

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, OCTOBER 17, 2022**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

ROLL CALL

Present: Council Members Bondhus, Dahl, Earenfight, and Whiting. Mayor Stay was excused absent. Also present were Administrator Piasecki, Clerk/Treasurer Tillmann, Public Works Director Koehler and Streets, Parks, and Utility Supervisor Dallager.

AGENDA APPROVAL

Bondhus/Dahl unanimous to approve the agenda with the following additions:

- **Termination of Building Lease Agreement – North Ambulance Service**
- **Finalize Sale of Fire Hall Building**

APPROVAL OF MINUTES

Earenfight/Dahl unanimous to approve the minutes of the October 3, 2022 Regular Meeting as presented.

CONSENT AGENDA

Bondhus/Earenfight unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #44588 - #44623) in the amount of \$25,756.59 and electronic payments (e-check #2537e - #2545) in the amount of \$48,364.09 as presented.
- b. Accept invoice #3446 in the amount of \$12,385.36 (ck #44624) authorizing payment to Metro West Inspection Services, Inc., for professional building inspection services in the City of Zimmerman for the month of September 2022 as recommended by staff.

OPEN FORUM

There was no one present to address the Council during open forum.

PARK BOARD REPORT

The October Park Board meeting was cancelled due to the lack of a quorum.

PUBLIC WORKS REPORT – presented by Public Works Director Keith Koehler

Donation of Little Free Library

Zimmerman resident Nicole Janas contacted Public Works about installing a Little Free Library at Maefield Park. Janas has secured funds to cover all expenses related to the structure, as well as maintaining a stock of books in the enclosure. Janas requested assistance from Public Works to install at the Park. Koehler has no issues with the structure being installed as there will be no expense or maintenance required by the City. No action taken.

Purchase of Asphalt Roller

Koehler requested Council approval to purchase an asphalt roller to replace the existing equipment, which is 30 years old and inoperable. Lano Equipment has provided a quote for a 2022 ride-on asphalt roller to be used for small city-initiated repairs such as potholes, aprons, manholes and catch basins. Lano anticipates a Spring 2023 delivery.

Earenfight/Bondhus unanimous to approve the purchase of a 2022 Multiquip AR14H Ride-On Asphalt Roller at a quoted price of \$21,995.00, with payment to be made from the 2022 General Fund, as requested as recommended by staff. Motion carried.

Ballfield Lights

Koehler reported that staff was recently contact by Connexus Energy regarding the amount of electricity being used by ballfield lights. Staff will work Connexus to find a solution for increased electricity conservation. No action taken.

ADMINISTRATOR’S REPORT – presented by Administrator Randy Piasecki

Resolution of Support – Corridors of Commerce Funding

Sherburne County continues to seek out funding for the construction of the interchange at the TH 169 and CSAH 4 intersection. The State of Minnesota will be opening the Corridors of Commerce funding program soon. County Public Works Director Witter requested the City adopt a resolution of support for funding the interchange construction, with a formal application to follow.

RESOLUTION #2022-10-01 Earenfight/Bondhus unanimous to adopt RESOLUTION #22-10-01 supporting the City’s application for Corridors of Commerce Funding for construction of the interchange at TH 169 and CSAH 4, as requested and recommended by staff and Sherburne County. Motion carried.

Acquisition of Property

Council has authorized staff to negotiate the purchase of vacant 13+ acre parcel on the north end of Lake Fremont owned by Larry and Wanda Thoreson. This parcel is located adjacent to the Township’s “North Point Park,” and provides the opportunity to expand this park property and features in the future, as discussed as part of current annexation discussions with Livonia Township. The City Attorney drafted a purchase agreement and resolution for Council review and approval to proceed with the acquisition of the Thoreson property for \$265,000. Thoreson’s daughter also owns an adjacent 0.14-acre outlot to the north of Thoreson’s parcel and wishes to donate the outlot to the City for inclusion in future open space plans. The Attorney drafted a second resolution accepting the donation, noting the deeds for both properties are to be recorded simultaneously.

Staff recommends Council adopt both resolutions authorizing the purchase and accepting donation of properties, including authorization for staff to complete the acquisition process. Staff anticipates using the City Attorney to complete the closing process.

RESOLUTION #2022-10-02 Dahl/Bondhus unanimous to adopt RESOLUTION #22-10-02 approving the purchase agreement between the City of Zimmerman and Larry F. and Wanda J. Thoreson for the acquisition of tax parcel #30-004-1400, authorizing the Mayor and City Administrator to execute the transaction on behalf of the City, as recommended by staff.

RESOLUTION #2022-10-03 Earenfight/Dahl unanimous to adopt RESOLUTION #22-10-03, accepting the donation of Outlot D, The Woods at Lake Fremont Second Addition (tax parcel #30-550-0040) from Deana Knox, authorizing the Mayor and City Administrator to execute the transaction on behalf of the City, as recommended by staff.

Sale of Fire Hall and Termination of North Ambulance Service Building Lease Agreement

Over the past several months, Council has discussed and approved the sale of the City-owned Fire Hall building to the MN Department of Natural Resources. As part of the sale of the property, the DNR will assume the lease agreement with North Ambulance Service to house the ambulance service and staff, however, the lease agreement between the City and North Ambulance must be terminated at the time of sale.

Bondhus/Earenfight unanimous to approving the sale of the City-owned Fire Hall located at 13028 Fremont Avenue to the MN Department of Natural Resources, authorizing the Mayor and City Administrator to execute the transaction on behalf of the City, as recommended by staff.

Earenfight/Dahl unanimous to terminate the lease agreement between the City of Zimmerman and North Ambulance Service for the lease of property located at 13020 Fremont Avenue, effective upon the sale and transfer of the property to the MN Department of Natural Resources, as recommended by staff.

MAYOR/COUNCIL ITEMS

Acting Mayor Whiting noted the following upcoming events:

- October 24 – Zimmerman Candidate Forum hosted by Elk River Chamber – 5:30 – 8 p.m.
- October 29 – Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, October 28
- November 8 – General Election Day – Polls open 7 a.m. – 8 p.m. Early Voting is available at the Sherburne County Auditor/Treasurer’s Office

Before adjourning Acting Mayor Whiting called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

Bondhus/Dahl unanimous to adjourn the meeting at 7:23 p.m. Motion carried.

Approved this 7th day of November 2022.

s/s Kary Tillmann, Clerk/Treasurer

Approved 11/7/2022