hp pumps with vortex impellers at a cost of \$16,549, not including an estimated 5 hours of installation labor totaling \$675, and NOT including incoming shipping fees. Estimated delivery is out 6-8 weeks.

**Whiting/Dahl to accept the quote from Nelson Electric Motor Repair and approve the purchase of 2 Hydromatic 7.5 hp pumps at a cost \$16,549.00, plus installation expense and freight costs, with payment from the Sewer Fund (602-49450-408), as recommended by staff. Roll call on the motion: Dahl, aye; Frederick, aye; Stay, abstain; Whiting, aye. Motion carried.**

**MAYOR/COUNCIL ITEMS**

Acting Mayor Whiting noted the following upcoming events:

- The October 11, 2021 Committee of the Whole meeting was cancelled due to a lack of agenda items
- October 30 – Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, October 29

Before adjourning Acting Mayor Whiting called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

**Frederick/Dahl unanimous to adjourn the meeting at 7:26 p.m. Motion carried.**

Approved this 18<sup>th</sup> day of October 2021.

s/s Kary Tillmann, Clerk/Treasurer

Approved 10/18/2021