

**MINUTES OF THE REGULAR MEETING  
OF THE ZIMMERMAN CITY COUNCIL  
MONDAY, NOVEMBER 19, 2018**

**CALL TO ORDER**

The regular meeting of the Zimmerman City Council was called to order at 7:00 p.m. at City Hall by Mayor Earenfight, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Earenfight, Council Members Brisbin, Mathison, Shepard and Whiting. Also present were City Administrator Piasecki, Clerk/Treasurer Tillmann, and Public Works Director.

**AGENDA APPROVAL**

**Mathison/Whiting unanimous to approve the agenda as presented.**

**APPROVAL OF MINUTES**

**Shepard/Brisbin unanimous to approve the following meeting minutes as presented:**

- **November 5, 2018 Regular Meeting of the City Council**
- **November 13, 2018 Canvassing Board Meeting**

**CONSENT AGENDA**

**Whiting/Brisbin unanimous to approve the consent agenda as follows:**

- a. Approve the payment of claims (check #40555 - #40613) in the amount of \$21,191.95 as presented.
- b. Authorize payment in the amount of \$13,055.85 (ck #40614) to Fergus Power Pump for semi-annual bio-solids hauling, with funds to be taken from the SBR budget (602-49480-460), as recommended by the Public Works Director.
- c. Adopt **RESOLUTION #2018-11-02** designating the Sherburne County Sheriff's Department Public Safety Building as the polling place for City for Zimmerman Precinct 1 and Refuge Evangelical Free Church as the polling place for City of Zimmerman Precinct 2 for any 2019 municipal elections if needed, as required by MN Statute 204B.16.

**OPEN FORUM**

There was no one present to address the Council during Open Forum.

**PARK BOARD REPORT**

**Josh Bondhus, Park Board Chair**, provided an overview of the November 7, 2018 Park Board meeting. The Board discussed the development of a code of conduct for City parks, which will be placed on signs and posted in all park areas. Signs regarding reserved spaces such as the picnic shelter or field areas will also be created to better communicate private paid reservations in those public areas. The Youth Baseball Association has presented plans regarding the construction of covers for the dugouts on Randy Johnson #1 and #2. Cost for materials would be approximately \$1,938 for each field. Member Whiting added that the Association has been approached by an Eagle Scout candidate who is interested in completing this project for his Eagle Scout award.

**Whiting/Shepard unanimous to accept the November 7, 2018 Park Board Report as presented.**

**LAW ENFORCEMENT REPORT**

**Patrol Captain Bob Stangler, Sherburne County Sheriff's Department**, presented the October 2018 Law Enforcement Report. In the month of October, the Department received 382 calls for service, including 107 traffic stops, compared to 424 calls for service in the same period in 2017 and 376 calls in 2016. There were 57 citations issued, not including long form complaints and in-custody arrests. Two burglaries were reported with suspects being identified and charges pending. Ten thefts were reported in the month, with 4 deemed civil, 3 arrests and 3 still under investigation, and 2 additional thefts from motor vehicles.

**Council accepted the Law Enforcement Report for October 2018, by unanimous consensus as presented.**

**FINANCE REPORT – presented by Clerk/Treasurer Kary Tillmann**

Certification of Delinquent Utilities

Tillmann reported that the hearing for residents to appeal pending certification of delinquent utilities is an annual request of the Council and was held on November 5, 2018. No one was present at the hearing to appeal a pending certification. Staff originally mailed 222 letters notifying residents of pending certification of delinquent utilities totaling \$39,452.88. Currently, outstanding delinquencies total approximately \$17,137.64. Final certification must be approved by Council at this meeting for submission to the County Auditor/Treasurer by the November 30<sup>th</sup> deadline. Any payments received between now and submission to the County will be applied to delinquent balances as appropriate. Final amounts certified would be collected through property taxes payable in 2019.

**RESOLUTION #18-11-03      Shepard/Whiting unanimous to adopt RESOLUTION #18-11-03, approving the certification of delinquent water and sewer utility accounts as listed and on file at City Hall, to property taxes payable 2019, with the understanding that if a property owner pays their delinquent utilities prior to the November 30th deadline, no amount will be certified for said property.**

2019 General Fund Budget

Tillmann reported that the Fire Board met on November 13<sup>th</sup> and accepted the 2019 budget for Fire Protection Services. The City's contribution in the Fire District budget was originally projected at \$160,418.00. The Board made additional changes to the proposed budget during the Fire Board meeting, increasing the overall expenditure budget by approximately \$2,500. The exact amount the City will be charged for 2019 Fire Protection Services will be determined after the 1<sup>st</sup> of the year when actual tax value information is received from the County. Staff budgeted \$160,000 in the Fire Service line in the Public Safety budget (Dept. 42000) for 2019. After receiving a copy of the Fire District budget, it appears the amount budgeted by the City for 2019 will not be sufficient to cover the full contract amount. Tillmann anticipates the City's portion will increase by \$1,000 - \$2,000. No action taken.

**MAYOR/COUNCIL ITEMS**

Mayor Earenfight noted the following upcoming events:

- Winter Parking Restrictions went into effect November 1<sup>st</sup> and are in effect until May 1, 2019. No parking on any City streets between Midnight and 8:00 a.m.
- November 22 & 23 – Thanksgiving Holiday – All City Offices Closed
- December 1 – Chamber of Commerce Celebrate the Season – various locations throughout the City
- December 2 – Zimmerman Lions Breakfast with Santa – Civic Building
- December 3 – 2019 Budget Public Comment Meeting – 7:00 p.m. or shortly thereafter
- December 15 – Passing the Bread Food Distribution – 9 – 11 a.m. at UMA Precision Machining

Mayor Earenfight asked for a moment of silence in honor of US Military Personnel at home and abroad, and their families, as Thanksgiving approaches.

**Brisbin/Whiting unanimous to adjourn the meeting at 7:18 p.m. Motion carried.**

Approved this 3rd day of December, 2018.

s/s Kary Tillmann, Clerk/Treasurer

Approved 12/03/2018