

**MINUTES OF THE REGULAR MEETING
OF THE ZIMMERMAN CITY COUNCIL
MONDAY, OCTOBER 18, 2021**

CALL TO ORDER

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Acting Mayor Whiting, followed by the Pledge of Allegiance.

ROLL CALL

Present: Council Members Bondhus, Dahl, Frederick, and Whiting. Mayor Stay was present remotely pursuant to MN Stat. 13D.021, subd. 1. Also present were Administrator Piasecki, Public Works Director Koehler and Public Works Parks and Utility Supervisor Dallager.

AGENDA APPROVAL

Bondhus/Dahl unanimous to approve the agenda as presented.

APPROVAL OF MINUTES

Frederick/Dahl unanimous to approve the minutes of the October 4, 2021 Regular Meeting as presented.

CONSENT AGENDA

Bondhus/Frederick unanimous to approve the consent agenda as follows:

- a. Approve the payment of claims (check #43588 - #43633) and electronic payments (e-check #2313e - #2331e) in the amount of \$106,871.71 as presented.
- b. Accept the following invoices presented for payment in the amount of \$40,663.50 by Bolton & Menk (check #43634) for Engineering and Project Management services for the period July 24 – September 3, 2021 as follows and as recommended by staff:
 - Invoice #276330 in the amount of \$5,295.50 for Zimmerman Commercial Park Construction Observation
 - Invoice #276331 in the amount of \$25,185.50 for Lions Park Survey and Plan
 - Invoice #276332 in the amount of \$10,182.50 for Water Supply Improvements
- c. Accept invoice #3010 in the amount of \$7,053.98 (ck #43635) authorizing payment to Metro West Inspection Services, Inc., for professional building inspection services in the City of Zimmerman for the month of June 2021, as recommended by staff.
- d. Adopt **RESOLUTION #2021-10-04**, designating the Sherburne County Sheriff's Department Public Safety Building as the polling place for Precinct 1 and Refuge Evangelical Free Church as the polling place for Precinct 2 for 2022 Primary and General Elections taking place within the boundaries of the City of Zimmerman, as required by MN Statute 204B.16, as recommended by staff.

OPEN FORUM

There was no one present to address the Council during open forum.

PUBLIC WORKS REPORT – presented by Public Works Director Keith Koehler

Purchase Plow Blade for 2022 F-250 Truck

Koehler requested Council approval to purchase a plow blade for the 2022 F-250 pickup. The truck is expected to be delivered in February 2022 and ordering the plow blade now would eliminate any supply chain issues.

Crysteel Truck equipment has quoted a price of \$7,172 for the purchase and installation of a 9-foot Boss Super Duty straight plow blade using State Contract #T-763-(5) pricing. Crysteel will assemble and store the blade until the City takes delivery of the vehicle. This truck and plow will be used to plow parking lots, trails and cul de sacs.

Whiting/Frederick unanimous to accept the quote and approve the purchase and installation of a Boss 9-Foot Super-Duty Straight Blade plow under State Contract Pricing from Crysteel Truck Equipment in the amount of \$7,172, as recommended by staff. Motion carried.

Replacement of Retaining Wall

Koehler informed Council the existing retaining wall surrounding the large flagpole on CSAH 4 in downtown is deteriorating from salt exposure caused by winter street treatment. Staff has contacted 2 local contractors for quotes to replace this retaining wall with a smooth faced block that should be more resistant to road salt. Darryl Waletzko LLC has submitted a quote of \$7,000 to remove and replace the existing wall. This is the same contractor that has replaced the retaining wall along Main Street at the new D's Smokehouse restaurant location. Waletzko proposes to use the same block so there would have a consistent appearance along CSAH 4. Staff also suggested Council consider \$1,500 in additional funding to provide for a possible decorative feature as part of the wall reconstruction.

Stay/Frederick unanimous to accept the quote from Darryl Waletzko LLC for the removal and replacement of the retaining wall at the flag pole park area immediately west of 12560 Fremont Avenue, at a cost not-to-exceed \$9,000. Motion carried.

ADMINISTRATOR'S REPORT – presented by Administrator Randy Piasecki

Planning Commission Resignation

Piasecki informed Council that former Councilmember and current Planning Commission member Sheldon Shepard has recently relocated out of City limits and has resigned from the Planning Commission. Shepard was appointed to the Commission in March of 1996 and served for 25 years and 7 months.

Council agreed by unanimous consensus to accept the resignation of Sheldon Shepard from the Planning Commission effective immediately and thanked Shepard for his years of service to the City and the community.

MAYOR/COUNCIL ITEMS

Acting Mayor Whiting noted the following upcoming events:

- October 30 – Passing the Bread Food Distribution – 9 - 11 a.m., UMA Precision Machining with set up on Friday, October 29

Before adjourning Acting Mayor Whiting called for a moment of silence in support of United States military and emergency services personnel and their families both at home and abroad.

Frederick/Dahl unanimous to adjourn the meeting at 7:12 p.m. Motion carried.

Approved this 1st day of November 2021.

s/s Kary Tillmann, Clerk/Treasurer