



City of Zimmerman

12980 Fremont Avenue
Zimmerman, MN 55398

Telephone 763-856-4666 * Fax 763-856-4787
www.zimmerman.govoffice.com

Field Use Permit Application

CONTACT INFORMATION

APPLICATION DATE _____ EMAIL _____

CELL PHONE _____ HM PHONE _____ WK PHONE _____

NAME _____ ORGANIZATION _____

ADDRESS _____

CITY/STATE/ZIP _____

FACILITY TO BE RESERVED – Zimmerman City Park – 25850 Main Street

- | | | | |
|-----------|----------------------------|---------------------|---------------------------------|
| _____ FSF | Fred Schulz Baseball Field | _____ SB1 | Randy Johnson Softball Field #1 |
| _____ REF | Ron Ehley Baseball Field | _____ SB2 | Randy Johnson Softball Field #2 |
| _____ VBC | Volleyball Courts | _____ CON | Concession Stand |
| _____ CVC | Civic Building | _____ LIGHTS NEEDED | (Times: _____) |

FACILITY TO BE RESERVED – 2nd Street West

- _____ ICE Hockey Rink
- _____ ICE Skating Rink

DETAILS OF RESERVATION

TYPE OF EVENT _____

DATE OF RESERVATION _____

TIME(S) _____

FEE FOR RESERVATION + SALES TAX _____

DAMAGE DEPOSIT _____

Damage deposit check and permit use fee are due at the time of application to ensure reservation. Deposit check will be returned upon review of facilities being returned to satisfactory condition.

For office use only: Date Received: _____ Received by: _____ PAID: cash _____ check # _____ Receipt #: _____

Deposit Received: _____ Deposit Returned: _____ Key #: _____ Key Returned: _____

City of Zimmerman - Field Use Lease Agreement

This Agreement made this _____ day of _____, 20_____, by and between the City of Zimmerman, a Minnesota Municipal Corporation (hereafter "City") and _____ (hereafter "Renter").

Renter shall be 21 years of age or older, submit a completed Facility Use Permit Application, and provide the appropriate refundable deposit before application is approved. Renter's use of the facility is approved, subject to the terms and conditions set forth in this Agreement, compliance with all City Ordinances, Building Use Rules and Regulations, and State and/or Federal Laws.

Therefore, it is agreed by and between City and Renter as follows:

Prior to the reservation and use of specified building, park, or facility, renter shall pay to City, a deposit and use fee (where required) for the reservation according to the adopted fee schedule. Renter is solely responsible for maintaining order, keeping the peace and maintaining a reasonable noise level during all hours the renter has contracted for. The City assumes no liability for loss, damage, injury or illness incurred by the users of the facility. Field closures may occur based on participant safety and field moisture. Heavy rains or prolonged moisture may close fields as they become slippery and unsafe for participants and may damage the turf. It is the renter's responsibility to obtain rainout information by calling City Hall at 763-856-4666 ext. 1021. Field closure signs will be posted at the ball fields and on the city's website at www.zimmerman.govoffice.com. **Please note, the concession stand is not equipped for food processing of any kind, and the City does not have required licensure to serve prepared food. It is limited to pre-packaged food and drinks only. Should prepared foods be served, the deposit will be forfeited.**

The damage deposit will be refunded to the Renter subject to the following conditions:

- Return of any and all keys to City Hall.
- Chalking and dragging equipment is returned in the same condition prior to rental.
- If ball fields are wet, no digging or trenching will be done to drain the field.
- All garbage, paper, cans and bottles will be disposed of in the 55-gallon metal garbage cans provided at the park. If the cans or dumpster become full, it is the renter's responsibility to remove all excess garbage, paper, cans and bottles from the ball field and surrounding area.
- Restrooms shall be free of any type of vandalism.
- Concession Stand Floors shall be cleaned

A City employee shall inspect the ball fields and surrounding area on the next business day after the renter's event to insure that the above conditions have been met. If any additional work is required to pick up the area after your softball game or tournament, a \$55.00 per hour charge, will be deducted from your damage deposit. The \$55.00 per hour fee has been established per our current fee schedule. In addition, any additional costs to repair or replace damaged items will be deducted from your damage deposit. In the event that the damage deposit is not sufficient, the City will provide to the renter an itemized statement of the costs of such repairs, cleaning or replacement of items. Renter shall, and hereby agrees to pay the balance due within ten days after receipt of the statement.

In Witness of the undersigned:

City Representative

Date

Renter of Facility